

# Joint Budget Committee



## Staff Figure Setting FY 2025-26

### Department of Personnel

JBC Working Document - Subject to Change

Staff Recommendation Does Not Represent Committee Decision

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**How to Use this Document:** The Department Overview contains a table summarizing the staff recommended changes. Brief explanations of each change follow the table. Each division description includes a similar table but does not repeat the brief explanations. Sections following the Department Overview and the division summary tables provide more details about the changes.

To find decision items, look at the Decision Items Affecting Multiple Divisions or the most relevant division. This applies to both decision items requested by the department and recommended by the staff. Decision items appear in the requested priority order within sections.

## Department Overview

The Department of Personnel generally provides centralized human resources and administrative support functions and centralized business services for state agencies.

The **Executive Director's Office** provides operational management direction, policy formulation, financial services, human resources, communications, and coordinates media and legislative relations. The Special Purpose subdivision within the Executive Director's Office includes the Office of the State Architect, the Colorado State Employee Assistance Program (C-SEAP), the Colorado Equity Office, and the Public-Private Partnership Office.

The **Division of Human Resources** establishes statewide human resource programs and systems to meet constitutional and statutory requirements and provides support services to state agency human resource offices. The Division also provides training resources to employees and conducts the annual total compensation and employee engagement surveys. The Division administers the state's coverage for workers' compensation, property, and liability insurance, which are funded through operating common policies allocated to each agency.

The **State Personnel Board**, located in the Department but constitutionally independent, oversees the State Personnel System pursuant to Article XII, Sections 13, 14, and 15 of the Colorado Constitution. The Board adjudicates employment disputes within the state classified system and is responsible for promulgating rules to ensure that state employment is based on merit. The Board conducts administrative hearings, promulgates rules under the authority of the State Administrative Procedures Act, and facilitates dispute resolution. The Board also provides guidance in "achieving and maintaining a sound, comprehensive, and uniform system of human resource management."

The purpose of the **Division of Central Services** is to realize efficiencies for the state through consolidated common business services including Integrated Document Solutions and Colorado State Archives. Integrated Document Solutions provides document- and data-related support services, including print and design, mail operations, digital imaging, data entry, and manual forms and document processing. Colorado State Archives collects, preserves, and provides access to historic and legal records for the state as well as provides best practices and guidelines for the administration of government created records.

The **Division of Accounts and Control**, through the Office of the State Controller, oversees state fiscal rules and maintains the state's financial records through the Colorado Operations Resource Engine (CORE), the state's accounting system. All agencies that use CORE pay to support its cost of operations through CORE Operations common policy.

The **Office of Administrative Courts** provides a centralized, independent administrative law adjudication system, including hearing cases for workers' compensation, public benefits, professional licensing, and Fair Campaign Practices Act complaints filed with the Secretary of State.

The **Division of Capital Assets** provides planning and maintenance for capital assets owned or leased by the state. Capitol Complex facilities maintenance provides building management for

state-owned and certain leased facilities and includes assistance with electrical, elevator, plumbing, lighting, HVAC, grounds maintenance, and general maintenance/repair issues. Fleet Management provides oversight for state fleet of vehicles including managing vehicle purchasing and reassignment; fuel, maintenance, repair, and collision management; end of life removal from system via auction and salvage; and operation of the State Motor Pool.

## Summary of Staff Recommendations

| Department of Personnel                      |               |              |              |                 |               |       |
|----------------------------------------------|---------------|--------------|--------------|-----------------|---------------|-------|
| Item                                         | Total Funds   | General Fund | Cash Funds   | Reapprop. Funds | Federal Funds | FTE   |
| FY 2024-25 Appropriation                     |               |              |              |                 |               |       |
| H.B. 24-1430 (Long Bill)                     | \$289,399,577 | \$39,393,450 | \$27,791,496 | \$222,214,631   | \$0           | 519.5 |
| S.B. 25-103 (Supplemental)                   | 2,064,237     | 604,168      | 2,801,826    | -1,341,757      | 0             | 0.0   |
| Other legislation                            | -6,117,283    | 49,383       | -6,204,560   | 37,894          | 0             | -1.2  |
| Total FY 2024-25                             | \$285,346,531 | \$40,047,001 | \$24,388,762 | \$220,910,768   | \$0           | 518.3 |
| FY 2025-26 Recommended Appropriation         |               |              |              |                 |               |       |
| FY 2024-25 Appropriation                     | \$285,346,531 | \$40,047,001 | \$24,388,762 | \$220,910,768   | \$0           | 518.3 |
| R1 OAC staffing                              | 284,300       | 0            | 0            | 284,300         | 0             | 2.7   |
| R2 State property risk valuation             | 600,000       | 0            | 0            | 600,000         | 0             | 0.0   |
| R3 Private lease early termination           | 692,189       | 692,189      | 0            | 0               | 0             | 0.0   |
| R4 COWINS Partnership Agreement resources    | -548,569      | -548,569     | 0            | 0               | 0             | 1.0   |
| R5 State Archives resources                  | 0             | 0            | 0            | 0               | 0             | 0.0   |
| R6 Address Confidentiality Program resources | 220,047       | 220,047      | 0            | 0               | 0             | 0.0   |
| R7a Annual fleet vehicle replacements        | 5,697,217     | 0            | 0            | 5,697,217       | 0             | 0.0   |
| R7b State fleet operating resources          | 60,000        | 0            | 0            | 60,000          | 0             | 0.0   |
| R8 CEO funding realignment                   | -653,416      | -653,416     | 0            | 0               | 0             | 0.0   |
| R9 OSA planning reduction                    | -992,189      | -992,189     | 0            | 0               | 0             | 0.0   |
| BA1 Risk Management common policy adj        | 64,671        | 0            | 0            | 64,671          | 0             | 0.0   |
| BA3 Supplier Database Cash Fund waiver       | 0             | 0            | 0            | 0               | 0             | 0.0   |
| BA4 Cash fund waiver statutory update        | 0             | 0            | 0            | 0               | 0             | 0.0   |
| SI Supp. State Contrib. Fund transfer        | 0             | 0            | 0            | 0               | 0             | 0.0   |
| SI Procurement Equity Program reduction      | -250,000      | -250,000     | 0            | 0               | 0             | 0.0   |
| Risk management base adjustment              | 13,010,345    | 0            | 2,955,928    | 10,054,417      | 0             | 0.0   |
| Centrally appropriated line items            | 2,523,380     | -487,312     | 400,327      | 2,610,365       | 0             | 0.0   |
| CCLS base adjustment                         | 1,233,334     | -39,703      | 631,046      | 641,991         | 0             | 0.0   |
| Indirect cost assessment                     | 156,265       | 0            | -147,035     | 303,300         | 0             | 0.0   |
| Impacts driven by other agencies             | 117,007       | -13,826      | -891         | 131,724         | 0             | 0.0   |
| ALJ services base adjustment                 | 0             | 0            | -781,228     | 781,228         | 0             | 0.0   |
| Annualization of prior year actions          | -4,057,830    | -2,064,454   | -2,843,714   | 850,338         | 0             | -27.0 |
| Technical adjustments                        | -501,930      | -384,852     | -421,599     | 304,521         | 0             | 0.0   |
| CORE operations base adjustment              | -166,209      | 0            | 3,052,509    | -3,218,718      | 0             | 0.0   |
| Total FY 2025-26                             | \$302,835,143 | \$35,524,916 | \$27,234,105 | \$240,076,122   | \$0           | 495.0 |
| Change from FY 2024-25                       | \$17,488,612  | -\$4,522,085 | \$2,845,343  | \$19,165,354    | \$0           | -23.3 |
| Percentage Change                            | 6.1%          | -11.3%       | 11.7%        | 8.7%            | n/a           | -4.5% |

| Department of Personnel         |               |              |              |                 |               |       |
|---------------------------------|---------------|--------------|--------------|-----------------|---------------|-------|
| Item                            | Total Funds   | General Fund | Cash Funds   | Reapprop. Funds | Federal Funds | FTE   |
| FY 2025-26 Executive Request    | \$295,281,324 | \$38,326,275 | \$18,009,307 | \$238,945,742   | \$0           | 502.1 |
| Staff Rec. Above/-Below Request | \$7,553,819   | -\$2,801,359 | \$9,224,798  | \$1,130,380     | \$0           | -7.1  |

\* The highlighted rows indicate decision items that are addressed in staff's Operating Common Policies figure setting, which was presented on January 30, 2025. These items are not addressed in this document.

## Description of Incremental Changes

**R3 Private lease early termination:** The recommendation is approval of the request for an increase of \$692,189 General Fund to allow for an early private lease termination and the consolidation of a state agency into excess capitol complex office space. Additionally, staff recommends the appropriation be made to the *Office of the State Architect* line item in the Executive Director's Office and a footnote expressing the General Assembly's intent that up to \$651,279 General Fund be used for the cost of terminating a private lease.

**R4 COWINS Partnership Agreement resources:** The recommendation is a net reduction of \$548,569 General Fund, which includes an increase of \$101,431 General Fund and 1.0 FTE, for FY 2025-26. Staff recommends the FTE be term-limited through the end of FY 2026-27. Staff's recommendation is itemized as follows:

- extend the term of the data management FTE through FY 2026-27 to ensure a smooth transition to the modernized payroll system;
- denial of the additional staffing and resources for the Colorado State Employee Assistance Program;
- a reduction of \$450,000 General Fund to the *Union Stewards* line item, based on the requested reduction; and
- a reduction of \$200,000 to the *State Employee Tuition Reimbursement* line item to align appropriations with current expenditure levels.

Further, staff recommends denial of the \$1.7 million General Fund annualization for housing assistance. This is an item that can be address during the next budget cycle when information about the findings of a housing workgroup will be made available.

**R5 State Archives resources:** The recommendation is denial of the request of additional General Fund supported FTE. In light of the current FY 2025-26 budget circumstance, particularly with regard to available General Fund, staff does not believe it prudent to recommend new ongoing General Fund appropriations for this purpose right now.

**R6 Address Confidentiality Program resources:** The recommendation is an increase of \$220,047 General Fund in FY 2025-26 to backfill the loss of federal Victims of Crime Act grant funds, realign the appropriation for increases in postage related expenses, and convert four term-limited staff to permanent status. The recommendation annualizes to \$249,499 General Fund in FY 2026-27 and ongoing.

**R7b State fleet operating resources:** The recommendation is an increase of \$60,000 in reappropriated funds spending authority for secure offsite parking, as well as the footnote

adjustment setting the maximum amount for the financed purchase of state fleet vehicles to \$54.0 million.

**R8 Colorado Equity Office (CEO) funding realignment:** The recommendation is to approve a permanent budget neutral shift of \$653,416 General Fund from the Colorado Equity Office to four state departments beginning in FY 2025-26. Those direct General Fund appropriations are:

- \$74,921 to Health Care Policy and Financing for 1.0 FTE,
- \$325,979 to Human Services for 4.0 FTE,
- \$60,581 to Regulatory Agencies for 1.0 FTE, and
- \$191,935 to Revenue for 3.0 FTE.

The FTE identified in this recommendation are not new and are shown for informational purposes only.

**R9 Office of the State Architect (OSA) reduction:** The recommendation is to approve a decrease of \$992,189 General Fund in FY 2025-26 to the *Statewide Planning Services* line item in the Office of the State Architect for budget balancing purposes.

**BA4 Cash fund waiver statutory update [requires legislation]:** The recommendation is to adjust Section 24-75-402 (5)(g), C.R.S., which sets the statutory threshold below which a cash balance is not considered excess reserve, to \$300,000 and to include an automatic inflationary adjustment that takes effect every fifth year.

**Staff-initiated (SI) Supplemental State Contribution Fund transfer [requires legislation]:** The recommendation is for the sponsor legislation to transfer \$5.0 million from the Supplemental State Contribution Fund to the General Fund.

**Staff-initiated (SI) Procurement Equity Program reduction:** The recommendation is a reduction of \$250,000 General Fund to the State Procurement Equity Program in FY 2025-26 and ongoing.

**Risk management base adjustment:** The recommendation is an increase of \$13.0 million reappropriated funds for adjustments to the Risk Management program for anticipated payments required by the liability, property, and workers' compensation components of the common policies. This increase is driven primarily by solvency concerns for the liability and property programs.

**Centrally appropriated line items:** The recommendation includes adjustments to centrally appropriated line items as detailed in the following table.

| Centrally appropriated line items     |             |              |            |                 |               |     |
|---------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                  | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| Payments to OIT                       | \$1,613,002 | \$382,523    | \$250,000  | \$980,479       | \$0           | 0.0 |
| Salary survey                         | 1,040,829   | 475,420      | 30,661     | 534,748         | 0             | 0.0 |
| Risk management & property            | 925,625     | 357,483      | 33,608     | 534,534         | 0             | 0.0 |
| Step Plan                             | 188,525     | 47,621       | 1,540      | 139,364         | 0             | 0.0 |
| Capitol Complex leased space          | -777,050    | -857,796     | 2,429      | 78,317          | 0             | 0   |
| PERA direct distribution              | 60,725      | 22,478       | -1,791     | 40,038          | 0             | 0.0 |
| Shift differential                    | 1,167       | 0            | 0          | 1,167           | 0             | 0.0 |
| Paid Family & Medical Leave Insurance | 3           | -2,203       | -1,002     | 3,208           | 0             | 0.0 |

| Centrally appropriated line items |             |              |            |                 |               |     |
|-----------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                              | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| Legal services                    | -221,156    | -199,312     | 100,831    | -122,675        | 0             | 0.0 |
| Health, life, and dental          | -233,366    | -634,930     | 8,297      | 393,267         | 0             | 0   |
| Workers' compensation             | -42,375     | -16,366      | -1,539     | -24,470         | 0             | 0.0 |
| Vehicle lease payments            | -16,137     | 0            | -24        | -16,113         | 0             | 0.0 |
| AED and SAED                      | -9,707      | -58,715      | -22,269    | 71,277          | 0             | 0.0 |
| CORE operations                   | -6,661      | -2,573       | -242       | -3,846          | 0             | 0.0 |
| Short-term disability             | -44         | -942         | -172       | 1,070           | 0             | 0.0 |
| Total                             | \$2,523,380 | -\$487,312   | \$400,327  | \$2,610,365     | \$0           | 0.0 |

**Capitol Complex Leased Space (CCLS) base adjustment:** The recommendation is an increase of \$1.2 million total funds, including decrease of \$39,703 General Fund, for base adjustments to the Capitol Complex Leased Space common policy.

**Indirect cost assessment:** The recommendation includes a net increase of \$156,265 total funds for adjustments to the indirect costs assessed to divisions to fund centralized activities in the Executive Director's Office.

**Impacts driven by other agencies:** The recommendation includes decision items originating in other departments. The following table summarizes these "nonprioritized" requests, which will be addressed in separate staff figure settings.

| Impacts driven by other agencies   |             |              |            |                 |               |     |
|------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                               | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| NP2 DNR R1 Keep Colorado wild pass | \$54,951    | \$0          | 0          | \$54,951        | \$0           | 0.0 |
| NP6 DOR R3 Lottery                 | 39,000      | 0            | \$0        | 39,000          | 0             | 0.0 |
| NP4 CDA R2 Soil health program     | 22,488      | 0            | 0          | 22,488          | 0             | 0.0 |
| NP1 DNR R9 Wildlife conserv        | 18,188      | 0            | 0          | 18,188          | 0             | 0.0 |
| NP3 DNR R10 State Land Board       | 12,767      | 0            | 0          | 12,767          | 0             | 0.0 |
| BANP Workers' comp                 | 0           | 0            | 0          | 0               | 0             | 0.0 |
| BANP Risk management               | 0           | 0            | 0          | 0               | 0             | 0.0 |
| BANP Short-term disability         | -30,387     | -13,826      | -891       | -15,670         | 0             | 0.0 |
| Total                              | \$117,007   | -\$13,826    | -\$891     | \$131,724       | \$0           | 0.0 |

**Administrative Law Judge (ALJ) services base adjustment:** The recommendation includes a budget neutral refinance of \$781,228 cash funds spending authority with an equivalent amount of reappropriated funds spending authority, for base adjustments to the Administrative Law Judge services common policy.

**Annualization of prior year actions:** The recommendation includes a net decrease of \$4.1 million total funds, including \$2.1 million General Fund, for the out-year cost of prior year budget actions and legislation.

| Annualization of prior year actions            |             |              |            |                 |               |     |
|------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                           | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 23-24 R11 Empty survey vendor               | \$300,000   | \$300,000    | 0          | 0               | 0             | 0.0 |
| FY 24-25 R3 Apprentice and skills based hiring | 198,316     | 198,316      | 0          | 0               | 0             | 2.5 |
| SB 14-214 PERA studies                         | 125,000     | 125,000      | 0          | 0               | 0             | 0.0 |

| Annualization of prior year actions      |              |              |              |                 |               |       |
|------------------------------------------|--------------|--------------|--------------|-----------------|---------------|-------|
| Item                                     | Total Funds  | General Fund | Cash Funds   | Reapprop. Funds | Federal Funds | FTE   |
| HB 23-1008 Food accessibility            | 48,437       | 0            | \$0          | 48,437          | 0             | 0.0   |
| HB 24-1268 Fin assist low-income         | 13,825       | 0            | \$0          | 13,825          | 0             | 0.0   |
| FY 24-25 R1c FinOps staffing             | 9,660        | 9,660        | 0            | 0               | 0             | 0.2   |
| FY 2024-25 Step Plan                     | 7,067        | 30,895       | 2,412        | -26,240         | 0             | 0.0   |
| FY 24-25 R1b Admin staffing              | 5,892        | 5,892        | 0            | 0               | 0             | 0.3   |
| HB 24-1439 Incent expand apprentice      | 5,524        | 0            | 0            | 5,524           | 0             | 0.0   |
| SB 24-179 Floodplain mgmt                | 4,009        | 4,009        | 0            | 0               | 0             | 0.2   |
| HB 24-1340 Incent for post-sec edu       | 3,875        | 0            | 0            | 3,875           | 0             | 0.0   |
| HB 24-1312 Careworkers incm tax crdt     | 3,590        | 0            | 0            | 3,590           | 0             | 0.0   |
| HB 23-1272 Advance decarb                | 2,607        | 0            | 0            | 2,607           | 0             | 0.0   |
| HB 24-1157 Employee-owned bus tax crdt   | 2,581        | 0            | 0            | 2,581           | 0             | 0.0   |
| FY 24-25 R1c SPCO staffing               | 1,047        | 1,047        | 0            | 0               | 0             | 0.3   |
| SB 25-103 FY24-25 Supplemental           | -2,064,237   | -604,168     | -2,801,826   | 1,341,757       | 0             | 0.0   |
| FY 23-24 R3 Statewide COWINS             | -1,792,460   | -1,792,460   | 0            | 0               | 0             | -28.2 |
| HB 22-1337 State personnel comp rept     | -300,000     | -300,000     | 0            | 0               | 0             | 0.0   |
| FY 23-24 NPBA6 PHE funding               | -270,930     | 0            | 0            | -270,930        | 0             | 0.0   |
| FY 24-25 NPBA3 PHE unwind                | -209,216     | 0            | 0            | -209,216        | 0             | -2.7  |
| SB 21-250 Elections and voting           | -50,000      | 0            | 0            | -50,000         | 0             | 0.0   |
| HB 24-1360 CO Disability Opp Ofc         | -41,888      | 0            | -41,888      | 0               | 0             | 0.0   |
| HB 23-1189 Employer assist home purchase | -13,610      | 0            | 0            | -13,610         | 0             | 0.0   |
| SB 23-016 GHG emission redux             | -12,453      | 0            | 0            | -12,453         | 0             | 0.0   |
| FY 24-25 Salary survey                   | -7,067       | -30,895      | -2,412       | 26,240          | 0             | 0.0   |
| HB 24-1052 Senior housing incm tax crdt  | -6,756       | 0            | 0            | -6,756          | 0             | 0.0   |
| SB 23-172 Protect workers' rights        | -6,414       | -6,414       | 0            | 0               | 0             | 0.0   |
| FY 24-25 R2 Central payroll staffing     | -5,336       | -5,336       | 0            | 0               | 0             | 0.4   |
| HB 24-1235 Reduce aviation impacts       | -2,591       | 0            | 0            | -2,591          | 0             | 0.0   |
| SB 24-016 Tax crdt for intermeds         | -1,991       | 0            | 0            | -1,991          | 0             | 0.0   |
| HB 23-1309 Film incent tax credit        | -1,927       | 0            | 0            | -1,927          | 0             | 0.0   |
| HB 24-1311 Family afford tax crdt        | -1,078       | 0            | 0            | -1,078          | 0             | 0.0   |
| HB 23-1112 EITC                          | -762         | 0            | 0            | -762            | 0             | 0.0   |
| SB 22-051 Reduce emiss built enviro      | -544         | 0            | 0            | -544            | 0             | 0.0   |
| Total                                    | -\$4,057,830 | -\$2,064,454 | -\$2,843,714 | \$850,338       | \$0           | -27.0 |

**Technical adjustments:** The recommendation includes a net increase of \$1.9 million total funds for technical adjustments, summarized in the following table.

| Technical adjustments       |             |              |            |                 |               |     |
|-----------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                        | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| SB 24-214 continuous approp | \$400,000   | \$0          | \$400,000  | \$0             | \$0           | 0.0 |
| Contract escalator          | 1,199       | 1,199        | \$0        | \$0             | \$0           | 0.0 |
| FY 25-26 SWICAP             | 0           | -209,915     | \$0        | 209,915         | 0             | 0.0 |
| Fund source corrections     | 0           | -94,606      | 0          | 94,606          | 0             | 0.0 |
| Deprec lease equiv payments | -886,629    | -65,030      | -821,599   | 0               | 0             | 0.0 |
| Leased space correction     | -16,500     | -16,500      | 0          | 0               | 0             | 0.0 |
| Total                       | -\$501,930  | -\$384,852   | -\$421,599 | \$304,521       | \$0           | 0.0 |

**CORE operations base adjustment:** The recommendation includes a net decrease of \$166,209 total funds, including an increase of \$3.1 million cash funds and an decrease of \$3.2 million reappropriated funds, for CORE operations base adjustments.

## Major Differences from the Request

Staff's recommendations for the following General Fund supported decision items deviate significantly from the Department's request:

- the recommendation for R4 (COWINS Partnership Agreement resources) is a net \$0.5 million General Fund reduction, rather than net increase of \$0.5 million;
- the recommendation for R5 (State Archives resources) is a denial;
- the recommendation for R6 (Address Confidentiality Program resources) is roughly half the request;
- staff recommends a \$5.0 million transfer from the Supplemental State Contribution Fund to the General Fund, which was not requested by the Department; and
- staff recommends a \$250,000 reduction to the State Procurement Equity Program, which was not requested by the Department.

## Statewide Decision Items Affecting

### → R8 Colorado Equity Office (CEO) funding realignment

#### Request

The Department requests a permanent budget neutral shift of \$653,416 General Fund from the Colorado Equity Office to four state departments beginning in FY 2025-26. The Colorado Equity Office was created by H.B. 22-1397 (Statewide Equity Office), which appropriated to the Department of Personnel sufficient funding for 10.0 FTE within the CEO and 9.0 FTE within four other departments: Health Care Policy and Financing, Human Services, Regulatory Agencies, and Revenue. Funding for the FTE in the four other agencies has been reappropriated from the CEO since its inception. This request seeks to directly appropriate the funding for those 9.0 FTE to the affected departments. Those direct General Fund appropriations are:

- \$74,921 to Health Care Policy and Financing for 1.0 FTE,
- \$325,979 to Human Services for 4.0 FTE,
- \$60,581 to Regulatory Agencies for 1.0 FTE, and
- \$191,935 to Revenue for 3.0 FTE.

#### Recommendation/Analysis

**Staff recommends approval of the request.**

The original appropriation for H.B. 22-1397 was structured in anticipation of a possible common policy being created to fund the Colorado Equity Office. No such common policy has been

created, nor is one anticipated by staff. As such, the current appropriations structure for the FTE allocated through the bill is not necessary. Directly appropriating the General Fund to the affected state agencies is more efficient and effective from a budgetary perspective.

## → BA4 Cash fund waiver statutory adjustments [requires legislation]

### Request

The Office of State Planning and Budgeting and the Department of Personnel request the Committee sponsor legislation to amend two provisions of Section 24-75-402, C.R.S.

- 1 To adjust Section 24-75-402 (5)(g), C.R.S., that sets the statutory threshold below which a cash balance is not considered excess reserve. The request seeks to adjust that threshold from \$200,000 to \$300,000, to account for inflation from 2015 to 2025. Further, the request seeks to add an automatic inflationary adjustment every five years, rounded to the nearest \$50.
- 2 To amend Section 24-75-402 (3), C.R.S., to only apply after two consecutive years of excess uncommitted reserve and that after the first year of excess uncommitted reserve, departments only be required to submit a report to OSPB, and then OSPB to the Joint Budget Committee. This report would include a plan to bring the fund into compliance the following year and on an ongoing basis.

### Recommendation

**Staff recommends the first statutory adjustment, but recommends denial of the second adjustment.**

### Analysis

Cash funds are subject to reserve requirements detailed in Section 24-75-402, C.R.S. The current statutory reserve requirement is 16.5 percent of a cash fund's fiscal year expenditures. This requirement is applied to a fund's uncommitted reserve balance, excluding any long-term assets, amounts associated with multi-year appropriations (e.g., capital construction), nonmonetary assets, and revenue from non-fee sources. Waivers are generally considered and granted for cash funds that have excess uncommitted reserves for three or more fiscal years in a row because cash funds that meet this criterion are subject to a spending restriction placed by the State Controller, pursuant to Section 24-75-402 (12), C.R.S. The Joint Budget Committee may grant a cash fund waiver to temporarily exempting a cash fund from the statutory maximum reserve or set an alternative maximum reserve.

Statute provides exclusions from the uncommitted reserve requirements for specific cash funds, including those with an uncommitted reserve of less than \$200,000 (Section 24-75-402 (5), C.R.S.). This provision was last updated in 2015. Inflation in the last decade is calculated at 40.5 percent. Adjusting the threshold to \$300,000 would account for inflationary pressure and

provide a slight buffer for near-term inflation. Adding a provision for an automatic adjustment is efficient and does not prevent future reconsideration of the threshold level.

The request asserts that Section 24-75-402 (3), C.R.S., puts an unnecessary administrative burden on a department to begin the process of addressing a non-compliant cash fund. The request notes that a department may not be aware of non-compliance until after the close of a fiscal year, which happens 45 days into the next fiscal year. The request continues:

“the department is already in the fiscal year for which they are required to reduce the fee - which may be too late for stakeholding, rulemaking, updating of forms or other actions needed to reduce fee amounts for that fiscal year.”

That compliance is difficult is not a reason to change statute. The request does not acknowledge the provisions of Section 24-75-402 (12), C.R.S., which provides a department a 3-year window to bring an offending cash fund into compliance before any adverse action is taken by the Office of the State Controller. Additionally, Section 24-75-402 (3)(e), C.R.S., allows a department to submit a budget request to address non-compliance by increasing expenditures. A state fiscal year ends June 30, which puts the accounting close of a fiscal year on August 14. The first round of budget requests is submitted to the Joint Budget Committee on November 1, with budget amendments due on January 2. (Section 2-3-208 (2)(a and b), C.R.S., respectively) Departments are afforded ample opportunities within and across fiscal years to comply with statutory requirements regarding cash fund excess uncommitted reserves.

## Decision Items Affecting Multiple Divisions

### → R3 Private lease early termination

#### Request

The Department requests an increase of \$692,189 General Fund to allow for an early private lease termination and the consolidation of a state agency into excess capitol complex office space. The Department estimates \$1.5 million in avoided private lease payments resulting in a net savings of \$828,736, including General Fund, cash funds, and reappropriated funds. This request is for FY 2025-26 only.

#### Recommendation

**Staff recommends approval.** Further, staff recommends the appropriation be made to the *Office of the State Architect* line item in the Executive Director’s Office and a footnote expressing the General Assembly’s intent that up to \$651,279 General Fund be used for the cost of terminating a private lease.

## Analysis

The Department is requesting General Fund to terminate a lease held by another state agency for private sector office space. The funding request anticipates that the state agency terminating its lease will move into the Capitol Complex. A portion of the funding will be used to pay for the early lease termination and some will pay for moving expenses and tenant improvement costs within the Capitol Complex. This request is part of Governor's effort to reduce state-owned and private leased space by 1.0 million square feet by 2025. The Department reports that the State has reduced its footprint by 451,000 since July 2020. The proposed lease termination would reduce the footprint by an additional 18,000 square feet.

The lease targeted for termination is scheduled to expire in January of FY 2028-29 and the Department asserts that terminating this lease will result in net savings of \$608,000 General Fund for FY 2025-26 through FY 2029-30. However, this assertion does not take into account Section 24-30-1310 (3)(a), C.R.S., which requires the General Assembly to transfer the annual amount saved from the terminated private leases to the Capital Construction Fund. This amount is the difference between the terminated lease and any new lease entered into by the affected state agency. The amount transferred must "be from the fund that was the source of funding for the lease." This statutory provision means that terminating a private lease does not inherently save any money. The Section 24-30-1310 (3)(a) transfer would offset the General Fund required to fund Capital Construction projects. However, this General Fund offset is not for the full amount of the transfer because a portion of the fund sources of the private lease payments are supported by General Fund appropriations (20.3 percent).

The Department assumes that the state agency affected would lease (currently vacant) space in the Capitol Complex. Currently, the cost to maintain vacant space in the Capitol Complex is covered by the General Fund. The Department argues, and staff agrees, that moving the affected state agency into the Capitol Complex would reduce the General Fund needed for the leased space because non-General Fund sources would contribute to the lease payments, defraying the need for some of the General Fund currently supporting the maintenance of the vacant space. However, this General Fund relief is mitigated by two factors. First, staff assumes that the affected state agency would use the same fund sources to make lease payments in the Capitol Complex. As previously stated, a portion of the lease payments are supported by General Fund appropriations. Second, it is assumed that the affected agency would use roughly half the square footage (approx. 9,700 sq. ft.).

### Analysis Methodology for Lease Termination

The table below details staff's analysis of the cost of lease termination, the anticipated General Fund offsets from the Section 24-30-1310 (3)(a) transfers to the Capital Construction Fund and the leasing of Capitol Complex space, and the net General Fund impact of the request. The current annual private lease costs \$452,188 total funds, including \$20,014 General Fund. The Capitol Complex leased space costs are assumed to begin in October 2025, with no gap between when the private lease is terminated. Rows 14 through 21 are calculated rows, with each showing from where the total was calculated. Staff assumed that the cash funds

appropriations required for the transfer to the Capital Construction Fund and the leasing of Capitol Complex space are from existing revenue.

| Cost Analysis of Private Lease Early Termination |                                                              |            |            |            |            |            |
|--------------------------------------------------|--------------------------------------------------------------|------------|------------|------------|------------|------------|
|                                                  | Item/Fund Source                                             | FY 2025-26 | FY 2026-27 | FY 2027-28 | FY 2028-29 | Total      |
| 1                                                | Private lease termination - GF                               | \$692,189  | \$0        | \$0        | \$0        | \$692,189  |
| 2                                                | Expected CCLS <sup>1</sup> appropriation (starting Oct. '25) | \$151,254  | \$201,672  | \$203,017  | \$227,217  | \$783,160  |
| 3                                                | GF                                                           | 6,695      | 8,926      | 8,986      | 10,057     | 34,663     |
| 4                                                | CF                                                           | 40,208     | 53,611     | 53,969     | 60,402     | 208,191    |
| 5                                                | RF origin as GF                                              | 24,034     | 32,045     | 32,258     | 36,104     | 124,440    |
| 6                                                | RF origin as CF                                              | 71,260     | 95,014     | 95,647     | 107,049    | 368,969    |
| 7                                                | RF origin as FF                                              | 9,057      | 12,076     | 12,157     | 13,606     | 46,897     |
| 8                                                | Savings from move to CCLS, transferred to CCF <sup>1</sup>   | \$300,932  | \$250,514  | \$252,200  | \$47,164   | \$850,811  |
| 9                                                | GF                                                           | 13,319     | 11,088     | 11,162     | 2,088      | 37,657     |
| 10                                               | CF                                                           | 79,998     | 66,595     | 67,043     | 12,538     | 226,175    |
| 11                                               | RF origin as GF                                              | 47,817     | 39,805     | 40,073     | 7,494      | 135,190    |
| 12                                               | RF origin as CF                                              | 141,778    | 118,025    | 118,819    | 22,220     | 400,842    |
| 13                                               | RF origin as FF                                              | 18,020     | 15,001     | 15,102     | 2,824      | 50,948     |
| 14                                               | Direct General Fund (rows 1+9) <sup>2</sup>                  | \$732,217  | \$20,014   | \$20,148   | \$12,144   | \$784,523  |
| 15                                               | Direct Cash Funds (rows 4+10) <sup>2</sup>                   | 240,413    | 120,207    | 121,012    | 72,940     | 554,572    |
| 16                                               | RF origin as GF (rows 5+11) <sup>2</sup>                     | 143,700    | 71,850     | 72,332     | 43,598     | 331,480    |
| 17                                               | RF origin as CF (rows 6+12) <sup>2</sup>                     | 426,076    | 213,038    | 214,466    | 129,269    | 982,849    |
| 18                                               | RF origin as FF (rows 7+13) <sup>2</sup>                     | 54,155     | 27,078     | 27,259     | 16,430     | 124,922    |
| 19                                               | General Fund offset - CCLS <sup>1</sup> (rows 4+6+7)         | -\$120,526 | -\$160,701 | -\$161,773 | -\$181,057 | -\$624,057 |
| 20                                               | General Fund offset - CCF <sup>1</sup> (rows 10+12+13)       | -239,796   | -199,621   | -200,964   | -37,583    | -677,964   |
| 21                                               | Net General Fund obligation (rows 14+16+19+20)               | \$515,595  | -\$268,458 | -\$270,257 | -\$162,897 | -\$186,017 |

<sup>1</sup> CCF=Capital Construction Fund; CCLS=Capitol Complex leased space

<sup>2</sup> For FY 2025-26, these amounts include the current lease costs prorated for three months of the fiscal year, before the termination of the private lease.

The Department determined the cost of lease termination (\$692,189) by calculating the net present value of the current private lease. The net present value calculation uses a 4.55 percent discount rate applied over the 40-month period of remaining payments. The calculation also factors in an existing lease escalation clause that goes into effect in May 2028. Staff agrees with this methodology for determining the net present value of the current private lease.

Staff used the lease amortization schedule provided by the Department to determine the amount to be transferred annually to the Capital Construction Fund. The Department also informed staff of the specific state agency affected by this request, so that staff could identify the current fund sources for lease payments. The Department and staff agreed to not disclose the affected state agency, so as to not undermine their negotiations around lease termination. In reviewing the fund sources currently used for lease payments, staff was able to approximate. The current Lease Space line item includes: 4.4 percent General Fund, 26.6 percent cash funds, and 69.0 percent reappropriated funds. Reappropriated funds are from indirect cost recoveries, which originate from intra-departmental transfers. Staff estimates that the origin of these reappropriated funds is estimated as: 80.7 percent General Fund, 10.6 percent cash funds, and 8.7 percent federal funds. The calculated fund sources ratio for lease payments for the affected

state agency are shown in the table below and were used to determine the origin of reappropriated funds for lease payments.

| Funding Source of Lease Payments |        |
|----------------------------------|--------|
| Fund source                      | Ratio  |
| General Fund                     | 20.3%  |
| Cash Funds                       | 73.3%  |
| Federal Funds                    | 6.0%   |
| Total                            | 100.0% |

The cost and savings figures in the *Cost Analysis of R3 Private Lease Early Termination* table above were calculated using the following steps.

- The Section 24-1310 (3)(a) transfer to the Capital Construction Fund is the difference between the current private lease costs (\$452,188) and the anticipated cost to lease Capitol Complex space (rows 2-7).
- To determine the General Fund offset for the lease of Capitol Complex space (row 19), staff summed the direct cash fund appropriations (row 4), reappropriated funds originating as cash funds (row 6), and reappropriated funds originating as federal funds (row 7).
- To determine the General Fund offset for the transfer to the Capital Construction Fund (row 20), staff summed the Section 24-1310 (3)(a) transfer direct cash fund appropriations (row 10), reappropriated funds originating as cash funds (row 12), and reappropriated funds originating as federal funds (row 13).
- Staff calculated the General Fund cost by identifying the direct General Fund appropriations (row 14), as well as the reappropriated funds originating as General Fund (row 16).
- The net General Fund impact (row 21) is the sum of the direct General Fund appropriations, the reappropriated funds originating as General Fund, General Fund offset for the transfer to the Capital Construction Fund, and the General Fund offset for leasing Capitol Complex space.

### Current Leased Space Costs

The Department's current private lease requires General Fund support. In FY 2025-26, staff calculates a total General Fund obligation for the affected state agency's current leased space of \$91,864. For the remainder of the lease, which the Department report ends January 2029, the total General Fund necessary to support the cost is \$331,950. This is the cost to the State absent the requested policy change.

| Cost analysis of R3 Private Lease Early Termination |            |            |            |            |             |
|-----------------------------------------------------|------------|------------|------------|------------|-------------|
| Item/Fund Source                                    | FY 2025-26 | FY 2026-27 | FY 2027-28 | FY 2028-29 | Total       |
| Current leased space appropriation                  | \$452,186  | \$452,186  | \$455,217  | \$274,382  | \$1,633,971 |
| GF                                                  | 20,014     | 20,014     | 20,148     | 12,144     | 72,320      |
| CF                                                  | 120,207    | 120,207    | 121,012    | 72,940     | 434,365     |
| RF origin as GF                                     | 71,850     | 71,850     | 72,332     | 43,598     | 259,630     |
| RF origin as CF                                     | 213,038    | 213,038    | 214,466    | 129,269    | 769,811     |
| RF origin as FF                                     | 27,078     | 27,078     | 27,259     | 16,430     | 97,844      |
| Net General Fund obligation (rows 2+4)              | \$91,864   | \$91,864   | \$92,480   | \$55,742   | \$331,950   |

## Conclusion

Staff's analysis shows that the termination of the current private lease would result in a net savings to the General Fund through FY 2028-29. The analysis shows that the policy changes would result in a net cost of \$423,731 General Fund in FY 2025-26, with a net savings of \$517,968 General Fund through FY 2029-30. This amount differs from the savings asserted by the Department in their request, though the conclusion remains the same.

| General Fund Cost/Savings of Policy Change |            |            |            |            |            |
|--------------------------------------------|------------|------------|------------|------------|------------|
| Item                                       | FY 2025-26 | FY 2026-27 | FY 2027-28 | FY 2028-29 | Total      |
| Current private lease                      | \$91,864   | \$91,864   | \$92,480   | \$55,742   | \$331,950  |
| Lease termination                          | 515,595    | -268,458   | -270,257   | -162,897   | -186,017   |
| Net General Fund cost/-savings             | \$423,731  | -\$360,322 | -\$362,737 | -\$218,639 | -\$517,968 |

Staff would caveat this analysis and recommendation with a couple considerations. First, the language of Section 24-30-1310 (3)(a), C.R.S., is ambiguous as to the length of time the savings transfers to the Capital Construction Fund. Statute states:

“The annual transfer required in this subsection (3) shall continue **in each fiscal year until** the state treasurer determines that the amount transferred to the capital construction fund pursuant to this subsection (3) equals the amount transferred to the capitol complex renovation fund created in section 24-30-1313.” [emphasis added]

This analysis, staff assumes the transfer is made for the length of time between when a private lease was terminated and when it would have expired in due course. However, an alternative interpretation is that the transfer happens until the Capital Construction Fund is made whole for it transfers to the Capitol Complex Renovation Fund; staff estimates this amount at \$70.0 million to day. The private lease under consideration for this request would be the only one making transfers pursuant to Section 24-30-1310 (3)(a), C.R.S. Using the latter interpretation of statute would significantly change the tenor of this analysis and could very well result in opposite findings.

Second, this requests also raises questions about the process by which the effort to reduce state-occupied leased space is achieved. While staff appreciates the forthrightness of requesting funding prior to negotiations, the lessor is under no obligation to negotiate or acquiesce to the request to terminate. Terminating the lease early also adds the distinct possibility of tarnishing the State's reputation in the private leasing market, making future lessors more cautious of doing business with the State and could lead to higher lease costs and more stringent leasing terms.

# (1) Executive Director's Office

The division consists of (A) Department Administration and (B) Statewide Special Purpose.

| Executive Director's Office                  |              |              |              |                 |               |      |
|----------------------------------------------|--------------|--------------|--------------|-----------------|---------------|------|
| Item                                         | Total Funds  | General Fund | Cash Funds   | Reapprop. Funds | Federal Funds | FTE  |
| FY 2024-25 Appropriation                     |              |              |              |                 |               |      |
| H.B. 24-1430 (Long Bill)                     | \$53,427,653 | \$23,349,724 | \$9,239,085  | \$20,838,844    | \$0           | 67.3 |
| S.B. 25-103 (Supplemental)                   | \$958,992    | \$604,168    | \$354,824    | \$0             | \$0           | 0.0  |
| Other legislation                            | -\$6,155,177 | \$49,383     | -\$6,204,560 | \$0             | \$0           | -1.2 |
| Total FY 2024-25                             | \$48,231,468 | \$24,003,275 | \$3,389,349  | \$20,838,844    | \$0           | 66.1 |
| FY 2025-26 Recommended Appropriation         |              |              |              |                 |               |      |
| FY 2024-25 Appropriation                     | \$48,231,468 | \$24,003,275 | \$3,389,349  | \$20,838,844    | \$0           | 66.1 |
| R1 OAC staffing                              | 58,495       | 0            | 0            | 58,495          | 0             | 0.0  |
| R3 Private lease early termination           | 692,189      | 692,189      | 0            | 0               | 0             | 0.0  |
| R4 COWINS Partnership Agreement resources    | 19,799       | 19,799       | 0            | 0               | 0             | 0.0  |
| R5 State Archives resources                  | 0            | 0            | 0            | 0               | 0             | 0.0  |
| R6 Address Confidentiality Program resources | 31,045       | 31,045       | 0            | 0               | 0             | 0.0  |
| R8 CEO funding realignment                   | -653,416     | -653,416     | 0            | 0               | 0             | 0.0  |
| R9 OSA planning reduction                    | -992,189     | -992,189     | 0            | 0               | 0             | 0.0  |
| SI Procurement Equity Program reduction      | -250,000     | -250,000     | 0            | 0               | 0             | 0.0  |
| Centrally appropriated line items            | 2,698,349    | -451,451     | 400,327      | 2,749,473       | 0             | 0.0  |
| Indirect cost assessment                     | 63,218       | 0            | 0            | 63,218          | 0             | 0.0  |
| Impacts driven by other agencies             | -30,387      | -13,826      | -891         | -15,670         | 0             | 0.0  |
| Annualization of prior year actions          | -3,081,810   | -1,268,487   | -445,565     | -1,367,758      | 0             | 0.5  |
| Technical adjustments                        | -501,930     | -290,246     | -421,599     | 209,915         | 0             | 0.0  |
| CORE operations base adjustment              | 0            | 0            | 355,189      | -355,189        | 0             | 0.0  |
| Total FY 2025-26                             | \$46,284,831 | \$20,826,693 | \$3,276,810  | \$22,181,328    | \$0           | 66.6 |
| Change from FY 2024-25                       | -\$1,946,637 | -\$3,176,582 | -\$112,539   | \$1,342,484     | \$0           | 0.5  |
| Percentage Change                            | -4.0%        | -13.2%       | -3.3%        | 6.4%            | n/a           | 0.8% |
| FY 2025-26 Executive Request                 | \$47,364,850 | \$21,886,803 | \$2,899,447  | \$22,578,600    | \$0           | 69.4 |
| Staff Rec. Above/-Below Request              | -\$1,080,019 | -\$1,060,110 | \$377,363    | -\$397,272      | \$0           | -2.8 |

## Decision Items

### → R9 Office of State Architect (OSA) planning reduction

#### Request

The Department requests a decrease of \$992,189 General Fund in FY 2025-26 to the Statewide Planning Services line item in the Office of the State Architect for budget balancing purposes. This line items funds technical and consulting services related to statewide capital master plan

development for state agencies served by the OSA. The Department reports that since its inception this line has been underutilized. Additionally, the line item is granted roll-forward authority through a Long Bill footnote, allowing the Department to utilize appropriations for one additional fiscal year. The annual Long Bill appropriation is \$1.0 million General Fund. The request annualizes to a \$300,000 General Fund reduction in FY 2026-27 and ongoing.

## Recommendation/Analysis

### **Staff recommends approval of the request.**

Starting in FY 2015-16, the Office of the State Architect began receiving General Fund appropriations for statewide planning services for technical consulting related to master planning for state agencies. The General Assembly appropriated \$0.9 million General Fund in FY 2015-16 and provided roll-forward spending authority for a single fiscal year. In FY 2016-17, the appropriation was increased to \$1.0 million General Fund, continuing the roll-forward spending authority. Given the year-over-year roll-forward spending authority, assessing the reversions shows an average of \$1.5 million reverted over the last nine fiscal years. This reversion amount accounts for the roll-forward spending authority, but does not provide great insight into the ongoing annual need for appropriations for statewide planning services. However, looking at the average expenditure for the same period shows that the Office of the State Architect spends approximately \$648,000 on statewide planning services annually.

## ➔ Staff-initiated State Procurement Equity Program reduction

## Recommendation

**Staff recommends a reduction of \$250,000 General Fund** to the State Procurement Equity Program in FY 2025-26 and ongoing. During the November 18, 2024 briefing for the Department of Personnel, staff identified the State Procurement Equity Program as a potential area for balancing options. The State Procurement Equity Program was created by S.B. 22-163 (Establish State Procurement Equity Program) to work with stakeholders towards the goal of reducing disparities between the availability of historically underutilized businesses and the utilization of such businesses in state procurement.

In the Governor's January 2, 2025 budget transmittal letter the Office of State Planning and Budgeting communicated support for the above recommended reduction (Attachment 2, page 3).

# Line Item Detail

## (A) Department Administration

### Personal Services

This line item funds the FTE in Department Administration, including the Executive Director, accounting, budget, purchasing, human resources, and general support staff. Cash funds are provided from user fees from non-state agencies. Reappropriated funds are provided from user fees from state agencies and indirect cost recoveries. The workload for staff supported by this line item is driven by the number of Department employees and the Department's overarching responsibility for statewide human resources policy, statewide compensation and operating common policies, and delivery of central business services.

*Statutory Authority:* Article 30 of Title 24, C.R.S.

| Executive Director's Office, Department Administration, Personal Services |             |              |            |                 |               |      |
|---------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|------|
| Item                                                                      | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE  |
| FY 2024-25 Appropriation                                                  |             |              |            |                 |               |      |
| H.B. 24-1430 (Long Bill)                                                  | \$2,635,762 | \$33,681     | \$161,663  | \$2,440,418     | \$0           | 22.3 |
| S.B. 25-103 (Supplemental)                                                | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0  |
| Other legislation                                                         | -128,584    | 0            | -128,584   | 0               | 0             | -2.0 |
| Total FY 2024-25                                                          | \$2,507,178 | \$33,681     | \$33,079   | \$2,440,418     | \$0           | 20.3 |
| FY 2025-26 Recommended Appropriation                                      |             |              |            |                 |               |      |
| FY 2024-25 Appropriation                                                  | \$2,507,178 | \$33,681     | \$33,079   | \$2,440,418     | \$0           | 20.3 |
| Annualization of prior year actions                                       | 143,155     | 176,234      | -33,079    | 0               | 0             | 0.3  |
| Technical adjustments                                                     | 0           | -209,915     | 0          | 209,915         | 0             | 0.0  |
| Total FY 2025-26                                                          | \$2,650,333 | \$0          | \$0        | \$2,650,333     | \$0           | 20.6 |
| Change from FY 2024-25                                                    | \$143,155   | -\$33,681    | -\$33,079  | \$209,915       | \$0           | 0.3  |
| Percentage Change                                                         | 5.7%        | -100.0%      | -100.0%    | 8.6%            | n/a           | 1.5% |
| FY 2025-26 Executive Request                                              | \$2,650,333 | \$0          | \$0        | \$2,650,333     | \$0           | 20.6 |
| Staff Rec. Above/-Below Request                                           | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0  |

### Health, Life, and Dental

This line item provides funding for the employer's share of the cost of group benefit plans providing health, life, and dental insurance for state employees.

*Statutory Authority:* Sections 24-50-603 (9) and 24-50-611, C.R.S.

*Recommendation:* Staff **recommendation is pending** the Committee common policy decision for this line item. JBC staff requests permission to reflect Committee action for all pending line items. The following table summarizes the Department's common policy request and reflects staff's recommendations for R1, R4, R5, and R6.

| Executive Director's Office, Department Administration, Health, Life, and Dental |             |              |            |                 |               |     |
|----------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                             | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                         |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                         | \$6,961,186 | \$3,268,302  | \$179,146  | \$3,513,738     | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                       | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                 | \$6,961,186 | \$3,268,302  | \$179,146  | \$3,513,738     | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                             |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                         | \$6,961,186 | \$3,268,302  | \$179,146  | \$3,513,738     | \$0           | 0.0 |
| R1 OAC staffing                                                                  | 38,717      | 0            | 0          | 38,717          | 0             | 0.0 |
| R6 Address Confidentiality Program resources                                     | 22,752      | 22,752       | 0          | 0               | 0             | 0.0 |
| R4 COWINS Partnership Agreement resources                                        | 12,420      | 12,420       | 0          | 0               | 0             | 0.0 |
| R5 State Archives resources                                                      | 0           | 0            | 0          | 0               | 0             | 0.0 |
| Technical adjustments                                                            | 0           | 0            | 0          | 0               | 0             | 0.0 |
| CORE operations base adjustment                                                  | 0           | 0            | 355,189    | -355,189        | 0             | 0.0 |
| Centrally appropriated line items                                                | -233,366    | -634,930     | 8,297      | 393,267         | 0             | 0.0 |
| Total FY 2025-26                                                                 | \$6,801,709 | \$2,668,544  | \$542,632  | \$3,590,533     | \$0           | 0.0 |
| Change from FY 2024-25                                                           | -\$159,477  | -\$599,758   | \$363,486  | \$76,795        | \$0           | 0.0 |
| Percentage Change                                                                | -2.3%       | -18.4%       | 202.9%     | 2.2%            | n/a           | n/a |
| FY 2025-26 Executive Request                                                     | \$6,886,309 | \$2,753,144  | \$187,443  | \$3,945,722     | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                  | -\$84,600   | -\$84,600    | \$355,189  | -\$355,189      | \$355,189     | 0.0 |

## Short-term Disability

This line item provides funding for the employer's share of state employees' short-term disability insurance premiums.

*Statutory Authority:* Sections 24-50-603 (13) and 24-50-611, C.R.S.

*Recommendation:* Staff **recommendation is pending** the Committee common policy decision for this line item. JBC staff requests permission to reflect Committee action for all pending line items. The following table summarizes the Department's common policy request and reflects staff's recommendations for R1, R4, R5, and R6.

| Executive Director's Office, Department Administration, Short-term Disability |             |              |            |                 |               |     |
|-------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                          | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                      |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                      | \$57,019    | \$26,866     | \$1,842    | \$28,311        | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                    | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                              | \$57,019    | \$26,866     | \$1,842    | \$28,311        | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                          |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                      | \$57,019    | \$26,866     | \$1,842    | \$28,311        | \$0           | 0.0 |
| R1 OAC staffing                                                               | 280         | 0            | 0          | 280             | 0             | 0.0 |
| R6 Address Confidentiality Program resources                                  | 117         | 117          | 0          | 0               | 0             | 0.0 |

| Executive Director's Office, Department Administration, Short-term Disability |             |              |            |                 |               |     |
|-------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                          | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| R4 COWINS Partnership Agreement resources                                     | 49          | 49           | 0          | 0               | 0             | 0.0 |
| R5 State Archives resources                                                   | 0           | 0            | 0          | 0               | 0             | 0.0 |
| Technical adjustments                                                         | 0           | 0            | 0          | 0               | 0             | 0.0 |
| Impacts driven by other agencies                                              | -30,387     | -13,826      | -891       | -15,670         | 0             | 0.0 |
| Centrally appropriated line items                                             | -44         | -942         | -172       | 1,070           | 0             | 0.0 |
| Total FY 2025-26                                                              | \$27,034    | \$12,264     | \$779      | \$13,991        | \$0           | 0.0 |
| Change from FY 2024-25                                                        | -\$29,985   | -\$14,602    | -\$1,063   | -\$14,320       | \$0           | 0.0 |
| Percentage Change                                                             | -52.6%      | -54.4%       | -57.7%     | -50.6%          | n/a           | n/a |
| FY 2025-26 Executive Request                                                  | \$27,839    | \$13,069     | \$779      | \$13,991        | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                               | -\$805      | -\$805       | \$0        | \$0             | \$0           | 0.0 |

## Paid Family and Medical Leave Insurance

Colorado Proposition 118, Paid Family Medical Leave Initiative, was approved by voters in November 2020 and created a paid family and medical leave insurance program for all Colorado employees administered by the Colorado Department of Labor and Employment. This requires employers and employees in Colorado to pay a payroll premium (.90 percent with a minimum of half paid by the employer) to finance paid family and medical leave insurance benefits beginning January 1, 2023. It will finance up to 12 weeks of paid family and medical leave to eligible employees beginning January 1, 2024.

*Statutory Authority:* Section 8-13.3-516, C.R.S.

*Recommendation:* Staff **recommendation is pending** the Committee common policy decision for this line item. JBC staff requests permission to reflect Committee action for all pending line items. The following table summarizes the Department's common policy request and reflects staff's recommendations for R1, R4, R5, and R6.

| Executive Director's Office, Department Administration, Paid Family Medical Leave Insurance |             |              |            |                 |               |     |
|---------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                        | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                    |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                    | \$170,921   | \$79,975     | \$6,012    | \$84,934        | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                  | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                            | \$170,921   | \$79,975     | \$6,012    | \$84,934        | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                        |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                                    | \$170,921   | \$79,975     | \$6,012    | \$84,934        | \$0           | 0.0 |
| R1 OAC staffing                                                                             | 840         | 0            | 0          | 840             | 0             | 0.0 |
| R6 Address Confidentiality Program resources                                                | 352         | 352          | 0          | 0               | 0             | 0.0 |
| R4 COWINS Partnership Agreement resources                                                   | 316         | 316          | 0          | 0               | 0             | 0.0 |
| Centrally appropriated line items                                                           | 3           | -2,203       | -1,002     | 3,208           | 0             | 0.0 |
| R5 State Archives resources                                                                 | 0           | 0            | 0          | 0               | 0             | 0.0 |
| Technical adjustments                                                                       | 0           | 0            | 0          | 0               | 0             | 0.0 |

| Executive Director's Office, Department Administration, Paid Family Medical Leave Insurance |             |              |            |                 |               |     |
|---------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                        | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| Total FY 2025-26                                                                            | \$172,432   | \$78,440     | \$5,010    | \$88,982        | \$0           | 0.0 |
| Change from FY 2024-25                                                                      | \$1,511     | -\$1,535     | -\$1,002   | \$4,048         | \$0           | 0.0 |
| Percentage Change                                                                           | 0.9%        | -1.9%        | -16.7%     | 4.8%            | n/a           | n/a |
| FY 2025-26 Executive Request                                                                | \$174,678   | \$80,686     | \$5,010    | \$88,982        | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                             | -\$2,246    | -\$2,246     | \$0        | \$0             | \$0           | 0.0 |

## Unfunded Liability Amortization Equalization Disbursement Payments

This line item provides funding for amortization and supplemental amortization payments to increase the funded status of the Public Employees' Retirement Association (PERA).

*Statutory Authority:* Section 24-51-411, C.R.S.

*Recommendation:* Staff **recommendation is pending** the Committee common policy decision for this line item. JBC staff requests permission to reflect Committee action for all pending line items. The following table summarizes the Department's common policy request and reflects staff's recommendations for R1, R4, R5, and R6.

| Executive Director's Office, Department Administration, Unfunded Liability Amortization Equalization Disbursement Payments |             |              |            |                 |               |     |
|----------------------------------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                                                       | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                                                   |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                                                   | \$3,808,010 | \$1,786,982  | \$133,600  | \$1,887,428     | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                                                 | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                                                           | \$3,808,010 | \$1,786,982  | \$133,600  | \$1,887,428     | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                                                       |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                                                                   | \$3,808,010 | \$1,786,982  | \$133,600  | \$1,887,428     | \$0           | 0.0 |
| R1 OAC staffing                                                                                                            | 18,658      | 0            | 0          | 18,658          | 0             | 0.0 |
| R6 Address Confidentiality Program resources                                                                               | 7,824       | 7,824        | 0          | 0               | 0             | 0.0 |
| R4 COWINS Partnership Agreement resources                                                                                  | 7,014       | 7,014        | 0          | 0               | 0             | 0.0 |
| R5 State Archives resources                                                                                                | 0           | 0            | 0          | 0               | 0             | 0.0 |
| Technical adjustments                                                                                                      | 0           | 0            | 0          | 0               | 0             | 0.0 |
| Centrally appropriated line items                                                                                          | -9,707      | -58,715      | -22,269    | 71,277          | 0             | 0.0 |
| Total FY 2025-26                                                                                                           | \$3,831,799 | \$1,743,105  | \$111,331  | \$1,977,363     | \$0           | 0.0 |
| Change from FY 2024-25                                                                                                     | \$23,789    | -\$43,877    | -\$22,269  | \$89,935        | \$0           | 0.0 |
| Percentage Change                                                                                                          | 0.6%        | -2.5%        | -16.7%     | 4.8%            | n/a           | n/a |
| FY 2025-26 Executive Request                                                                                               | \$3,881,719 | \$1,793,025  | \$111,331  | \$1,977,363     | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                                                            | -\$49,920   | -\$49,920    | \$0        | \$0             | \$0           | 0.0 |

## Salary Survey

The Department uses this line item to pay for annual increases for salary survey and senior executive service positions. Salary survey increases may include across-the-board increases, movement to minimum related to salary range adjustments, and specified classification increases.

*Statutory Authority:* Section 24-50-104, C.R.S.

*Recommendation:* Staff **recommendation is pending** the Committee common policy decision for this line item. JBC staff requests permission to reflect Committee action for all pending line items. The following table summarizes the Department's common policy request and reflects staff's recommendations for R1, R4, R5, and R6.

| Executive Director's Office, Department Administration, Salary Survey |             |              |            |                 |               |     |
|-----------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                  | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                              |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                              | \$1,341,473 | \$630,538    | \$47,032   | \$663,903       | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                            | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                      | \$1,341,473 | \$630,538    | \$47,032   | \$663,903       | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                  |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                              | \$1,341,473 | \$630,538    | \$47,032   | \$663,903       | \$0           | 0.0 |
| Centrally appropriated line items                                     | 1,040,829   | 475,420      | 30,661     | 534,748         | 0             | 0.0 |
| Annualization of prior year actions                                   | -1,341,473  | -630,538     | -47,032    | -663,903        | 0             | 0.0 |
| Total FY 2025-26                                                      | \$1,040,829 | \$475,420    | \$30,661   | \$534,748       | \$0           | 0.0 |
| Change from FY 2024-25                                                | -\$300,644  | -\$155,118   | -\$16,371  | -\$129,155      | \$0           | 0.0 |
| Percentage Change                                                     | -22.4%      | -24.6%       | -34.8%     | -19.5%          | n/a           | n/a |
| FY 2025-26 Executive Request                                          | \$1,040,829 | \$475,420    | \$30,661   | \$534,748       | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                       | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Step Pay

This line item provides detail on the amount of funding appropriated to each department as a result of the step pay plan. The step pay plan takes effect in FY 2024-25 and is a result of negotiations between the State of Colorado and Colorado Workers for Innovative and New Solutions (COWINS).

*Statutory Authority:* None

*Recommendation:* Staff **recommendation is pending** the Committee common policy decision for this line item. JBC staff requests permission to reflect Committee action for all pending line items. The following table summarizes the Department's common policy request and reflects staff's recommendations for R1, R4, R5, and R6.

| Executive Director's Office, Department Administration, Step Pay |             |              |            |                 |               |     |
|------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                             | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                         |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                         | \$1,116,367 | \$275,286    | \$20,542   | \$820,539       | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                       | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                 | \$1,116,367 | \$275,286    | \$20,542   | \$820,539       | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                             |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                         | \$1,116,367 | \$275,286    | \$20,542   | \$820,539       | \$0           | 0.0 |
| Centrally appropriated line items                                | 188,525     | 47,621       | 1,540      | 139,364         | 0             | 0.0 |
| Annualization of prior year actions                              | -1,116,367  | -275,286     | -20,542    | -820,539        | 0             | 0.0 |
| Total FY 2025-26                                                 | \$188,525   | \$47,621     | \$1,540    | \$139,364       | \$0           | 0.0 |
| Change from FY 2024-25                                           | -\$927,842  | -\$227,665   | -\$19,002  | -\$681,175      | \$0           | 0.0 |
| Percentage Change                                                | -83.1%      | -82.7%       | -92.5%     | -83.0%          | n/a           | n/a |
| FY 2025-26 Executive Request                                     | \$188,525   | \$47,621     | \$1,540    | \$139,364       | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                  | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## PERA Direct Distribution

This line item is included as a common policy allocation payment for the state portion of the PERA Direct Distribution created in Section 24-51-414, C.R.S., enacted in S.B. 18-200.

*Statutory Authority:* Section 24-51-414 (2), C.R.S.

*Recommendation:* Staff **recommendation is pending** the Committee common policy decision for this line item. JBC staff requests permission to reflect Committee action for all pending line items. The following table summarizes the Department's common policy request and reflects staff's recommendations for R1, R4, R5, and R6.

| Executive Director's Office, Department Administration, PERA Direct Distribution |             |              |            |                 |               |     |
|----------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                             | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                         |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                         | \$688,361   | \$318,364    | \$23,747   | \$346,250       | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                       | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                 | \$688,361   | \$318,364    | \$23,747   | \$346,250       | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                             |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                         | \$688,361   | \$318,364    | \$23,747   | \$346,250       | \$0           | 0.0 |
| Centrally appropriated line items                                                | 60,725      | 22,478       | -1,791     | 40,038          | 0             | 0.0 |
| Total FY 2025-26                                                                 | \$749,086   | \$340,842    | \$21,956   | \$386,288       | \$0           | 0.0 |
| Change from FY 2024-25                                                           | \$60,725    | \$22,478     | -\$1,791   | \$40,038        | \$0           | 0.0 |
| Percentage Change                                                                | 8.8%        | 7.1%         | -7.5%      | 11.6%           | n/a           | n/a |
| FY 2025-26 Executive Request                                                     | \$749,086   | \$340,842    | \$21,956   | \$386,288       | \$0           | 0.0 |

| Executive Director's Office, Department Administration, PERA Direct Distribution |             |              |            |                 |               |     |
|----------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                             | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| Staff Rec. Above/-Below Request                                                  | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Temporary Employees Related to Authorized Leave

This line item funds the backfill costs associated with state employees utilizing 160 hours or four weeks of Paid Family Medical Leave.

*Statutory Authority:* Not applicable

*Recommendation:* Staff **recommendation is pending** the Committee common policy decision for this line item. JBC staff requests permission to reflect Committee action for all pending line items. The following table summarizes the Department's common policy request and reflects staff's recommendations for R1, R4, R5, and R6.

| Executive Director's Office, Department Administration, Temporary Employees Related to Authorized Leave |             |              |            |                 |               |     |
|---------------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                                    | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                                |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                                | \$27,923    | \$0          | \$633      | \$27,290        | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                              | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                                        | \$27,923    | \$0          | \$633      | \$27,290        | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                                    |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                                                | \$27,923    | \$0          | \$633      | \$27,290        | \$0           | 0.0 |
| Total FY 2025-26                                                                                        | \$27,923    | \$0          | \$633      | \$27,290        | \$0           | 0.0 |
| Percentage Change                                                                                       | 0.0%        | n/a          | 0.0%       | 0.0%            | n/a           | n/a |
| FY 2025-26 Executive Request                                                                            | \$27,923    | \$0          | \$633      | \$27,290        | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                                         | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Shift Differential

This line item is used to pay for the incremental costs associated with higher compensation rates for employees who work after regular working hours.

*Statutory Authority:* Section 24-50-104 (1)(a), C.R.S.

*Recommendation:* Staff **recommendation is pending** the Committee common policy decision for this line item. JBC staff requests permission to reflect Committee action for all pending line items. The following table summarizes the Department's common policy request and reflects staff's recommendations for R1, R4, R5, and R6.

| Executive Director's Office, Department Administration, Shift Differential |             |              |            |                 |               |     |
|----------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                       | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                   |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                   | \$80,006    | \$0          | \$0        | \$80,006        | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                 | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                           | \$80,006    | \$0          | \$0        | \$80,006        | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                       |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                   | \$80,006    | \$0          | \$0        | \$80,006        | \$0           | 0.0 |
| Centrally appropriated line items                                          | 1,167       | 0            | 0          | 1,167           | 0             | 0.0 |
| Total FY 2025-26                                                           | \$81,173    | \$0          | \$0        | \$81,173        | \$0           | 0.0 |
| Change from FY 2024-25                                                     | \$1,167     | \$0          | \$0        | \$1,167         | \$0           | 0.0 |
| Percentage Change                                                          | 1.5%        | n/a          | n/a        | 1.5%            | n/a           | n/a |
| FY 2025-26 Executive Request                                               | \$81,173    | \$0          | \$0        | \$81,173        | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                            | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Workers' Compensation

This line item is used to pay the Department's estimated share for inclusion in the State's workers' compensation program for state employees.

*Statutory Authority:* Section 24-30-1510.7, C.R.S.

| Executive Director's Office, Department Administration, Workers' Compensation |             |              |            |                 |               |     |
|-------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                          | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                      |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                      | \$396,122   | \$152,985    | \$14,382   | \$228,755       | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                    | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                              | \$396,122   | \$152,985    | \$14,382   | \$228,755       | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                          |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                      | \$396,122   | \$152,985    | \$14,382   | \$228,755       | \$0           | 0.0 |
| Impacts driven by other agencies                                              | 0           | 0            | 0          | 0               | 0             | 0.0 |
| Centrally appropriated line items                                             | -42,375     | -16,366      | -1,539     | -24,470         | 0             | 0.0 |
| Total FY 2025-26                                                              | \$353,747   | \$136,619    | \$12,843   | \$204,285       | \$0           | 0.0 |
| Change from FY 2024-25                                                        | -\$42,375   | -\$16,366    | -\$1,539   | -\$24,470       | \$0           | 0.0 |
| Percentage Change                                                             | -10.7%      | -10.7%       | -10.7%     | -10.7%          | n/a           | n/a |
| FY 2025-26 Executive Request                                                  | \$354,264   | \$137,439    | \$11,539   | \$205,286       | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                               | -\$517      | -\$820       | \$1,304    | -\$1,001        | \$1,001       | 0.0 |

## Operating Expenses

This line item funds operating expenses for Department Administration.

*Statutory Authority:* Article 30 of Title 24, C.R.S.

| Executive Director's Office, Department Administration, Operating Expenses |             |              |            |                 |               |     |
|----------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                       | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                   |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                   | \$134,992   | \$126,183    | \$8,809    | \$0             | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                 | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                           | \$134,992   | \$126,183    | \$8,809    | \$0             | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                       |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                   | \$134,992   | \$126,183    | \$8,809    | \$0             | \$0           | 0.0 |
| Annualization of prior year actions                                        | -28,435     | -19,626      | -8,809     | 0               | 0             | 0.0 |
| Total FY 2025-26                                                           | \$106,557   | \$106,557    | \$0        | \$0             | \$0           | 0.0 |
| Change from FY 2024-25                                                     | -\$28,435   | -\$19,626    | -\$8,809   | \$0             | \$0           | 0.0 |
| Percentage Change                                                          | -21.1%      | -15.6%       | -100.0%    | n/a             | n/a           | n/a |
| FY 2025-26 Executive Request                                               | \$106,557   | \$106,557    | \$0        | \$0             | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                            | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Legal Services

This line item provides funding for the Department to purchase legal services from the Department of Law.

*Statutory Authority:* Sections 24-31-101 (1)(a), 24-31-111, and 24-75-112 (1)(i), C.R.S.

| Executive Director's Office, Department Administration, Legal Services |             |              |            |                 |               |     |
|------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                   | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                               |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                               | \$443,450   | \$407,846    | \$5,884    | \$29,720        | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                             | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                       | \$443,450   | \$407,846    | \$5,884    | \$29,720        | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                   |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                               | \$443,450   | \$407,846    | \$5,884    | \$29,720        | \$0           | 0.0 |
| Centrally appropriated line items                                      | -46,187     | -163,451     | 100,831    | 16,433          | 0             | 0.0 |
| Total FY 2025-26                                                       | \$397,263   | \$244,395    | \$106,715  | \$46,153        | \$0           | 0.0 |
| Change from FY 2024-25                                                 | -\$46,187   | -\$163,451   | \$100,831  | \$16,433        | \$0           | 0.0 |
| Percentage Change                                                      | -10.4%      | -40.1%       | 1,713.6%   | 55.3%           | n/a           | n/a |
| FY 2025-26 Executive Request                                           | \$397,263   | \$244,395    | \$106,715  | \$46,153        | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                        | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Payment to Risk Management and Property Funds

This line item provides funding for the Department's share of liability and property insurance from Risk Management.

*Statutory Authority:* Section 24-30-1510 and 24-30-1510.5, C.R.S.

| Executive Director's Office, Department Administration, Payment to Risk Management and Property Funds |             |              |            |                 |               |     |
|-------------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                                  | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                              |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                              | \$2,196,847 | \$848,437    | \$79,764   | \$1,268,646     | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                            | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                                      | \$2,196,847 | \$848,437    | \$79,764   | \$1,268,646     | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                                  |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                                              | \$2,196,847 | \$848,437    | \$79,764   | \$1,268,646     | \$0           | 0.0 |
| Centrally appropriated line items                                                                     | 925,625     | 357,483      | 33,608     | 534,534         | 0             | 0.0 |
| Impacts driven by other agencies                                                                      | 0           | 0            | 0          | 0               | 0             | 0.0 |
| Total FY 2025-26                                                                                      | \$3,122,472 | \$1,205,920  | \$113,372  | \$1,803,180     | \$0           | 0.0 |
| Change from FY 2024-25                                                                                | \$925,625   | \$357,483    | \$33,608   | \$534,534       | \$0           | 0.0 |
| Percentage Change                                                                                     | 42.1%       | 42.1%        | 42.1%      | 42.1%           | n/a           | n/a |
| FY 2025-26 Executive Request                                                                          | \$3,014,110 | \$1,169,326  | \$98,160   | \$1,746,624     | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                                       | \$108,362   | \$36,594     | \$15,212   | \$56,556        | -\$56,556     | 0.0 |

## Vehicle Lease Payments

This line item provides funding for payments to Fleet Management for the cost of the Fleet Management program administration and lease-purchase payments for Department vehicles.

*Statutory Authority:* Sections 24-30-1104 (2) and 24-30-1117, C.R.S.

| Executive Director's Office, Department Administration, Vehicle Lease Payments |             |              |            |                 |               |     |
|--------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                           | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                       |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                       | \$278,300   | \$0          | \$417      | \$277,883       | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                     | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                               | \$278,300   | \$0          | \$417      | \$277,883       | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                           |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                       | \$278,300   | \$0          | \$417      | \$277,883       | \$0           | 0.0 |
| Centrally appropriated line items                                              | -16,137     | 0            | -24        | -16,113         | 0             | 0.0 |
| Total FY 2025-26                                                               | \$262,163   | \$0          | \$393      | \$261,770       | \$0           | 0.0 |
| Change from FY 2024-25                                                         | -\$16,137   | \$0          | -\$24      | -\$16,113       | \$0           | 0.0 |
| Percentage Change                                                              | -5.8%       | n/a          | -5.8%      | -5.8%           | n/a           | n/a |

| Executive Director's Office, Department Administration, Vehicle Lease Payments |             |              |            |                 |               |     |
|--------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                           | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2025-26 Executive Request                                                   | \$255,883   | \$0          | \$0        | \$255,883       | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                | \$6,280     | \$0          | \$393      | \$5,887         | -\$5,887      | 0.0 |

## Leased Space

This line item funds the Department's lease obligations for private office space and other facilities that are not State-owned.

*Statutory Authority:* Section 24-30-1303 (1)(a), C.R.S.

| Executive Director's Office, Department Administration, Leased Space |             |              |            |                 |               |     |
|----------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                 | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                             |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                             | \$370,386   | \$16,500     | \$0        | \$353,886       | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                           | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                     | \$370,386   | \$16,500     | \$0        | \$353,886       | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                 |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                             | \$370,386   | \$16,500     | \$0        | \$353,886       | \$0           | 0.0 |
| Technical adjustments                                                | -16,500     | -16,500      | 0          | 0               | 0             | 0.0 |
| Total FY 2025-26                                                     | \$353,886   | \$0          | \$0        | \$353,886       | \$0           | 0.0 |
| Change from FY 2024-25                                               | -\$16,500   | -\$16,500    | \$0        | \$0             | \$0           | 0.0 |
| Percentage Change                                                    | -4.5%       | -100.0%      | n/a        | 0.0%            | n/a           | n/a |
| FY 2025-26 Executive Request                                         | \$353,886   | \$0          | \$0        | \$353,886       | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                      | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Capitol Complex Leased Space

This line item pays for the Department's share of costs for space in the Capitol Complex. The Department's allocation for FY 2024-25 totals 353,565 square feet in the Capitol Complex, including 227,151 square feet in Denver, 80,901 at North Campus, and 45,513 in Grand Junction.

*Statutory Authority:* Section 24-30-1104 (4) and Part 1 of Article 82 of Title 24, C.R.S.

| Executive Director's Office, Department Administration, Capitol Complex Leased Space |             |              |            |                 |               |     |
|--------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                 | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                             |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                             | \$4,792,846 | \$3,597,001  | \$35,980   | \$1,159,865     | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                           | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                     | \$4,792,846 | \$3,597,001  | \$35,980   | \$1,159,865     | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                 |             |              |            |                 |               |     |

| Executive Director's Office, Department Administration, Capitol Complex Leased Space |             |              |            |                 |               |     |
|--------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                 | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                             | \$4,792,846 | \$3,597,001  | \$35,980   | \$1,159,865     | \$0           | 0.0 |
| Centrally appropriated line items                                                    | -777,050    | -857,796     | 2,429      | 78,317          | 0             | 0.0 |
| Total FY 2025-26                                                                     | \$4,015,796 | \$2,739,205  | \$38,409   | \$1,238,182     | \$0           | 0.0 |
| Change from FY 2024-25                                                               | -\$777,050  | -\$857,796   | \$2,429    | \$78,317        | \$0           | 0.0 |
| Percentage Change                                                                    | -16.2%      | -23.8%       | 6.8%       | 6.8%            | n/a           | n/a |
| FY 2025-26 Executive Request                                                         | \$4,988,511 | \$3,712,033  | \$28,138   | \$1,248,340     | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                      | -\$972,715  | -\$972,828   | \$10,271   | -\$10,158       | \$10,158      | 0.0 |

## Annual Depreciation-Lease Equivalent Payment

This line item was established as part of the process created in S.B. 15-211 to annually set aside an amount equal to the calculated depreciation of a capital asset funded through the capital construction section of the Long Bill. At this time, the capital asset being depreciated is the renovation of the House and Senate Chambers.

*Statutory Authority:* Section 24-30-1310 (2)(a), C.R.S.

| Executive Director's Office, Department Administration, Annual Depreciation - Lease Equivalent Payment |             |              |            |                 |               |     |
|--------------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                                   | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                               |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                               | \$2,724,839 | \$1,903,240  | \$821,599  | \$0             | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                             | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                                       | \$2,724,839 | \$1,903,240  | \$821,599  | \$0             | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                                   |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                                               | \$2,724,839 | \$1,903,240  | \$821,599  | \$0             | \$0           | 0.0 |
| Technical adjustments                                                                                  | -886,629    | -65,030      | -821,599   | 0               | 0             | 0.0 |
| Total FY 2025-26                                                                                       | \$1,838,210 | \$1,838,210  | \$0        | \$0             | \$0           | 0.0 |
| Change from FY 2024-25                                                                                 | -\$886,629  | -\$65,030    | -\$821,599 | \$0             | \$0           | 0.0 |
| Percentage Change                                                                                      | -32.5%      | -3.4%        | -100.0%    | n/a             | n/a           | n/a |
| FY 2025-26 Executive Request                                                                           | \$1,838,210 | \$1,838,210  | \$0        | \$0             | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                                        | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Payments to OIT

This line item represents payments to the Governor's Office of Information Technology for information technology services.

*Statutory Authority:* Section 24-37.5-105, C.R.S.

| Executive Director's Office, Department Administration, Payments to OIT |              |              |             |                 |               |     |
|-------------------------------------------------------------------------|--------------|--------------|-------------|-----------------|---------------|-----|
| Item                                                                    | Total Funds  | General Fund | Cash Funds  | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                |              |              |             |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                | \$11,879,163 | \$4,658,297  | \$1,227,143 | \$5,993,723     | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                              | \$958,992    | \$604,168    | \$354,824   | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                        | \$12,838,155 | \$5,262,465  | \$1,581,967 | \$5,993,723     | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                    |              |              |             |                 |               |     |
| FY 2024-25 Appropriation                                                | \$12,838,155 | \$5,262,465  | \$1,581,967 | \$5,993,723     | \$0           | 0.0 |
| Centrally appropriated line items                                       | 1,613,002    | 382,523      | 250,000     | 980,479         | 0             | 0.0 |
| Technical adjustments                                                   | 0            | 0            | 0           | 0               | 0             | 0.0 |
| Annualization of prior year actions                                     | -958,992     | -604,168     | -354,824    | 0               | 0             | 0.0 |
| Total FY 2025-26                                                        | \$13,492,165 | \$5,040,820  | \$1,477,143 | \$6,974,202     | \$0           | 0.0 |
| Change from FY 2024-25                                                  | \$654,010    | -\$221,645   | -\$104,824  | \$980,479       | \$0           | 0.0 |
| Percentage Change                                                       | 5.1%         | -4.2%        | -6.6%       | 16.4%           | n/a           | n/a |
| FY 2025-26 Executive Request                                            | \$13,492,165 | \$5,040,820  | \$1,477,143 | \$6,974,202     | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                         | \$0          | \$0          | \$0         | \$0             | \$0           | 0.0 |

## CORE Operations

This line item funds operation of the Colorado Operations Resource Engine (CORE), the statewide accounting system which was launched in July 2014.

*Statutory Authority:* Section 24-30-209, C.R.S.

| Executive Director's Office, Department Administration, CORE Operations |             |              |            |                 |               |     |
|-------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                    | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                | \$69,357    | \$26,786     | \$2,518    | \$40,053        | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                              | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                        | \$69,357    | \$26,786     | \$2,518    | \$40,053        | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                    |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                | \$69,357    | \$26,786     | \$2,518    | \$40,053        | \$0           | 0.0 |
| Centrally appropriated line items                                       | -6,661      | -2,573       | -242       | -3,846          | 0             | 0.0 |
| Total FY 2025-26                                                        | \$62,696    | \$24,213     | \$2,276    | \$36,207        | \$0           | 0.0 |
| Change from FY 2024-25                                                  | -\$6,661    | -\$2,573     | -\$242     | -\$3,846        | \$0           | 0.0 |
| Percentage Change                                                       | -9.6%       | -9.6%        | -9.6%      | -9.6%           | n/a           | n/a |
| FY 2025-26 Executive Request                                            | \$223,603   | \$86,747     | \$7,282    | \$129,574       | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                         | -\$160,907  | -\$62,534    | -\$5,006   | -\$93,367       | \$93,367      | 0.0 |

## (B) Statewide Special Purpose

Statewide Special Purpose appropriations include: the Colorado State Employees Assistance Program (C-SEAP) funded by the Risk Management Fund; the Office of the State Architect funded with General Fund; the Colorado State Archives funded with General Fund, cash funds from user fees from non-state agencies, and reappropriated funds from state agencies; and three additional statewide special purpose line items.

### (1) Colorado State Employees Assistance Program

C-SEAP offers counseling to employees and managers on workplace issues such as absenteeism, sexual harassment, substance abuse, time management, violence in the workplace, and other types of personal problems that may be affecting an employee's ability to perform well at work. Section 24-50-604 (1)(k)(IV), C.R.S., provides that the program may include, but need not be limited to, the Group Benefit Plans Reserve Fund created in Section 24-50-613 (1), C.R.S., the Risk Management Fund created in Section 24-30-1510 (1)(a), C.R.S., and interest derived from the investment of these funds. Since FY 2013-14, funding for CSEAP has been provided from the Risk Management Fund through liability program cost allocations to state agencies pursuant to Section 24-30-1510 (3)(g), C.R.S.

#### Personal Services

This line item funds the 11.0 FTE in C-SEAP.

*Statutory Authority:* Section 24-50-604 (1)(k), C.R.S.

| Executive Director's Office, Statewide Special Purpose, Colorado State Employees Assistance Program, Personal Services |             |              |            |                 |               |      |
|------------------------------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|------|
| Item                                                                                                                   | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE  |
| FY 2024-25 Appropriation                                                                                               |             |              |            |                 |               |      |
| H.B. 24-1430 (Long Bill)                                                                                               | \$1,330,129 | \$0          | \$85,488   | \$1,244,641     | \$0           | 14.0 |
| S.B. 25-103 (Supplemental)                                                                                             | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0  |
| Total FY 2024-25                                                                                                       | \$1,330,129 | \$0          | \$85,488   | \$1,244,641     | \$0           | 14.0 |
| FY 2025-26 Recommended Appropriation                                                                                   |             |              |            |                 |               |      |
| FY 2024-25 Appropriation                                                                                               | \$1,330,129 | \$0          | \$85,488   | \$1,244,641     | \$0           | 14.0 |
| Annualization of prior year actions                                                                                    | 119,110     | 0            | 2,426      | 116,684         | 0             | 0.0  |
| R4 COWINS Partnership Agreement resources                                                                              | 0           | 0            | 0          | 0               | 0             | 0.0  |
| Total FY 2025-26                                                                                                       | \$1,449,239 | \$0          | \$87,914   | \$1,361,325     | \$0           | 14.0 |
| Change from FY 2024-25                                                                                                 | \$119,110   | \$0          | \$2,426    | \$116,684       | \$0           | 0.0  |
| Percentage Change                                                                                                      | 9.0%        | n/a          | 2.8%       | 9.4%            | n/a           | 0.0% |
| FY 2025-26 Executive Request                                                                                           | \$1,711,350 | \$262,111    | \$87,914   | \$1,361,325     | \$0           | 16.8 |
| Staff Rec. Above/-Below Request                                                                                        | -\$262,111  | -\$262,111   | \$0        | \$0             | \$0           | -2.8 |

## Operating Expenses

This line item funds the operating expenses of C-SEAP.

*Statutory Authority:* Section 24-50-604 (1)(k), C.R.S.

| Executive Director's Office, Statewide Special Purpose, Colorado State Employees Assistance Program, Operating Expenses |             |              |            |                 |               |     |
|-------------------------------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                                                    | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                                                |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                                                | \$93,293    | \$0          | \$7,050    | \$86,243        | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                                              | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                                                        | \$93,293    | \$0          | \$7,050    | \$86,243        | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                                                    |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                                                                | \$93,293    | \$0          | \$7,050    | \$86,243        | \$0           | 0.0 |
| R4 COWINS Partnership Agreement resources                                                                               | 0           | 0            | 0          | 0               | 0             | 0.0 |
| Total FY 2025-26                                                                                                        | \$93,293    | \$0          | \$7,050    | \$86,243        | \$0           | 0.0 |
| Change from FY 2024-25                                                                                                  | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Percentage Change                                                                                                       | 0.0%        | n/a          | 0.0%       | 0.0%            | n/a           | n/a |
| FY 2025-26 Executive Request                                                                                            | \$196,322   | \$103,029    | \$7,050    | \$86,243        | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                                                         | -\$103,029  | -\$103,029   | \$0        | \$0             | \$0           | 0.0 |

## Indirect Cost Assessment

This line item reflects the amount of indirect cost assessments made against the reappropriated funds sources for the program as calculated by the State Controller. Funds collected through this line item are used to offset General Fund in Department Administration.

*Statutory Authority:* Section 24-50-604 (1)(k), C.R.S.

| Executive Director's Office, Statewide Special Purpose, Indirect Cost Assessment |             |              |            |                 |               |     |
|----------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                             | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                         |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                         | \$253,876   | \$0          | \$0        | \$253,876       | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                       | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                 | \$253,876   | \$0          | \$0        | \$253,876       | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                             |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                         | \$253,876   | \$0          | \$0        | \$253,876       | \$0           | 0.0 |
| Indirect cost assessment                                                         | 63,218      | 0            | 0          | 63,218          | 0             | 0.0 |
| Total FY 2025-26                                                                 | \$317,094   | \$0          | \$0        | \$317,094       | \$0           | 0.0 |
| Change from FY 2024-25                                                           | \$63,218    | \$0          | \$0        | \$63,218        | \$0           | 0.0 |
| Percentage Change                                                                | 24.9%       | n/a          | n/a        | 24.9%           | n/a           | n/a |

| Executive Director's Office, Statewide Special Purpose, Indirect Cost Assessment |             |              |            |                 |               |     |
|----------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                             | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2025-26 Executive Request                                                     | \$317,094   | \$0          | \$0        | \$317,094       | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                  | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## (2) Office of the State Architect

The Office of the State Architect (OSA) establishes policies and procedures for the State's capital construction process, including controlled maintenance, for state agencies and institutions of higher education. The OSA provides project administration services to agencies that do not have technical staff experienced in project design and construction management and establishes policies for State leases and real estate contracts. The OSA was officially codified in statute in S.B. 15-270, which also added a statewide planning function. The OSA is funded by General Fund.

The Department, as part of its Performance Management Plan, is working on statewide master plan for the reduction of the state's leased space footprint by 1.0 million square feet of the next five years. Capital Complex leased space represents approximately 40.0 percent of the state's leased space. The Department anticipates the statewide master plan to be finalized by June 30, 2021. The Office of the State Architect is leading the effort on the development of the master plan.

### Office of the State Architect

This program line item funds the personal services and operating expenses for 8.0 FTE in the OSA, including the State Architect, architecture, planning, and engineering staff responsible for state buildings, real estate, and energy performance, 8.0 FTE provided in FY 2015-16 for statewide planning, and one administrative staff.

*Statutory Authority:* Part 13 of Article 30 of Title 24, C.R.S.

| Executive Director's Office, Statewide Special Purpose, Office of the State Architect, Office of the State Architect |             |              |            |                 |               |      |
|----------------------------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|------|
| Item                                                                                                                 | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE  |
| FY 2024-25 Appropriation                                                                                             |             |              |            |                 |               |      |
| H.B. 24-1430 (Long Bill)                                                                                             | \$1,384,227 | \$1,384,227  | \$0        | \$0             | \$0           | 12.0 |
| Other legislation                                                                                                    | \$49,383    | \$49,383     | \$0        | \$0             | \$0           | 0.8  |
| S.B. 25-103 (Supplemental)                                                                                           | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0  |
| Total FY 2024-25                                                                                                     | \$1,433,610 | \$1,433,610  | \$0        | \$0             | \$0           | 12.8 |
| FY 2025-26 Recommended Appropriation                                                                                 |             |              |            |                 |               |      |
| FY 2024-25 Appropriation                                                                                             | \$1,433,610 | \$1,433,610  | \$0        | \$0             | \$0           | 12.8 |
| R3 Private lease early termination                                                                                   | 692,189     | 692,189      | 0          | 0               | 0             | 0.0  |
| Annualization of prior year actions                                                                                  | 55,346      | 55,346       | 0          | 0               | 0             | 0.2  |
| Total FY 2025-26                                                                                                     | \$2,181,145 | \$2,181,145  | \$0        | \$0             | \$0           | 13.0 |
| Change from FY 2024-25                                                                                               | \$747,535   | \$747,535    | \$0        | \$0             | \$0           | 0.2  |

| Executive Director's Office, Statewide Special Purpose, Office of the State Architect, Office of the State Architect |             |              |            |                 |               |      |
|----------------------------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|------|
| Item                                                                                                                 | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE  |
| Percentage Change                                                                                                    | 52.1%       | 52.1%        | n/a        | n/a             | n/a           | 1.6% |
| FY 2025-26 Executive Request                                                                                         | \$1,488,956 | \$1,488,956  | \$0        | \$0             | \$0           | 13.0 |
| Staff Rec. Above/-Below Request                                                                                      | \$692,189   | \$692,189    | \$0        | \$0             | \$0           | 0.0  |

## Statewide Planning Services

This line item funds technical and consulting costs for statewide planning services for state agencies provided by or for the OSA.

*Statutory Authority:* Section 24-30-1311, C.R.S.

| Executive Director's Office, Statewide Special Purpose, Office of the State Architect, Statewide Planning Services |             |              |            |                 |               |     |
|--------------------------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                                               | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                                           |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                                           | \$1,000,000 | \$1,000,000  | \$0        | \$0             | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                                         | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                                                   | \$1,000,000 | \$1,000,000  | \$0        | \$0             | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                                               |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                                                           | \$1,000,000 | \$1,000,000  | \$0        | \$0             | \$0           | 0.0 |
| R9 OSA planning reduction                                                                                          | -992,189    | -992,189     | 0          | 0               | 0             | 0.0 |
| Total FY 2025-26                                                                                                   | \$7,811     | \$7,811      | \$0        | \$0             | \$0           | 0.0 |
| Change from FY 2024-25                                                                                             | -\$992,189  | -\$992,189   | \$0        | \$0             | \$0           | 0.0 |
| Percentage Change                                                                                                  | -99.2%      | -99.2%       | n/a        | n/a             | n/a           | n/a |
| FY 2025-26 Executive Request                                                                                       | \$7,811     | \$7,811      | \$0        | \$0             | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                                                    | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## (3) Colorado Equity Office

House Bill 22-1397 (Statewide Equity Office), codified in Section 24-50-146, et seq., C.R.S., establishes the Colorado Equity Office in the Department of Personnel. The Colorado Equity Office is directed “to provide best practices, resources, and guidance for state agencies in offering equitable services to the residence of Colorado, as well as providing an accepting and diverse environment for state employees.” The Office is required to ensure statewide consistency in the application of state and federal law, as well as state executive orders, universal policies, and partnership agreements. Statute further directs the Office to:

- consult on and serve as a resource for state agencies on best practices regarding equity, diversity, and inclusion;

- collect and analyze relevant statewide data to identify gaps in diversity, and develop opportunities for improvement;
- develop, update, deploy, and maintain statewide training related to developing and maintaining a diverse workforce; and
- standardize a program of equity, diversity, and inclusion that seeks to support just and equitable opportunity for all Coloradans and state employees.

## Personal Services

This line item funds the 18.3 FTE in the Colorado Equity Office and various departments of state.

*Statutory Authority:* Section 24-50-146, et seq., C.R.S.

| Executive Director's Office, Statewide Special Purpose, Colorado Equity Office, Personal services |             |              |            |                 |               |      |
|---------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|------|
| Item                                                                                              | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE  |
| FY 2024-25 Appropriation                                                                          |             |              |            |                 |               |      |
| H.B. 24-1430 (Long Bill)                                                                          | \$1,336,925 | \$1,336,925  | \$0        | \$0             | \$0           | 10.0 |
| S.B. 25-103 (Supplemental)                                                                        | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0  |
| Total FY 2024-25                                                                                  | \$1,336,925 | \$1,336,925  | \$0        | \$0             | \$0           | 10.0 |
| FY 2025-26 Recommended Appropriation                                                              |             |              |            |                 |               |      |
| FY 2024-25 Appropriation                                                                          | \$1,336,925 | \$1,336,925  | \$0        | \$0             | \$0           | 10.0 |
| Annualization of prior year actions                                                               | 22,510      | 22,510       | 0          | 0               | 0             | 0.0  |
| R8 CEO funding realignment                                                                        | -641,266    | -641,266     | 0          | 0               | 0             | 0.0  |
| Total FY 2025-26                                                                                  | \$718,169   | \$718,169    | \$0        | \$0             | \$0           | 10.0 |
| Change from FY 2024-25                                                                            | -\$618,756  | -\$618,756   | \$0        | \$0             | \$0           | 0.0  |
| Percentage Change                                                                                 | -46.3%      | -46.3%       | n/a        | n/a             | n/a           | 0.0% |
| FY 2025-26 Executive Request                                                                      | \$718,169   | \$718,169    | \$0        | \$0             | \$0           | 10.0 |
| Staff Rec. Above/-Below Request                                                                   | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0  |

## Operating Expenses

This line item funds the operating expenses of the Colorado Equity Office.

*Statutory Authority:* Section 24-50-146, et seq., C.R.S.

| Executive Director's Office, Statewide Special Purpose, Operating Expenses |             |              |            |                 |               |     |
|----------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                       | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                   |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                   | \$25,650    | \$25,650     | \$0        | \$0             | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                 | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                           | \$25,650    | \$25,650     | \$0        | \$0             | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                       |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                   | \$25,650    | \$25,650     | \$0        | \$0             | \$0           | 0.0 |

| Executive Director's Office, Statewide Special Purpose, Operating Expenses |             |              |            |                 |               |     |
|----------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                       | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| R8 CEO funding realignment                                                 | -12,150     | -12,150      | 0          | 0               | 0             | 0.0 |
| Total FY 2025-26                                                           | \$13,500    | \$13,500     | \$0        | \$0             | \$0           | 0.0 |
| Change from FY 2024-25                                                     | -\$12,150   | -\$12,150    | \$0        | \$0             | \$0           | 0.0 |
| Percentage Change                                                          | -47.4%      | -47.4%       | n/a        | n/a             | n/a           | n/a |
| FY 2025-26 Executive Request                                               | \$13,500    | \$13,500     | \$0        | \$0             | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                            | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## (4) Other Statewide Special Purpose

### Test Facility Lease

This line item pays for a lease payment to the State Land Board for a Federal Railroad Commission testing facility in Pueblo. In 1970, the State agreed to lease 33,492 acres of land from the State Land Board and sub-lease it to the U.S. Department of Transportation, Federal Railroad Commission free of charge. The land is used for a high-speed train test site, and the site currently employs approximately 450 people.

*Statutory Authority:* Sections 24-30-1303 (1)(a) and 24-82-102 (2), C.R.S.

This appropriation is fully expended each year. Staff recommends no adjustment to the requested appropriation.

| Executive Director's Office, Statewide Special Purpose, Other Statewide Special Purpose, Test Facility Lease |             |              |            |                 |               |     |
|--------------------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                                         | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                                     |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                                     | \$119,842   | \$119,842    | \$0        | \$0             | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                                   | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                                             | \$119,842   | \$119,842    | \$0        | \$0             | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                                         |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                                                     | \$119,842   | \$119,842    | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2025-26                                                                                             | \$119,842   | \$119,842    | \$0        | \$0             | \$0           | 0.0 |
| Percentage Change                                                                                            | 0.0%        | 0.0%         | n/a        | n/a             | n/a           | n/a |
| FY 2025-26 Executive Request                                                                                 | \$119,842   | \$119,842    | \$0        | \$0             | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                                              | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

### Employment Security Contract Payment

This appropriation supports a contract with a private company that is responsible for reviewing and challenging unemployment insurance claims filed against the State, excluding institutions of higher education. This appropriation is funded by General Fund and reappropriated funds from user fees from state agencies.

*Statutory Authority:* Article 30 of Title 24, C.R.S.

| Executive Director's Office, Statewide Special Purpose, Other Statewide Special Purpose, Employment Security Contract Payment |             |              |            |                 |               |     |
|-------------------------------------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                                                          | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                                                      |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                                                      | \$16,000    | \$7,264      | \$0        | \$8,736         | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                                                    | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                                                              | \$16,000    | \$7,264      | \$0        | \$8,736         | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                                                          |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                                                                      | \$16,000    | \$7,264      | \$0        | \$8,736         | \$0           | 0.0 |
| Technical adjustments                                                                                                         | 1,199       | 1,199        | 0          | 0               | 0             | 0.0 |
| Total FY 2025-26                                                                                                              | \$17,199    | \$8,463      | \$0        | \$8,736         | \$0           | 0.0 |
| Change from FY 2024-25                                                                                                        | \$1,199     | \$1,199      | \$0        | \$0             | \$0           | 0.0 |
| Percentage Change                                                                                                             | 7.5%        | 16.5%        | n/a        | 0.0%            | n/a           | n/a |
| FY 2025-26 Executive Request                                                                                                  | \$17,199    | \$8,463      | \$0        | \$8,736         | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                                                               | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Americans with Disabilities Act Reasonable Accommodation Coordination

This line provides funding for a statewide Americans with Disabilities Act coordinator and funding for reasonable accommodations made under the Act.

*Statutory Authority:* Section 24-50-104.5, C.R.S.

| Executive Director's Office, Statewide Special Purpose, Other Statewide Special Purpose, Americans with Disabilities Act Reasonable Accommodation Coordination |             |              |            |                 |               |      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|------|
| Item                                                                                                                                                           | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE  |
| FY 2024-25 Appropriation                                                                                                                                       |             |              |            |                 |               |      |
| H.B. 24-1430 (Long Bill)                                                                                                                                       | \$468,555   | \$468,555    | \$0        | \$0             | \$0           | 1.0  |
| S.B. 25-103 (Supplemental)                                                                                                                                     | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0  |
| Total FY 2024-25                                                                                                                                               | \$468,555   | \$468,555    | \$0        | \$0             | \$0           | 1.0  |
| FY 2025-26 Recommended Appropriation                                                                                                                           |             |              |            |                 |               |      |
| FY 2024-25 Appropriation                                                                                                                                       | \$468,555   | \$468,555    | \$0        | \$0             | \$0           | 1.0  |
| Annualization of prior year actions                                                                                                                            | 1,858       | 1,858        | 0          | 0               | 0             | 0.0  |
| Total FY 2025-26                                                                                                                                               | \$470,413   | \$470,413    | \$0        | \$0             | \$0           | 1.0  |
| Change from FY 2024-25                                                                                                                                         | \$1,858     | \$1,858      | \$0        | \$0             | \$0           | 0.0  |
| Percentage Change                                                                                                                                              | 0.4%        | 0.4%         | n/a        | n/a             | n/a           | 0.0% |
| FY 2025-26 Executive Request                                                                                                                                   | \$470,413   | \$470,413    | \$0        | \$0             | \$0           | 1.0  |
| Staff Rec. Above/-Below Request                                                                                                                                | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0  |

## Public-Private Collaboration Unit

This line provides funding for the Public-Private Collaboration Unit.

*Statutory Authority:* Sections 24-82-102.5 and 24-94-101 et seq., C.R.S.

| Executive Director's Office, Statewide Special Purpose, Other Statewide Special Purpose, Public-Private Collaboration Unit |             |              |            |                 |               |      |
|----------------------------------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|------|
| Item                                                                                                                       | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE  |
| FY 2024-25 Appropriation                                                                                                   |             |              |            |                 |               |      |
| H.B. 24-1430 (Long Bill)                                                                                                   | \$299,858   | \$0          | \$299,858  | \$0             | \$0           | 3.0  |
| S.B. 25-103 (Supplemental)                                                                                                 | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0  |
| Total FY 2024-25                                                                                                           | \$299,858   | \$0          | \$299,858  | \$0             | \$0           | 3.0  |
| FY 2025-26 Recommended Appropriation                                                                                       |             |              |            |                 |               |      |
| FY 2024-25 Appropriation                                                                                                   | \$299,858   | \$0          | \$299,858  | \$0             | \$0           | 3.0  |
| Annualization of prior year actions                                                                                        | 16,295      | 0            | 16,295     | 0               | 0             | 0.0  |
| Total FY 2025-26                                                                                                           | \$316,153   | \$0          | \$316,153  | \$0             | \$0           | 3.0  |
| Change from FY 2024-25                                                                                                     | \$16,295    | \$0          | \$16,295   | \$0             | \$0           | 0.0  |
| Percentage Change                                                                                                          | 5.4%        | n/a          | 5.4%       | n/a             | n/a           | 0.0% |
| FY 2025-26 Executive Request                                                                                               | \$316,153   | \$0          | \$316,153  | \$0             | \$0           | 3.0  |
| Staff Rec. Above/-Below Request                                                                                            | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0  |

## State Procurement Equity Program

This line provides funding for the State Procurement Equity Program.

*Statutory Authority:* Section 24-103-1101 et seq., C.R.S.

| Executive Director's Office, Statewide Special Purpose, Other Statewide Special Purpose, State Procurement Equity Program |             |              |            |                 |               |      |
|---------------------------------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|------|
| Item                                                                                                                      | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE  |
| FY 2024-25 Appropriation                                                                                                  |             |              |            |                 |               |      |
| H.B. 24-1430 (Long Bill)                                                                                                  | \$849,992   | \$849,992    | \$0        | \$0             | \$0           | 5.0  |
| S.B. 25-103 (Supplemental)                                                                                                | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0  |
| Total FY 2024-25                                                                                                          | \$849,992   | \$849,992    | \$0        | \$0             | \$0           | 5.0  |
| FY 2025-26 Recommended Appropriation                                                                                      |             |              |            |                 |               |      |
| FY 2024-25 Appropriation                                                                                                  | \$849,992   | \$849,992    | \$0        | \$0             | \$0           | 5.0  |
| Annualization of prior year actions                                                                                       | 5,183       | 5,183        | 0          | 0               | 0             | 0.0  |
| SI Procurement Equity Program reduction                                                                                   | -250,000    | -250,000     | 0          | 0               | 0             | 0.0  |
| Total FY 2025-26                                                                                                          | \$605,175   | \$605,175    | \$0        | \$0             | \$0           | 5.0  |
| Change from FY 2024-25                                                                                                    | -\$244,817  | -\$244,817   | \$0        | \$0             | \$0           | 0.0  |
| Percentage Change                                                                                                         | -28.8%      | -28.8%       | n/a        | n/a             | n/a           | 0.0% |

Executive Director's Office, Statewide Special Purpose, Other Statewide Special Purpose, State Procurement Equity Program

| Item                            | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
|---------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| FY 2025-26 Executive Request    | \$855,175   | \$855,175    | \$0        | \$0             | \$0           | 5.0 |
| Staff Rec. Above/-Below Request | -\$250,000  | -\$250,000   | \$0        | \$0             | \$0           | 0.0 |

## State Sustainability Office

This line item records anticipated expenditures from the State Agency Sustainability Revolving Fund, which is managed by the Office of Sustainability. The State Agency Sustainability Revolving Fund receives an annual \$400,000 General Fund transfer. The fund is continuously appropriated and is therefore included in the Long Bill for informational purposes only.

*Statutory Authority:* Section 24-30-2301 et seq., C.R.S.

Executive Director's Office, Statewide Special Purpose, Other Statewide Special Purpose, State Sustainability Office

| Item                                 | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
|--------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| FY 2024-25 Appropriation             |             |              |            |                 |               |     |
| S.B. 25-103 (Supplemental)           | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| H.B. 24-1430 (Long Bill)             | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                     | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation |             |              |            |                 |               |     |
| FY 2024-25 Appropriation             | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Technical adjustments                | 400,000     | 0            | 400,000    | 0               | 0             | 0.0 |
| Total FY 2025-26                     | \$400,000   | \$0          | \$400,000  | \$0             | \$0           | 0.0 |
| Change from FY 2024-25               | \$400,000   | \$0          | \$400,000  | \$0             | \$0           | 0.0 |
| Percentage Change                    | n/a         | n/a          | n/a        | n/a             | n/a           | n/a |
| FY 2025-26 Executive Request         | \$400,000   | \$0          | \$400,000  | \$0             | \$0           | 0.0 |
| Staff Rec. Above/-Below Request      | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## (2) Division of Human Resources

The division administers the State's classified personnel system, administers the employee benefits programs, manages statewide systems for payroll and employee databases, and operates the statewide risk management program, including the provision of property, casualty, and workers' compensation insurance. Cash funds and reappropriated funds are provided from user fees from non-state agencies and user fees from state agencies respectively. General Fund pays for the State Agency Services sub-subdivision.

| Division of Human Resources               |               |              |             |                 |               |        |
|-------------------------------------------|---------------|--------------|-------------|-----------------|---------------|--------|
| Item                                      | Total Funds   | General Fund | Cash Funds  | Reapprop. Funds | Federal Funds | FTE    |
| FY 2024-25 Appropriation                  |               |              |             |                 |               |        |
| H.B. 24-1430 (Long Bill)                  | \$99,051,989  | \$8,551,743  | \$3,389,962 | \$87,110,284    | \$0           | 105.2  |
| S.B. 25-103 (Supplemental)                | \$0           | \$0          | \$0         | \$0             | \$0           | 0.0    |
| Total FY 2024-25                          | \$99,051,989  | \$8,551,743  | \$3,389,962 | \$87,110,284    | \$0           | 105.2  |
| FY 2025-26 Recommended Appropriation      |               |              |             |                 |               |        |
| FY 2024-25 Appropriation                  | \$99,051,989  | \$8,551,743  | \$3,389,962 | \$87,110,284    | \$0           | 105.2  |
| R2 State property risk valuation          | 600,000       | 0            | 0           | 600,000         | 0             | 0.0    |
| R4 COWINS Partnership Agreement resources | -568,368      | -568,368     | 0           | 0               | 0             | 1.0    |
| BA1 Risk Management common policy adj     | 64,671        | 0            | 0           | 64,671          | 0             | 0.0    |
| SI Supp. State Contrib. Fund transfer     | 0             | 0            | 0           | 0               | 0             | 0.0    |
| Risk management base adjustment           | 13,010,345    | 0            | 2,955,928   | 10,054,417      | 0             | 0.0    |
| Centrally appropriated line items         | -139,108      | 0            | 0           | -139,108        | 0             | 0.0    |
| Indirect cost assessment                  | -303,254      | 0            | -147,035    | -156,219        | 0             | 0.0    |
| Annualization of prior year actions       | -1,189,687    | -1,316,493   | 45,347      | 81,459          | 0             | -25.7  |
| Technical adjustments                     | 0             | 0            | 0           | 0               | 0             | 0.0    |
| Total FY 2025-26                          | \$110,526,588 | \$6,666,882  | \$6,244,202 | \$97,615,504    | \$0           | 80.5   |
| Change from FY 2024-25                    | \$11,474,599  | -\$1,884,861 | \$2,854,240 | \$10,505,220    | \$0           | -24.7  |
| Percentage Change                         | 11.6%         | -22.0%       | 84.2%       | 12.1%           | n/a           | -23.5% |
| FY 2025-26 Executive Request              | \$100,652,916 | \$7,316,882  | \$3,288,274 | \$90,047,760    | \$0           | 80.5   |
| Staff Rec. Above/-Below Request           | \$9,873,672   | -\$650,000   | \$2,955,928 | \$7,567,744     | \$0           | 0.0    |

## Decision Items

### → R4 COWINS Partnership Agreement resources

#### Request

The Department requests an increase of \$531,675 General Fund and 3.8 FTE for FY 2025-26. The request includes the:

- transition one term-limited FTE to permanent staff for data management,

- addition of three staff to the Colorado State Employee Assistance Program (CSEAP), and
- budget neutral shift of \$450,000 General Fund from the *Union Stewards* line item to the *State Employee Tuition Reimbursement* line item.

The request annualizes to \$2.1 million total funds, include \$1.8 million General Fund, and 4.0 FTE in FY 2026-27 and FY 2027-28. The large increase in General Fund in the out-years is due to a \$1.7 million General Fund annualization for housing assistance. This request is predicated on the renegotiated COWINS Partnership Agreement (Articles 8.3 (A), 32.9, 5.2, and 24.5) that became effective September 23, 2024.

## Recommendation

Staff recommends a net reduction of \$548,569 General Fund, which includes an increase of \$101,431 General Fund and 1.0 FTE, for FY 2025-26. Staff recommends the FTE be term-limited through the end of FY 2026-27. Staff's recommendation is itemized as follows:

- extend the term of the data management FTE through FY 2026-27 to ensure a smooth transition to the modernized payroll system;
- denial of the additional staffing and resources for the Colorado State Employee Assistance Program;
- a reduction of \$450,000 General Fund to the *Union Stewards* line item, based on the requested reduction; and
- a reduction of \$200,000 to the *State Employee Tuition Reimbursement* line item to align appropriations with current expenditure levels.

Further, staff recommends denial of the \$1.7 million General Fund annualization for housing assistance. This is an item that can be address during the next budget cycle when information about the findings of a housing workgroup will be made available.

## Analysis

### Data Management

The Department requests to make a term-limited FTE permanent. The current position is set to expire at the end of the current fiscal year. The appropriation for this FTE was first made in FY 2022-23 as a result of a supplemental action taken by the Committee. The FTE was part of a larger cohort of term-limited positions meant to assist with the implementation of the step plan for employee pay, and assisted in the collection and integration of employee data for the effort.

The Department requests a permanent Data Management IV position to act as subject matter expert of opt-out management and step pay data management. This position would lead the integration of the time-in-job series and step pay data into existing statewide workforce reporting and databases. The Department anticipates the position would add to the capacity of existing staff to perform reporting responsibilities under Article 4.2 of the COWINS Partnership Agreement, as well as additional database management workload generated by time-in-job series auditing.

The Department's current data management team is the statewide workforce data experts, having learned how to work with the current outdated systems, which are not intended as repositories for the data required for step pay implementation and personal information opt-out management. The Department is concerned about the loss of institutional knowledge and skills when the terms expire for original cohort of term-limited staff. This request seeks to preserve an amount of the knowledge, lessons learned, and experience gained through the step pay process. The Department argues that a permanent resource will be able to assist with process improvement and efficiencies in upcoming process changes and assume a share of the continuing workload.

The Department is in the final phase of modernizing the State's payroll system. Over the last three fiscal years, the Department has received \$37.5 million in IT Capital Project funding and is requesting an additional \$13.7 million in FY 2025-26 to complete the effort. The updated payroll system is meant, in part, to address the requirements of the new step plan and the COWINS Partnership Agreement. When the new system is fully implemented, there will likely be a period of time for migrating data from the current payroll system and the various other employment related databases. This migration will require verification. However, the long-term necessity of the requested FTE is uncertain given the potential performance of the modernized payroll system. As a result, staff recommends extending the term-limit for this FTE through FY 2026-27.

### COWINS Partnership Agreement Provisions

The Executive Branch is obligated to request funding for the provisions negotiated in the COWINS Partnership Agreement. The following portions of this request are part of the Partnership Agreement.

- Article 8.3 (A) – Requires a request for at least \$300,000 and 3.0 FTE in FY 2025-26 and ongoing for additional resources for the Colorado State Employee Assistance Program. The Department requests \$430,224 General Fund and 2.8 FTE (representing three new staff) in FY 2025-26. The out year costs would shift to reappropriated funds because the cost of the Colorado State Employee Assistance Program is included in the Risk Management common policy. The common policy costs are allocated to the various state agencies covered by the State's liability program.
- Articles 5.2 and 24.5 – Requires a request for a budget neutral shift of \$450,000 from the *Union Stewards* line item to the *State Employee Tuition Reimbursement* line item in the Department's Long Bill. These line item appropriations are from the General Fund.
- Article 32.9 – Requires a request for \$1.7 million in FY 2026-27 and FY 2027-28 to implement pilot programs based on a housing workgroup to be established in March 2025. The request assumes this will be funded through General Fund appropriations.

The request before the Committee relies largely on this contractual obligation, rather than programmatic analysis. The information supporting the portions of the request associated with Articles 5.2, 24.5, and 32.9, largely echo the provisions of the Partnership Agreement and do not include detailed justifications for the requested amounts.

With regard to the appropriations for the *State Employee Tuition Reimbursement* line item, the Department reports expenditures of \$57,696 and \$285,088 in FY 2022-23 and FY 2023-24, respectively. The FY 2024-25 appropriation for this line item is \$500,000 General Fund and the request seeks to increase the appropriation to \$950,000 General Fund. An increase of that magnitude is not supported by the current expenditure data. Staff's recommendation is to reduce the appropriation to \$300,000 for FY 2025-26. Ongoing appropriations should be based on expenditure data and trends.

The request provides current caseload data for the portion of the request for additional CSEAP resources, but does not evaluate the effect of additional funding provided to CSEAP in FY 2022-23 (R3; \$300,000 total funds and 3.0 FTE) as directed by the previous iteration of the Partnership Agreement. In fact, the Department acknowledges the lack of analysis in their hearing responses to the Committee, presented on December 2, 2024.

“This request did not analyze data...This request seeks to meet the requirements of the partnership agreement by providing resources for the anticipated increase in workload in consideration of the current wait times anecdotally experienced by CSEAP staff.”<sup>1</sup>

The General Assembly is under no obligation to fund any provision of the agreement. This is explicitly acknowledged in both the Partnership Agreement and in Section 24-50-1111 (6), C.R.S., though deviating from the requested funding may result in the reopening of negotiations. The current Partnership Agreement became effective September 23, 2024. The negotiations and provisions of the Agreement do not take into account the current budgetary circumstances, wherein General Fund is extremely limited. JBC staff wonders, had the negotiators of the Partnership Agreement had the knowledge of the State's current fiscal situation, would the same provisions be included?

## ➔ Staff-initiated Supplemental State Contribution Fund transfer [requires legislation]

### Recommendation

Staff recommends the Committee sponsor legislation to transfer \$5.0 million from the Supplemental State Contribution Fund to the General Fund. This fund supplements the monthly state contribution amounts to medical and dental benefit plan premiums of lower-income state employees with children. Revenue in the fund are from the Tobacco Master Settlement Agreement, and recently revenue has exceeded expenditures. This surplus results in a growing fund balance, which is projected to start FY 2025-26 with a balance of \$7.4 million. The fund is continuously appropriated.

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<sup>1</sup> Department of Personnel, FY 2025-26 Joint Budget Committee Hearing (December 2, 2024; pg. 9): [https://leg.colorado.gov/sites/default/files/fy2025-26\\_perhrhg\\_0.pdf](https://leg.colorado.gov/sites/default/files/fy2025-26_perhrhg_0.pdf).

| Supplemental State Contribution Fund Cash Flow Summary |             |             |             |             |
|--------------------------------------------------------|-------------|-------------|-------------|-------------|
|                                                        | FY 2022-23  | FY 2023-24  | FY 2024-25  | FY 2025-26  |
| Beginning balance                                      | \$4,923,634 | \$6,017,095 | \$6,830,428 | \$7,440,202 |
| Revenue                                                | 2,195,462   | 2,378,008   | 2,033,549   | 2,116,267   |
| Expenditures                                           | -1,102,001  | -1,564,675  | -1,423,775  | -1,466,488  |
| Ending balance                                         | \$6,017,095 | \$6,830,428 | \$7,440,202 | \$8,089,981 |

The Supplemental State Contribution Fund, created in Section 24-50-609 (5), C.R.S., is continuously appropriated to the Department. The transfer does not negatively affect any existing program. This is a one-time option supported by the Governor's Office of State Planning and Budgeting, as communicated to JBC staff in their January 2, 2025 budget transmittal letter (Attachment 2, page 3).<sup>2</sup>

## Line Item Detail

### (A) Human Resource Services

This subdivision includes State Agency Services and Training Services.

#### (1) State Agency Services

State Agency Services interprets personnel rules, provides policy guidance for developing state benefits, and contracts for the annual total compensation survey. State Agency Services is funded with General Fund.

#### Personal Services

This line item funds the FTE in State Agency Services.

*Statutory Authority:* Section 24-50-101, C.R.S.

#### Division of Human Resources, Human Resource Services, State Agency Services, Personal Services

| Item                                 | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE  |
|--------------------------------------|-------------|--------------|------------|-----------------|---------------|------|
| FY 2024-25 Appropriation             |             |              |            |                 |               |      |
| H.B. 24-1430 (Long Bill)             | \$2,809,432 | \$2,809,432  | \$0        | \$0             | \$0           | 28.2 |
| S.B. 25-103 (Supplemental)           | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0  |
| Total FY 2024-25                     | \$2,809,432 | \$2,809,432  | \$0        | \$0             | \$0           | 28.2 |
| FY 2025-26 Recommended Appropriation |             |              |            |                 |               |      |
| FY 2024-25 Appropriation             | \$2,809,432 | \$2,809,432  | \$0        | \$0             | \$0           | 28.2 |
| Annualization of prior year actions  | 173,390     | 173,390      | 0          | 0               | 0             | 1.5  |
| Total FY 2025-26                     | \$2,982,822 | \$2,982,822  | \$0        | \$0             | \$0           | 29.7 |

<sup>2</sup> Supplemental and Budget Amendment Request Letter (January 2, 2025):  
<https://drive.google.com/file/d/1rSoLFLFMa9J9XRrEUem1SVzXi3OG-FTn/view>.

| Division of Human Resources, Human Resource Services, State Agency Services, Personal Services |             |              |            |                 |               |      |
|------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|------|
| Item                                                                                           | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE  |
| Change from FY 2024-25                                                                         | \$173,390   | \$173,390    | \$0        | \$0             | \$0           | 1.5  |
| Percentage Change                                                                              | 6.2%        | 6.2%         | n/a        | n/a             | n/a           | 5.3% |
| FY 2025-26 Executive Request                                                                   | \$2,982,822 | \$2,982,822  | \$0        | \$0             | \$0           | 29.7 |
| Staff Rec. Above/-Below Request                                                                | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0  |

## Operating Expenses

This line item funds the operating expenses of State Agency Services.

*Statutory Authority:* Section 24-50-101, C.R.S.

| Division of Human Resources, Human Resource Services, State Agency Services, Operating Expenses |             |              |            |                 |               |     |
|-------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                            | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                        |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                        | \$104,597   | \$104,597    | \$0        | \$0             | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                      | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                                | \$104,597   | \$104,597    | \$0        | \$0             | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                            |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                                        | \$104,597   | \$104,597    | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2025-26                                                                                | \$104,597   | \$104,597    | \$0        | \$0             | \$0           | 0.0 |
| Percentage Change                                                                               | 0.0%        | 0.0%         | n/a        | n/a             | n/a           | n/a |
| FY 2025-26 Executive Request                                                                    | \$104,597   | \$104,597    | \$0        | \$0             | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                                 | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Total Compensation and Employee Engagement Surveys

This line item was added in FY 2013-14 for a biennial employee engagement survey to evaluate components of the State's human resources performance metrics. A biennial total compensation survey was added in FY 2014-15 to provide for a contracted consultant to conduct a custom compensation market study and benefit market analysis. Each survey is funded in alternating years from General Fund.

*Statutory Authority:* Sections 24-50-104 and 24-51-614, C.R.S.

| Division of Human Resources, Human Resource Services, State Agency Services, Total Compensation and Employee Engagement Surveys |             |              |            |                 |               |     |
|---------------------------------------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                                                            | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                                                        |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                                                        | \$300,000   | \$300,000    | \$0        | \$0             | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                                                      | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                                                                | \$300,000   | \$300,000    | \$0        | \$0             | \$0           | 0.0 |

| Division of Human Resources, Human Resource Services, State Agency Service, Total Compensation and Employee Engagement Surveys |             |              |            |                 |               |     |
|--------------------------------------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                                                           | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2025-26 Recommended Appropriation                                                                                           |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                                                                       | \$300,000   | \$300,000    | \$0        | \$0             | \$0           | 0.0 |
| Annualization of prior year actions                                                                                            | 125,000     | 125,000      | 0          | 0               | 0             | 0.0 |
| Total FY 2025-26                                                                                                               | \$425,000   | \$425,000    | \$0        | \$0             | \$0           | 0.0 |
| Change from FY 2024-25                                                                                                         |             |              |            |                 |               |     |
| Change from FY 2024-25                                                                                                         | \$125,000   | \$125,000    | \$0        | \$0             | \$0           | 0.0 |
| Percentage Change                                                                                                              | 41.7%       | 41.7%        | n/a        | n/a             | n/a           | n/a |
| FY 2025-26 Executive Request                                                                                                   |             |              |            |                 |               |     |
| FY 2025-26 Executive Request                                                                                                   | \$425,000   | \$425,000    | \$0        | \$0             | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                                                                | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## State Employee Tuition Reimbursement

This line item is proposed as a result of the negotiated collective bargaining agreement between the State of Colorado and the certified employee organization, as prescribed and defined in Section 24-50-1101 et seq., C.R.S.

*Statutory Authority:* Sections 24-50-104 (a)(I and II), C.R.S.

| Division of Human Resources, Human Resource Services, State Agency Services, State Employee Tuition Reimbursement |             |              |            |                 |               |     |
|-------------------------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                                              | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                                          |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                                          | \$500,000   | \$500,000    | \$0        | \$0             | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                                        | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                                                  | \$500,000   | \$500,000    | \$0        | \$0             | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                                              |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                                                          | \$500,000   | \$500,000    | \$0        | \$0             | \$0           | 0.0 |
| R4 COWINS Partnership Agreement resources                                                                         | -200,000    | -200,000     | 0          | 0               | 0             | 0.0 |
| Total FY 2025-26                                                                                                  | \$300,000   | \$300,000    | \$0        | \$0             | \$0           | 0.0 |
| Change from FY 2024-25                                                                                            |             |              |            |                 |               |     |
| Change from FY 2024-25                                                                                            | -\$200,000  | -\$200,000   | \$0        | \$0             | \$0           | 0.0 |
| Percentage Change                                                                                                 | -40.0%      | -40.0%       | n/a        | n/a             | n/a           | n/a |
| FY 2025-26 Executive Request                                                                                      |             |              |            |                 |               |     |
| FY 2025-26 Executive Request                                                                                      | \$950,000   | \$950,000    | \$0        | \$0             | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                                                   | -\$650,000  | -\$650,000   | \$0        | \$0             | \$0           | 0.0 |

## (2) Training Services

Pursuant to Section 24-50-122, C.R.S., this program provides training courses on supervision, program management, contract management, procurement procedures, violence prevention,

and performance management to state employees. Training Services is funded by training revenue earned from state agency users and non-state agency users.

## Training Services

This program line item funds the personal services and operating expenses for 4.1 FTE in Training Services. The program line item provides flexibility for the program to provide training in-house or from outside vendors on an ongoing basis. This appropriation is funded from cash and reappropriated funds from training fees from non-state agencies, including institutions of higher education, and from state agencies deposited in the Professional Development Center Cash Fund created in Section 24-50-122 (2), C.R.S.

*Statutory Authority:* Section 24-50-122, C.R.S.

| Division of Human Resources, Human Resource Services, Training Services, Training Services |             |              |            |                 |               |       |
|--------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-------|
| Item                                                                                       | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE   |
| FY 2024-25 Appropriation                                                                   |             |              |            |                 |               |       |
| H.B. 24-1430 (Long Bill)                                                                   | \$559,931   | \$559,931    | \$0        | \$0             | \$0           | 5.3   |
| S.B. 25-103 (Supplemental)                                                                 | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0   |
| Total FY 2024-25                                                                           | \$559,931   | \$559,931    | \$0        | \$0             | \$0           | 5.3   |
| FY 2025-26 Recommended Appropriation                                                       |             |              |            |                 |               |       |
| FY 2024-25 Appropriation                                                                   | \$559,931   | \$559,931    | \$0        | \$0             | \$0           | 5.3   |
| Annualization of prior year actions                                                        | 115,178     | 115,178      | 0          | 0               | 0             | 1.0   |
| Total FY 2025-26                                                                           | \$675,109   | \$675,109    | \$0        | \$0             | \$0           | 6.3   |
| Change from FY 2024-25                                                                     | \$115,178   | \$115,178    | \$0        | \$0             | \$0           | 1.0   |
| Percentage Change                                                                          | 20.6%       | 20.6%        | n/a        | n/a             | n/a           | 18.9% |
| FY 2025-26 Executive Request                                                               | \$675,109   | \$675,109    | \$0        | \$0             | \$0           | 6.3   |
| Staff Rec. Above/-Below Request                                                            | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0   |

## (B) Labor Relations Services

This subdivision was created with the passage of H.B. 20-1153 (Colorado Partnership For Quality Jobs And Services Act), which creates a collective bargaining system between covered state employees and the state's executive branch. The bill requires the state to enter into a partnership agreement with certified employee organizations, defines the duties of the parties, and creates standards and procedures related to disputes. Labor Relations Services is funded with cash funds from the COVID Heroes Collaboration Fund, created in Section 24-50-104 (1)(k), C.R.S. Revenue in the Fund is not generated by fees, rather money was transferred to the Fund from the State Employee Reserve Fund, pursuant to Section 24-50-104 (1)(j)(III)(D), C.R.S.

## Personal Services

This line item funds the FTE in Labor Relations Services to perform data verification and reporting, program supervision, CORE transaction entry, and process additional documentation related to the Capitol Complex.

*Statutory Authority:* Section 24-50-1104, C.R.S.

| Division of Human Resources, Labor Relations Services, Personal Services |              |              |            |                 |               |        |
|--------------------------------------------------------------------------|--------------|--------------|------------|-----------------|---------------|--------|
| Item                                                                     | Total Funds  | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE    |
| FY 2024-25 Appropriation                                                 |              |              |            |                 |               |        |
| H.B. 24-1430 (Long Bill)                                                 | \$3,607,649  | \$3,607,649  | \$0        | \$0             | \$0           | 47.2   |
| S.B. 25-103 (Supplemental)                                               | \$0          | \$0          | \$0        | \$0             | \$0           | 0.0    |
| Total FY 2024-25                                                         | \$3,607,649  | \$3,607,649  | \$0        | \$0             | \$0           | 47.2   |
| FY 2025-26 Recommended Appropriation                                     |              |              |            |                 |               |        |
| FY 2024-25 Appropriation                                                 | \$3,607,649  | \$3,607,649  | \$0        | \$0             | \$0           | 47.2   |
| R4 COWINS Partnership Agreement resources                                | 80,897       | 80,897       | 0          | 0               | 0             | 1.0    |
| Annualization of prior year actions                                      | -1,685,577   | -1,685,577   | 0          | 0               | 0             | -28.2  |
| Total FY 2025-26                                                         | \$2,002,969  | \$2,002,969  | \$0        | \$0             | \$0           | 20.0   |
| Change from FY 2024-25                                                   | -\$1,604,680 | -\$1,604,680 | \$0        | \$0             | \$0           | -27.2  |
| Percentage Change                                                        | -44.5%       | -44.5%       | n/a        | n/a             | n/a           | -57.6% |
| FY 2025-26 Executive Request                                             | \$2,002,969  | \$2,002,969  | \$0        | \$0             | \$0           | 20.0   |
| Staff Rec. Above/-Below Request                                          | \$0          | \$0          | \$0        | \$0             | \$0           | 0.0    |

## Operating Expenses

This line item funds the operating expenses of Labor Relations Services.

*Statutory Authority:* Section 24-50-1104, C.R.S.

| Division of Human Resources, Labor Relations Services, Operating Expenses |             |              |            |                 |               |     |
|---------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                      | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                  |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                  | \$163,720   | \$163,720    | \$0        | \$0             | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                          | \$163,720   | \$163,720    | \$0        | \$0             | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                      |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                  | \$163,720   | \$163,720    | \$0        | \$0             | \$0           | 0.0 |
| R4 COWINS Partnership Agreement resources                                 | 735         | 735          | 0          | 0               | 0             | 0.0 |
| Annualization of prior year actions                                       | -38,070     | -38,070      | 0          | 0               | 0             | 0.0 |
| Total FY 2025-26                                                          | \$126,385   | \$126,385    | \$0        | \$0             | \$0           | 0.0 |
| Change from FY 2024-25                                                    | -\$37,335   | -\$37,335    | \$0        | \$0             | \$0           | 0.0 |
| Percentage Change                                                         | -22.8%      | -22.8%       | n/a        | n/a             | n/a           | n/a |

| Division of Human Resources, Labor Relations Services, Operating Expenses |             |              |            |                 |               |     |
|---------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                      | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2025-26 Executive Request                                              | \$126,385   | \$126,385    | \$0        | \$0             | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                           | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Union Stewards

This line item is proposed as a result of the negotiated collective bargaining agreement between the State of Colorado and the certified employee organization, as prescribed and defined in Section 24-50-1101 et seq., C.R.S.

*Statutory Authority:* Section 24-50-1107, C.R.S.

| Division of Human Resources, Labor Relations Services, Union Stewards |             |              |            |                 |               |     |
|-----------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                  | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                              |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                              | \$500,000   | \$500,000    | \$0        | \$0             | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                            | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                      | \$500,000   | \$500,000    | \$0        | \$0             | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                  |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                              | \$500,000   | \$500,000    | \$0        | \$0             | \$0           | 0.0 |
| R4 COWINS Partnership Agreement resources                             | -450,000    | -450,000     | 0          | 0               | 0             | 0.0 |
| Total FY 2025-26                                                      | \$50,000    | \$50,000     | \$0        | \$0             | \$0           | 0.0 |
| Change from FY 2024-25                                                | -\$450,000  | -\$450,000   | \$0        | \$0             | \$0           | 0.0 |
| Percentage Change                                                     | -90.0%      | -90.0%       | n/a        | n/a             | n/a           | n/a |
| FY 2025-26 Executive Request                                          | \$50,000    | \$50,000     | \$0        | \$0             | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                       | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## (C) Employee Benefits Services

This subdivision administers and oversees the state's employee benefits program and provides the initial design of the programs and the contractual, administrative, and financial management of these programs. The programs include dental plans, medical plans, an optional life and accidental death and disability plan, a short-term disability plan, a long-term disability plan, and Section 125 Flexible Spending Account Programs. The subdivision is cash funded, primarily from the Group Benefit Plans Reserve Fund created in Section 24-50-613 (1), C.R.S. The Supplemental State Contribution Fund is cash funded from tobacco settlement revenue.

### Personal Services

This line item funds the 12.0 FTE in Employee Benefits Services. Employee Benefits Services is funded with cash funds collected in group benefit plans premium payments by state employees and deposited in the Group Benefit Plans Reserve Fund created in Section 24-50-613 (1), C.R.S.

*Statutory Authority:* Section 24-50-604, C.R.S.

| Division of Human Resources, Employee Benefits Services, Personal Services |             |              |             |                 |               |      |
|----------------------------------------------------------------------------|-------------|--------------|-------------|-----------------|---------------|------|
| Item                                                                       | Total Funds | General Fund | Cash Funds  | Reapprop. Funds | Federal Funds | FTE  |
| FY 2024-25 Appropriation                                                   |             |              |             |                 |               |      |
| H.B. 24-1430 (Long Bill)                                                   | \$1,035,803 | \$0          | \$1,035,803 | \$0             | \$0           | 12.0 |
| S.B. 25-103 (Supplemental)                                                 | \$0         | \$0          | \$0         | \$0             | \$0           | 0.0  |
| Total FY 2024-25                                                           | \$1,035,803 | \$0          | \$1,035,803 | \$0             | \$0           | 12.0 |
| FY 2025-26 Recommended Appropriation                                       |             |              |             |                 |               |      |
| FY 2024-25 Appropriation                                                   | \$1,035,803 | \$0          | \$1,035,803 | \$0             | \$0           | 12.0 |
| Annualization of prior year actions                                        | 45,347      | 0            | 45,347      | 0               | 0             | 0.0  |
| Total FY 2025-26                                                           | \$1,081,150 | \$0          | \$1,081,150 | \$0             | \$0           | 12.0 |
| Change from FY 2024-25                                                     | \$45,347    | \$0          | \$45,347    | \$0             | \$0           | 0.0  |
| Percentage Change                                                          | 4.4%        | n/a          | 4.4%        | n/a             | n/a           | 0.0% |
| FY 2025-26 Executive Request                                               | \$1,081,150 | \$0          | \$1,081,150 | \$0             | \$0           | 12.0 |
| 7Staff Rec. Above/-Below Request                                           | \$0         | \$0          | \$0         | \$0             | \$0           | 0.0  |

## Operating Expenses

This line item funds the operating expenses of Employee Benefits Services.

*Statutory Authority:* Section 24-50-604, C.R.S.

| Division of Human Resources, Employee Benefits Services, Operating Expenses |             |              |            |                 |               |     |
|-----------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                        | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                    |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                    | \$58,093    | \$0          | \$58,093   | \$0             | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                  | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                            | \$58,093    | \$0          | \$58,093   | \$0             | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                        |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                    | \$58,093    | \$0          | \$58,093   | \$0             | \$0           | 0.0 |
| Total FY 2025-26                                                            | \$58,093    | \$0          | \$58,093   | \$0             | \$0           | 0.0 |
| Percentage Change                                                           | 0.0%        | n/a          | 0.0%       | n/a             | n/a           | n/a |
| FY 2025-26 Executive Request                                                | \$58,093    | \$0          | \$58,093   | \$0             | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                             | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Utilization Review

This appropriation funds audits of the State's employee group benefits plans to ensure that they are financially sound and accurate. The Department states that the funds are used for two purposes: to pay for dues associated with membership in the Colorado Business Group on Health, a non-profit organization that represents large purchasers of health care services in the

State; and for contractual services to analyze plan utilization and financial analysis. The source of cash funds is the Group Benefit Plans Reserve Fund created in Section 24-50-613 (1), C.R.S.

*Statutory Authority:* Section 24-50-604 (1)(h), C.R.S.

| Division of Human Resources, Employee Benefits Services, Utilization Review |             |              |            |                 |               |     |
|-----------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                        | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                    |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                    | \$25,000    | \$0          | \$25,000   | \$0             | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                  | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                            | \$25,000    | \$0          | \$25,000   | \$0             | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                        |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                    | \$25,000    | \$0          | \$25,000   | \$0             | \$0           | 0.0 |
| Total FY 2025-26                                                            | \$25,000    | \$0          | \$25,000   | \$0             | \$0           | 0.0 |
| Percentage Change                                                           | 0.0%        | n/a          | 0.0%       | n/a             | n/a           | n/a |
| FY 2025-26 Executive Request                                                | \$25,000    | \$0          | \$25,000   | \$0             | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                             | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## H.B. 07-1335 Supplemental State Contribution Fund

Pursuant to Section 24-50-609.5 C.R.S., this line supplements the monthly state contribution amounts to medical and dental benefit plan premiums of lower-income state employees with children. The source of cash funds is the Supplemental State Contribution Fund created in Section 24-50-609 (5), C.R.S. The fund is continuously appropriated and is therefore included in the Long Bill for informational purposes only.

*Statutory Authority:* Section 24-50-609.5, C.R.S.

| Division of Human Resources, Employee Benefits Services, H.B. 07-1335 Supplemental State Contribution Fund |             |              |             |                 |               |     |
|------------------------------------------------------------------------------------------------------------|-------------|--------------|-------------|-----------------|---------------|-----|
| Item                                                                                                       | Total Funds | General Fund | Cash Funds  | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                                   |             |              |             |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                                   | \$1,848,255 | \$0          | \$1,848,255 | \$0             | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                                 | \$0         | \$0          | \$0         | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                                           | \$1,848,255 | \$0          | \$1,848,255 | \$0             | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                                       |             |              |             |                 |               |     |
| FY 2024-25 Appropriation                                                                                   | \$1,848,255 | \$0          | \$1,848,255 | \$0             | \$0           | 0.0 |
| SI Supp. State Contrib. Fund transfer                                                                      | 0           | 0            | 0           | 0               | 0             | 0.0 |
| Total FY 2025-26                                                                                           | \$1,848,255 | \$0          | \$1,848,255 | \$0             | \$0           | 0.0 |
| Change from FY 2024-25                                                                                     | \$0         | \$0          | \$0         | \$0             | \$0           | 0.0 |
| Percentage Change                                                                                          | 0.0%        | n/a          | 0.0%        | n/a             | n/a           | n/a |

| Division of Human Resources, Employee Benefits Services, H.B. 07-1335 Supplemental State Contribution Fund |             |              |             |                 |               |     |
|------------------------------------------------------------------------------------------------------------|-------------|--------------|-------------|-----------------|---------------|-----|
| Item                                                                                                       | Total Funds | General Fund | Cash Funds  | Reapprop. Funds | Federal Funds | FTE |
| FY 2025-26 Executive Request                                                                               | \$1,848,255 | \$0          | \$1,848,255 | \$0             | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                                            | \$0         | \$0          | \$0         | \$0             | \$0           | 0.0 |

## Indirect Cost Assessment

This line item reflects the amount of indirect cost assessments charged to the program operations cash funds source as calculated by the State Controller. Funds collected through this line item are used to offset General Fund in Department Administration.

*Statutory Authority:* Section 24-50-604, C.R.S.

| Division of Human Resources, Employee Benefits Services, Indirect Cost Assessment |             |              |            |                 |               |     |
|-----------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                              | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                          |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                          | \$422,811   | \$0          | \$422,811  | \$0             | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                        | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                  | \$422,811   | \$0          | \$422,811  | \$0             | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                              |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                          | \$422,811   | \$0          | \$422,811  | \$0             | \$0           | 0.0 |
| Indirect cost assessment                                                          | -147,035    | 0            | -147,035   | 0               | 0             | 0.0 |
| Total FY 2025-26                                                                  | \$275,776   | \$0          | \$275,776  | \$0             | \$0           | 0.0 |
| Change from FY 2024-25                                                            | -\$147,035  | \$0          | -\$147,035 | \$0             | \$0           | 0.0 |
| Percentage Change                                                                 | -34.8%      | n/a          | -34.8%     | n/a             | n/a           | n/a |
| FY 2025-26 Executive Request                                                      | \$275,776   | \$0          | \$275,776  | \$0             | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                   | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## (D) Risk Management Services

This office protects the State's human resource and property assets through the administration of liability insurance, property insurance, and workers' compensation. Services include accident investigation, legal defense, safety training, hazard mitigation, building inspection, insurance procurement, claim evaluation, and data collection. Risk Management Services is funded with fees collected from state agencies from common policy cost allocations for liability, property, and workers' compensation insurance. Common policy fee revenue is deposited in the Risk Management Fund created in Section 24-30-1510 (1)(a), C.R.S., the Self-insured Property Fund created in Section 24-30-1510.5 (1)(a), C.R.S., and the State Employee Workers' Compensation Account in the Risk Management Fund created in Section 24-30-1510.7 (1)(a), C.R.S. The reappropriated funds spending authority appropriated to the line items in this subdivision are from the previously identified cash funds.

## (1) Risk Management Program Administrative Cost

This section includes line items for the administrative office and overhead costs of the Risk Management Program.

### Personal Services

This line item funds the 12.3 FTE in Risk Management Services.

*Statutory Authority:* Sections 24-30-1503 and 24-30-1504, C.R.S.

| Division of Human Resources, Risk Management Services, Risk Management Program Administrative Cost, Personal Services |             |              |            |                 |               |      |
|-----------------------------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|------|
| Item                                                                                                                  | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE  |
| FY 2024-25 Appropriation                                                                                              |             |              |            |                 |               |      |
| H.B. 24-1430 (Long Bill)                                                                                              | \$1,024,467 | \$6,414      | \$0        | \$1,018,053     | \$0           | 12.5 |
| S.B. 25-103 (Supplemental)                                                                                            | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0  |
| Total FY 2024-25                                                                                                      | \$1,024,467 | \$6,414      | \$0        | \$1,018,053     | \$0           | 12.5 |
| FY 2025-26 Recommended Appropriation                                                                                  |             |              |            |                 |               |      |
| FY 2024-25 Appropriation                                                                                              | \$1,024,467 | \$6,414      | \$0        | \$1,018,053     | \$0           | 12.5 |
| Annualization of prior year actions                                                                                   | 75,045      | -6,414       | 0          | 81,459          | 0             | 0.0  |
| Total FY 2025-26                                                                                                      | \$1,099,512 | \$0          | \$0        | \$1,099,512     | \$0           | 12.5 |
| Change from FY 2024-25                                                                                                | \$75,045    | -\$6,414     | \$0        | \$81,459        | \$0           | 0.0  |
| Percentage Change                                                                                                     | 7.3%        | -100.0%      | n/a        | 8.0%            | n/a           | 0.0% |
| FY 2025-26 Executive Request                                                                                          |             |              |            |                 |               |      |
| Staff Rec. Above/-Below Request                                                                                       | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0  |

### Operating Expenses

This line item funds the operating expenses of Risk Management Services.

*Statutory Authority:* Sections 24-30-1503 and 24-30-1504, C.R.S.

| Division of Human Resources, Risk Management Services, Risk Management Program Administrative Cost, Operating Expenses |             |              |            |                 |               |     |
|------------------------------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                                                   | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                                               |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                                               | \$65,018    | \$0          | \$0        | \$65,018        | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                                             | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                                                       | \$65,018    | \$0          | \$0        | \$65,018        | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                                                   |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                                                               | \$65,018    | \$0          | \$0        | \$65,018        | \$0           | 0.0 |
| Technical adjustments                                                                                                  | 0           | 0            | 0          | 0               | 0             | 0.0 |
| Total FY 2025-26                                                                                                       | \$65,018    | \$0          | \$0        | \$65,018        | \$0           | 0.0 |

| Division of Human Resources, Risk Management Services, Risk Management Program Administrative Cost, Operating Expenses |             |              |            |                 |               |     |
|------------------------------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                                                   | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| Change from FY 2024-25                                                                                                 | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Percentage Change                                                                                                      | 0.0%        | n/a          | n/a        | 0.0%            | n/a           | n/a |
| FY 2025-26 Executive Request                                                                                           | \$65,018    | \$0          | \$0        | \$65,018        | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                                                        | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Actuarial and Broker Services

This line item funds the cost of actuarial and broker services for risk management programs.

*Statutory Authority:* Sections 24-30-1510, 24-30-1510.3, 24-30-1510.5, and 24-30-1510.7, C.R.S.

| Division of Human Resources, Risk Management Services, Risk Management Program Administrative Cost, Actuarial and Broker Services |             |              |            |                 |               |     |
|-----------------------------------------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                                                              | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                                                          |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                                                          | \$402,627   | \$0          | \$0        | \$402,627       | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                                                        | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                                                                  | \$402,627   | \$0          | \$0        | \$402,627       | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                                                              |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                                                                          | \$402,627   | \$0          | \$0        | \$402,627       | \$0           | 0.0 |
| Risk management base adjustment                                                                                                   | 12,079      | 0            | 0          | 12,079          | 0             | 0.0 |
| Technical adjustments                                                                                                             | 0           | 0            | 0          | 0               | 0             | 0.0 |
| Total FY 2025-26                                                                                                                  | \$414,706   | \$0          | \$0        | \$414,706       | \$0           | 0.0 |
| Change from FY 2024-25                                                                                                            | \$12,079    | \$0          | \$0        | \$12,079        | \$0           | 0.0 |
| Percentage Change                                                                                                                 | 3.0%        | n/a          | n/a        | 3.0%            | n/a           | n/a |
| FY 2025-26 Executive Request                                                                                                      | \$414,706   | \$0          | \$0        | \$414,706       | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                                                                   | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Risk Management Information System

This line item funds the risk management information system service fees. The system tracks claims for the three insurance programs.

*Statutory Authority:* Sections 24-30-1510, 24-30-1510.3, 24-30-1510.5, and 24-30-1510.7, C.R.S.

| Division of Human Resources, Risk Management Services, Risk Management Program Administrative Cost, Risk Management Information System |             |              |            |                 |               |     |
|----------------------------------------------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                                                                   | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                                                               |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                                                               | \$223,819   | \$0          | \$0        | \$223,819       | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                                                             | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                                                                       | \$223,819   | \$0          | \$0        | \$223,819       | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                                                                   |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                                                                               | \$223,819   | \$0          | \$0        | \$223,819       | \$0           | 0.0 |
| Risk management base adjustment                                                                                                        | 6,714       | 0            | 0          | 6,714           | 0             | 0.0 |
| Technical adjustments                                                                                                                  | 0           | 0            | 0          | 0               | 0             | 0.0 |
| Total FY 2025-26                                                                                                                       | \$230,533   | \$0          | \$0        | \$230,533       | \$0           | 0.0 |
| Change from FY 2024-25                                                                                                                 | \$6,714     | \$0          | \$0        | \$6,714         | \$0           | 0.0 |
| Percentage Change                                                                                                                      | 3.0%        | n/a          | n/a        | 3.0%            | n/a           | n/a |
| FY 2025-26 Executive Request                                                                                                           | \$230,533   | \$0          | \$0        | \$230,533       | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                                                                        | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Indirect Cost Assessment

This line item reflects the amount of indirect cost assessments charged to program reappropriated funds source as calculated by the State Controller. Funds collected through this line item are used to offset General Fund in Department Administration.

*Statutory Authority:* Sections 24-30-1503 and 24-30-1504, C.R.S.

| Division of Human Resources, Risk Management Services, Indirect Cost Assessment |             |              |            |                 |               |     |
|---------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                            | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                        |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                        | \$365,942   | \$0          | \$0        | \$365,942       | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                      | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                | \$365,942   | \$0          | \$0        | \$365,942       | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                            |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                        | \$365,942   | \$0          | \$0        | \$365,942       | \$0           | 0.0 |
| Technical adjustments                                                           | 0           | 0            | 0          | 0               | 0             | 0.0 |
| Indirect cost assessment                                                        | -156,219    | 0            | 0          | -156,219        | 0             | 0.0 |
| Total FY 2025-26                                                                | \$209,723   | \$0          | \$0        | \$209,723       | \$0           | 0.0 |

| Division of Human Resources, Risk Management Services, Indirect Cost Assessment |             |              |            |                 |               |     |
|---------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                            | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| Change from FY 2024-25                                                          | -\$156,219  | \$0          | \$0        | -\$156,219      | \$0           | 0.0 |
| Percentage Change                                                               | -42.7%      | n/a          | n/a        | -42.7%          | n/a           | n/a |
| FY 2025-26 Executive Request                                                    | \$209,723   | \$0          | \$0        | \$209,723       | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                 | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## (2) Liability

This section includes line items for liability insurance premiums, deductibles, legal services, and claims expenses. The lines in this subdivision are funded from the Risk Management Fund created in Section 24-30-1510 (1)(a), C.R.S. The fund is continuously appropriated for purposes of the fund, other than the direct and indirect administrative costs of operating the risk management system, pursuant to Section 24-30-1510 (1)(a), C.R.S.

### Liability Claims

The State is self-insured for the Liability Program, and this line is used to pay for liability claims. The program provides coverage to state agencies and employees for tort and federal claims, including those arising out of the scope of employment. Judgments for liabilities that do not involve federal law are limited by the Governmental Immunity Act pursuant to Section 24-10-114, C.R.S., limiting awards to \$424,000 per person and \$1,195,000 per occurrence. The limits in the Act are adjusted every 4 years based on growth of the Denver-Aurora-Lakewood consumer price index. This act does *not* apply to liabilities that pertain to federal law (e.g., Americans with Disabilities Act, age discrimination, gender discrimination, racial discrimination, etc.), and there is no damage limit for these awards.

*Statutory Authority:* Section 24-10-1510 (3), C.R.S.

| Division of Human Resources, Risk Management Services, Liability, Liability Claims |              |              |            |                 |               |     |
|------------------------------------------------------------------------------------|--------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                               | Total Funds  | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                           |              |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                           | \$9,559,668  | \$0          | \$0        | \$9,559,668     | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                         | \$0          | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                   | \$9,559,668  | \$0          | \$0        | \$9,559,668     | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                               |              |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                           | \$9,559,668  | \$0          | \$0        | \$9,559,668     | \$0           | 0.0 |
| Risk management base adjustment                                                    | 3,118,484    | 0            | 301,233    | 2,817,251       | 0             | 0.0 |
| Total FY 2025-26                                                                   | \$12,678,152 | \$0          | \$301,233  | \$12,376,919    | \$0           | 0.0 |
| Change from FY 2024-25                                                             | \$3,118,484  | \$0          | \$301,233  | \$2,817,251     | \$0           | 0.0 |
| Percentage Change                                                                  | 32.6%        | n/a          | n/a        | 29.5%           | n/a           | n/a |
| FY 2025-26 Executive Request                                                       | \$12,678,152 | \$0          | \$0        | \$12,678,152    | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                    | \$0          | \$0          | \$301,233  | -\$301,233      | \$301,233     | 0.0 |

## Liability Excess Policy

This line item funds additional excess policies for the State's liability program.

*Statutory Authority:* Section 24-10-1510 (3), C.R.S.

| Division of Human Resources, Risk Management Services, Liability, Liability Excess Policy |              |              |            |                 |               |     |
|-------------------------------------------------------------------------------------------|--------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                      | Total Funds  | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                  |              |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                  | \$5,405,081  | \$0          | \$0        | \$5,405,081     | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                | \$0          | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                          | \$5,405,081  | \$0          | \$0        | \$5,405,081     | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                      |              |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                                  | \$5,405,081  | \$0          | \$0        | \$5,405,081     | \$0           | 0.0 |
| Risk management base adjustment                                                           | -5,405,081   | 0            | 0          | -5,405,081      | 0             | 0.0 |
| Total FY 2025-26                                                                          | \$0          | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Change from FY 2024-25                                                                    | -\$5,405,081 | \$0          | \$0        | -\$5,405,081    | \$0           | 0.0 |
| Percentage Change                                                                         | -100.0%      | n/a          | n/a        | -100.0%         | n/a           | n/a |
| FY 2025-26 Executive Request                                                              | \$0          | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                           | \$0          | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Liability Legal Services

Pursuant to Section 24-30-1507, C.R.S., this line funds the legal expenses associated with the Liability Program. This legal services line item is not dependent on a calculation of legal services hours purchased from the Department of Law as most statewide legal services line items are calculated and appropriated. The Liability Legal Services line item is set by the State's risk management actuary as a dollar amount. Legal services are purchased from the Department of Law and private law firms, attorneys, and technical consultants. Funds in the Liability Program are continuously appropriated for this line pursuant to Section 24-30-1510 (1)(a), C.R.S.

*Statutory Authority:* Section 24-10-1507, C.R.S.

| Division of Human Resources, Risk Management Services, Liability, Liability Legal Services |             |              |            |                 |               |     |
|--------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                       | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                   |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                   | \$8,710,882 | \$0          | \$0        | \$8,710,882     | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                 | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                           | \$8,710,882 | \$0          | \$0        | \$8,710,882     | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                       |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                                   | \$8,710,882 | \$0          | \$0        | \$8,710,882     | \$0           | 0.0 |
| Centrally appropriated line items                                                          | -48,446     | 0            | 0          | -48,446         | 0             | 0.0 |
| Total FY 2025-26                                                                           | \$8,662,436 | \$0          | \$0        | \$8,662,436     | \$0           | 0.0 |

| Division of Human Resources, Risk Management Services, Liability, Liability Legal Services |             |              |            |                 |               |     |
|--------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                       | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| Change from FY 2024-25                                                                     | -\$48,446   | \$0          | \$0        | -\$48,446       | \$0           | 0.0 |
| Percentage Change                                                                          | -0.6%       | n/a          | n/a        | -0.6%           | n/a           | n/a |
| FY 2025-26 Executive Request                                                               | \$8,662,436 | \$0          | \$0        | \$8,662,436     | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                            | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

### (3) Property

This section includes line items for property insurance premiums, deductibles, and claims-related expenses. The lines in this subdivision are funded from the Self-Insured Property Fund created in Section 24-30-1510.5 (1)(a), C.R.S. The fund is continuously appropriated for purposes of the fund, other than the direct and indirect administrative costs of operating the risk management system, pursuant to Section 24-30-1510.5 (1)(a), C.R.S.

#### Property Policies

*Statutory Authority:* Section 24-30-1510.5 (3), C.R.S.

| Division of Human Resources, Risk Management Services, Property, Property Policies |              |              |            |                 |               |     |
|------------------------------------------------------------------------------------|--------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                               | Total Funds  | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                           |              |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                           | \$13,241,581 | \$0          | \$0        | \$13,241,581    | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                         | \$0          | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                   | \$13,241,581 | \$0          | \$0        | \$13,241,581    | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                               |              |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                           | \$13,241,581 | \$0          | \$0        | \$13,241,581    | \$0           | 0.0 |
| Risk management base adjustment                                                    | 5,950,339    | 0            | 0          | 5,950,339       | 0             | 0.0 |
| R2 State property risk valuation                                                   | 600,000      | 0            | 0          | 600,000         | 0             | 0.0 |
| BA1 Risk Management common policy adj                                              | 64,671       | 0            | 0          | 64,671          | 0             | 0.0 |
| Total FY 2025-26                                                                   | \$19,856,591 | \$0          | \$0        | \$19,856,591    | \$0           | 0.0 |
| Change from FY 2024-25                                                             | \$6,615,010  | \$0          | \$0        | \$6,615,010     | \$0           | 0.0 |
| Percentage Change                                                                  | 50.0%        | n/a          | n/a        | 50.0%           | n/a           | n/a |
| FY 2025-26 Executive Request                                                       | \$19,856,591 | \$0          | \$0        | \$19,856,591    | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                    | \$0          | \$0          | \$0        | \$0             | \$0           | 0.0 |

#### Property Deductibles and Payouts

The property program pays for commercial insurance and pays a self-insured retention rather than a deductible for insurance coverage of state properties. This line item funds the payment of retentions and residuals as required by the property policies for the State's property

insurance program. With the exception of losses over \$1,000,000, the State is self-funded for the majority of claims filed under the property program.

*Statutory Authority:* Section 24-30-1510.5 (3), C.R.S.

| Division of Human Resources, Risk Management Services, Property, Property Deductibles and Payouts |              |              |            |                 |               |     |
|---------------------------------------------------------------------------------------------------|--------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                              | Total Funds  | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                          |              |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                          | \$13,100,000 | \$0          | \$0        | \$13,100,000    | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                        | \$0          | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                                  | \$13,100,000 | \$0          | \$0        | \$13,100,000    | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                              |              |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                                          | \$13,100,000 | \$0          | \$0        | \$13,100,000    | \$0           | 0.0 |
| Risk management base adjustment                                                                   | 8,690,649    | 0            | 0          | 8,690,649       | 0             | 0.0 |
| Technical adjustments                                                                             | 0            | 0            | 0          | 0               | 0             | 0.0 |
| Total FY 2025-26                                                                                  | \$21,790,649 | \$0          | \$0        | \$21,790,649    | \$0           | 0.0 |
| Change from FY 2024-25                                                                            | \$8,690,649  | \$0          | \$0        | \$8,690,649     | \$0           | 0.0 |
| Percentage Change                                                                                 | 66.3%        | n/a          | n/a        | 66.3%           | n/a           | n/a |
| FY 2025-26 Executive Request                                                                      | \$11,201,707 | \$0          | \$0        | \$11,201,707    | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                                   | \$10,588,942 | \$0          | \$0        | \$10,588,942    | -\$10,588,942 | 0.0 |

## (4) Workers' Compensation

This section includes line items for workers' compensation insurance claims, premiums, legal services, and third party administrator expenses. The workers' compensation program is used to pay workers' compensation benefits to state employees. Similar to the liability program, the State is self-insured for workers' compensation claims. The two broad categories of workers' compensation payments are medical payments and indemnity payments. Indemnity benefits include settlements for permanent injuries and lost wages. The maximum workers' compensation benefits for lost wages are established by the Department of Labor and Employment pursuant to Section 8-47-106, C.R.S. There is no maximum payment for medical benefits. The Workers' Compensation Program is funded from the State Employee Workers' Compensation Account, a separate account within the Risk Management Fund, pursuant to Section 24-30-1510.7, C.R.S. The account is continuously appropriated for the purposes of the account—other than the direct and indirect administrative costs of operating the risk management system—including legal services, litigation expenses, and third-party administrator expenses.

### Workers' Compensation Claims

This line item funds the payout of workers' compensation benefits to State employees.

*Statutory Authority:* Section 24-30-1510.7, C.R.S.

| Division of Human Resources, Risk Management Services, Worker's Compensation, Workers' Compensation Claims |              |              |             |                 |               |     |
|------------------------------------------------------------------------------------------------------------|--------------|--------------|-------------|-----------------|---------------|-----|
| Item                                                                                                       | Total Funds  | General Fund | Cash Funds  | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                                   |              |              |             |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                                   | \$30,156,210 | \$0          | \$0         | \$30,156,210    | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                                 | \$0          | \$0          | \$0         | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                                           | \$30,156,210 | \$0          | \$0         | \$30,156,210    | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                                       |              |              |             |                 |               |     |
| FY 2024-25 Appropriation                                                                                   | \$30,156,210 | \$0          | \$0         | \$30,156,210    | \$0           | 0.0 |
| Risk management base adjustment                                                                            | 66,430       | 0            | 2,654,695   | -2,588,265      | 0             | 0.0 |
| Total FY 2025-26                                                                                           | \$30,222,640 | \$0          | \$2,654,695 | \$27,567,945    | \$0           | 0.0 |
| Change from FY 2024-25                                                                                     | \$66,430     | \$0          | \$2,654,695 | -\$2,588,265    | \$0           | 0.0 |
| Percentage Change                                                                                          | 0.2%         | n/a          | n/a         | -8.6%           | n/a           | n/a |
| FY 2025-26 Executive Request                                                                               | \$30,857,640 | \$0          | \$0         | \$30,857,640    | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                                            | -\$635,000   | \$0          | \$2,654,695 | -\$3,289,695    | \$3,289,695   | 0.0 |

## Workers' Compensation TPA Fees and Loss Control

This line item funds third party administrator (TPA) fees paid to the State's TPA and for loss control incentives.

*Statutory Authority:* Section 24-30-1510.7, C.R.S.

| Division of Human Resources, Risk Management Services, Worker's Compensation, Workers' Compensation TPA Fees and Loss Control |             |              |            |                 |               |     |
|-------------------------------------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                                                          | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                                                      |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                                                      | \$1,850,000 | \$0          | \$0        | \$1,850,000     | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                                                    | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                                                              | \$1,850,000 | \$0          | \$0        | \$1,850,000     | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                                                          |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                                                                      | \$1,850,000 | \$0          | \$0        | \$1,850,000     | \$0           | 0.0 |
| Total FY 2025-26                                                                                                              | \$1,850,000 | \$0          | \$0        | \$1,850,000     | \$0           | 0.0 |
| Percentage Change                                                                                                             | 0.0%        | n/a          | n/a        | 0.0%            | n/a           | n/a |
| FY 2025-26 Executive Request                                                                                                  | \$1,850,000 | \$0          | \$0        | \$1,850,000     | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                                                               | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Workers' Compensation Excess Policy

This line item funds the payment of the excess policy for the State's workers' compensation insurance program that limits the State's exposure in any one occurrence to \$10 million and covers the next \$50 million.

*Statutory Authority:* Section 24-30-1510.7, C.R.S.

| Division of Human Resources, Risk Management Services, Worker's Compensation, Workers' Compensation Excess Policy |             |              |            |                 |               |     |
|-------------------------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                                              | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                                          |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                                          | \$991,636   | \$0          | \$0        | \$991,636       | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                                        | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                                                  | \$991,636   | \$0          | \$0        | \$991,636       | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                                              |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                                                          | \$991,636   | \$0          | \$0        | \$991,636       | \$0           | 0.0 |
| Risk management base adjustment                                                                                   | 570,731     | 0            | 0          | 570,731         | 0             | 0.0 |
| Total FY 2025-26                                                                                                  | \$1,562,367 | \$0          | \$0        | \$1,562,367     | \$0           | 0.0 |
| Change from FY 2024-25                                                                                            | \$570,731   | \$0          | \$0        | \$570,731       | \$0           | 0.0 |
| Percentage Change                                                                                                 | 57.6%       | n/a          | n/a        | 57.6%           | n/a           | n/a |
| FY 2025-26 Executive Request                                                                                      | \$992,637   | \$0          | \$0        | \$992,637       | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                                                   | \$569,730   | \$0          | \$0        | \$569,730       | -\$569,730    | 0.0 |

## Workers' Compensation Legal Services

Prior to FY 2011-12, Pinnacol was the State's TPA and provided litigation services within its TPA contract. TPA contracts generally do not include litigation services. The dollar amount is included in projections by the State's risk management actuary and is not appropriated based on estimated legal services hours provided by the Department of Law unlike most state agency legal services appropriations.

*Statutory Authority:* Section 24-30-1510.7, C.R.S.

| Division of Human Resources, Risk Management Services, Worker's Compensation, Workers' Compensation Legal Services |             |              |            |                 |               |     |
|--------------------------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                                               | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                                           |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                                           | \$2,019,767 | \$0          | \$0        | \$2,019,767     | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                                         | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                                                   | \$2,019,767 | \$0          | \$0        | \$2,019,767     | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                                               |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                                                           | \$2,019,767 | \$0          | \$0        | \$2,019,767     | \$0           | 0.0 |
| Centrally appropriated line items                                                                                  | -90,662     | 0            | 0          | -90,662         | 0             | 0.0 |
| Total FY 2025-26                                                                                                   | \$1,929,105 | \$0          | \$0        | \$1,929,105     | \$0           | 0.0 |
| Change from FY 2024-25                                                                                             | -\$90,662   | \$0          | \$0        | -\$90,662       | \$0           | 0.0 |
| Percentage Change                                                                                                  | -4.5%       | n/a          | n/a        | -4.5%           | n/a           | n/a |
| FY 2025-26 Executive Request                                                                                       | \$1,929,105 | \$0          | \$0        | \$1,929,105     | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                                                    | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

### (3) State Personnel Board

This Division currently includes only the State Personnel Board. Historically, other constitutional independent entities such as the Independent Ethics Commission have been located in this Division. The State Personnel Board is authorized in Article XII, Sections 13 through 15, of the Colorado Constitution. Pursuant to Section 24-50-103, C.R.S., the Board has the authority to adopt by rule a uniform grievance procedure to be used by all departments and state agencies for classified employees in the state personnel system. The Board is responsible for the following: adjudicating employment disputes within the state classified system; promulgating rules to ensure that state employment is based on merit; conducting administrative hearings; promulgating rules under the authority of the State Administrative Procedures Act; and facilitating dispute resolution. The Personnel Board is funded by General Fund.

| State Personnel Board                |             |              |            |                 |               |      |
|--------------------------------------|-------------|--------------|------------|-----------------|---------------|------|
| Item                                 | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE  |
| FY 2024-25 Appropriation             |             |              |            |                 |               |      |
| H.B. 24-1430 (Long Bill)             | \$696,687   | \$696,687    | \$0        | \$0             | \$0           | 5.1  |
| S.B. 25-103 (Supplemental)           | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0  |
| Total FY 2024-25                     | \$696,687   | \$696,687    | \$0        | \$0             | \$0           | 5.1  |
| FY 2025-26 Recommended Appropriation |             |              |            |                 |               |      |
| FY 2024-25 Appropriation             | \$696,687   | \$696,687    | \$0        | \$0             | \$0           | 5.1  |
| Centrally appropriated line items    | -35,861     | -35,861      | 0          | 0               | 0             | 0.0  |
| Annualization of prior year actions  | 29,235      | 29,235       | 0          | 0               | 0             | 0.0  |
| Total FY 2025-26                     | \$690,061   | \$690,061    | \$0        | \$0             | \$0           | 5.1  |
| Change from FY 2024-25               | -\$6,626    | -\$6,626     | \$0        | \$0             | \$0           | 0.0  |
| Percentage Change                    | -1.0%       | -1.0%        | n/a        | n/a             | n/a           | 0.0% |
| FY 2025-26 Executive Request         | \$690,061   | \$690,061    | \$0        | \$0             | \$0           | 5.1  |
| Staff Rec. Above/-Below Request      | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0  |

## Decision Items

None.

## Line Item Detail

### Personal Services

This line item funds 4.8 FTE in the Personnel Board. The Personnel Board is almost entirely funded with General Fund. Cash funds are from fees collected for copies and case documentation.

*Statutory Authority:* Section 24-50-103, C.R.S.

| State Personnel Board, Personnel Board, Personal Services |             |              |            |                 |               |      |
|-----------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|------|
| Item                                                      | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE  |
| FY 2024-25 Appropriation                                  |             |              |            |                 |               |      |
| H.B. 24-1430 (Long Bill)                                  | \$635,336   | \$635,336    | \$0        | \$0             | \$0           | 5.1  |
| S.B. 25-103 (Supplemental)                                | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0  |
| Total FY 2024-25                                          | \$635,336   | \$635,336    | \$0        | \$0             | \$0           | 5.1  |
| FY 2025-26 Recommended Appropriation                      |             |              |            |                 |               |      |
| FY 2024-25 Appropriation                                  | \$635,336   | \$635,336    | \$0        | \$0             | \$0           | 5.1  |
| Annualization of prior year actions                       | 29,235      | 29,235       | 0          | 0               | 0             | 0.0  |
| Total FY 2025-26                                          | \$664,571   | \$664,571    | \$0        | \$0             | \$0           | 5.1  |
| Change from FY 2024-25                                    | \$29,235    | \$29,235     | \$0        | \$0             | \$0           | 0.0  |
| Percentage Change                                         | 4.6%        | 4.6%         | n/a        | n/a             | n/a           | 0.0% |
| FY 2025-26 Executive Request                              | \$664,571   | \$664,571    | \$0        | \$0             | \$0           | 5.1  |
| Staff Rec. Above/-Below Request                           | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0  |

## Operating Expenses

This line item funds the operating expenses of the Personnel Board.

*Statutory Authority:* Section 24-50-103, C.R.S.

| State Personnel Board, Personnel Board, Operating Expenses |             |              |            |                 |               |     |
|------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                       | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                   |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                   | \$23,374    | \$23,374     | \$0        | \$0             | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                 | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                           | \$23,374    | \$23,374     | \$0        | \$0             | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                       |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                   | \$23,374    | \$23,374     | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2025-26                                           | \$23,374    | \$23,374     | \$0        | \$0             | \$0           | 0.0 |
| Percentage Change                                          | 0.0%        | 0.0%         | n/a        | n/a             | n/a           | n/a |
| FY 2025-26 Executive Request                               | \$23,374    | \$23,374     | \$0        | \$0             | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                            | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Legal Services

This line item provides funding for the Personnel Board to purchase legal services from the Department of Law.

*Statutory Authority:* Sections 24-31-101 (1)(a), C.R.S., and 24-75-112 (1)(i), C.R.S.

| State Personnel Board, Personnel Board, Legal Services |             |              |            |                 |               |     |
|--------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                   | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                               |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                               | \$37,977    | \$37,977     | \$0        | \$0             | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                             | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                       | \$37,977    | \$37,977     | \$0        | \$0             | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                   |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                               | \$37,977    | \$37,977     | \$0        | \$0             | \$0           | 0.0 |
| Centrally appropriated line items                      | -\$35,861   | -\$35,861    | 0          | 0               | 0             | 0.0 |
| Total FY 2025-26                                       | \$2,116     | \$2,116      | \$0        | \$0             | \$0           | 0.0 |
| Change from FY 2024-25                                 | -\$35,861   | -\$35,861    | \$0        | \$0             | \$0           | 0.0 |
| Percentage Change                                      | -94.4%      | -94.4%       | n/a        | n/a             | n/a           | n/a |
| FY 2025-26 Executive Request                           | \$2,116     | \$2,116      | \$0        | \$0             | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                        | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## (4) Division of Central Services

The Division of Central Services provides statewide support services such as print, document management and retention, and mail services. Central Services is almost entirely funded by reappropriated funds consisting of user fees from state agencies. General Fund and cash funds from offender surcharges and grants provide funding for the Address Confidentiality Program within Integrated Document Solutions.

| Division of Central Services                 |                     |                    |                    |                     |               |              |
|----------------------------------------------|---------------------|--------------------|--------------------|---------------------|---------------|--------------|
| Item                                         | Total Funds         | General Fund       | Cash Funds         | Reapprop. Funds     | Federal Funds | FTE          |
| FY 2024-25 Appropriation                     |                     |                    |                    |                     |               |              |
| H.B. 24-1430 (Long Bill)                     | \$36,276,126        | \$1,722,078        | \$1,381,565        | \$33,172,483        | \$0           | 127.9        |
| S.B. 25-103 (Supplemental)                   | \$0                 | \$0                | \$0                | \$0                 | \$0           | 0.0          |
| Other legislation                            | \$37,894            | \$0                | \$0                | \$37,894            | \$0           | 0.0          |
| <b>Total FY 2024-25</b>                      | <b>\$36,314,020</b> | <b>\$1,722,078</b> | <b>\$1,381,565</b> | <b>\$33,210,377</b> | <b>\$0</b>    | <b>127.9</b> |
| FY 2025-26 Recommended Appropriation         |                     |                    |                    |                     |               |              |
| FY 2024-25 Appropriation                     | \$36,314,020        | \$1,722,078        | \$1,381,565        | \$33,210,377        | \$0           | 127.9        |
| R5 State Archives resources                  | 0                   | 0                  | 0                  | 0                   | 0             | 0.0          |
| R6 Address Confidentiality Program resources | 189,002             | 189,002            | 0                  | 0                   | 0             | 0.0          |
| Indirect cost assessment                     | 133,883             | 0                  | 0                  | 133,883             | 0             | 0.0          |
| Annualization of prior year actions          | 539,758             | 81,157             | 0                  | 458,601             | 0             | 0.0          |
| Technical adjustments                        | 0                   | 0                  | 0                  | 0                   | 0             | 0.0          |
| <b>Total FY 2025-26</b>                      | <b>\$37,176,663</b> | <b>\$1,992,237</b> | <b>\$1,381,565</b> | <b>\$33,802,861</b> | <b>\$0</b>    | <b>127.9</b> |
| Change from FY 2024-25                       | \$862,643           | \$270,159          | \$0                | \$592,484           | \$0           | 0.0          |
| Percentage Change                            | 2.4%                | 15.7%              | 0.0%               | 1.8%                | n/a           | 0.0%         |
| FY 2025-26 Executive Request                 | \$37,575,723        | \$2,391,297        | \$1,381,565        | \$33,802,861        | \$0           | 132.1        |
| Staff Rec. Above/-Below Request              | -\$399,060          | -\$399,060         | \$0                | \$0                 | \$0           | -4.2         |

## Decision Items

### → R5 State Archive resources

### Request

The Department requests an increase of \$133,955 General Funds and 0.9 FTE in FY 2025-26 to meet increases in demand for research desk services from the general public and government offices, as well as for additional operating resources for the digitization of records. The request annualizes to \$135,703 General Fund and 1.0 FTE in FY 2026-27 and ongoing.

## Recommendation/Analysis

**Staff recommends denial of this request.** In light of the current FY 2025-26 budget circumstance, particularly with regard to available General Fund, staff does not believe it prudent to recommend new ongoing General Fund appropriations for this purpose right now.

While the State Archive provides a valuable service, this request is not particularly time-sensitive and is not a public safety issue (which the Committee has indicated is a priority in the current environment). Staff recognizes the increasing workload and might well recommend approval in a different fiscal environment. Given current circumstances, however, staff does not recommend this ongoing General Fund obligation.

The Department argues that the additional staff resource will improve the State Archives research request response time and provide current staff the ability to re-prioritize other core duties like website maintenance and remediation, marketing, and financial duties. Staff agrees that improving customer satisfaction is important. However, staff also notes that the State Archives is largely meeting its performance goal of processing research requests in an average of 42 business hours or less.

Finally, the request indicates that adding this position could accelerate digitization of records. Staff agrees that digitization of records is a priority but it will take decades at a minimum. Since FY 2022-23, the State Archive has received an additional \$158,000 General Fund for records digitization. This is a small fraction of the total cost of digitization, but given the scale and time frame for completion, the additional requested funding will make only a marginal difference. Thus, staff does not believe the request rises to the level of urgency to fund in the current budget environment.

## Background – State Archives

The following sections provide a brief background on the major components of the State Archives addressed in the Department's request – and the increasing workload facing Archives staff. The request responds to increasing workload for research desk services and in digitization of records.

### Research Desk Services

Research requests at the State Archives increased by 39.0 percent in the last year due largely to the implementation of a searchable database and an improved request management system. The prior public database was small and technologically obsolete. The current public database, which went live in December 2022, has approximately 3.5 million records and continues to grow. The database allows for both individual record searches and collection-level searches, which has made holdings more transparent and more requests are submitted based on the search results.

To date, Archives staff have had to manage the influx of research requests at the expense of other duties, including website accessibility remediation. Archives staff spend a median amount of six hours per research request. The Department reports that in FY 2023-24 the median

number of requests received per month is 337. The number of monthly requests has increased by 47.8 percent (109 requests) in the last year. The increased volume of requests has resulted in slower responses to requests (measured as an increase in research request turnaround times). The goal of State Archives is to process requests in an average of 42 business hours. In FY 2022-23, 89.0 percent of research requests met that goal. In FY 2023-24, that measure slipped a bit, with 84.8 percent of research requests meeting that goal.

The Department notes that the Archives have a significant workload as the State works to meet accessibility requirements. Archives has the most PDFs of all department program websites for remediation. Current Archives staff perform remediation in addition to their other assigned tasks. Remediation needs will most likely remain steady as the Archives creates online digital collections of certain records, such as Governor's Executive Orders, for the public and other state agencies to access at any time for no charge. However, the increased workload for records requests has taken priority.

## Record Digitization

State Archives has a backlog of approximately 90,000 boxes of paper records in its holdings from all three branches of state government, as well as counties, municipalities, and special districts. To date, 250 boxes are currently scanned. The Department reports that it costs \$300-\$500 to scan one box of records, depending on third-party vendor rates, number of pages in a box, and the condition of the pages. The scanned boxes do not account for individual files that are scanned on an as needed basis per customer requests. The full boxes selected for digitization are based on the frequency of access by customers, historical importance, and preservation needs. The current areas of focus for paper collections to be digitized are contemporary divorce records, early Secretary of State records (1876-1932), naturalizations and executive orders.

At the current rate of 75 boxes per year, full digitization of paper records is not feasible on any reasonable timeline; at the current digitization rate, it will take 1,197 years to complete. In addition to the backlog, the program is continuously adding digitized and born-digital records into the repository. Costs for digital storage, digital preservation, hardware, and digitization services will likely grow with time alongside the volume of the digital archives. As of January 2025, 0.003% of the paper collection has been digitized.

The Department reports that the legislative audio collection is at 37.0 percent completion for years 1972-1997, 57.3 percent for years 1997-2002, and 100 percent for years 2002-2024. Prioritization of these tapes is based on the risk of deterioration (e.g., either fragile magnetic tape or unique digital formats that are no longer supported by OIT), and requested access. In addition to staffing costs, it costs \$1,400 per tape if outsourced, and approximately \$5,000-\$10,000 to maintain the audio machines. State Archives has been able to digitize 35 tapes this year at a cost of \$49,000. Once tapes have all been digitized, more funds will be diverted to digitizing the paper records. The tapes currently have a higher priority given importance and preservation risks. At the current rate, digitization of the legislative audio collection could potentially be completed by 2030. Of note, delays may occur due to unforeseen circumstances such as facility floods and/or equipment failures, both of which have occurred in the past.

## → R6 Address Confidentiality Program resources

### Request

The Department requests an increase of \$557,619 General Fund and 3.3 FTE in FY 2025-26 for the Address Confidentiality Program. The request includes:

- \$220,047 to backfill the loss of federal Victims of Crime Act grant funds, realign the appropriation for increases in postage related expenses, and convert four term-limited staff to permanent status; and
- \$337,572 to add resources for outreach services to focus on underserved areas of the State and to add 3.3 FTE, which represent four new staff positions.

The request annualizes to \$605,529 General Fund and 4.0 FTE in FY 2026-27 and ongoing.

### Recommendation

**Staff recommends an increase of \$220,047 General Fund in FY 2025-26** to backfill the loss of federal Victims of Crime Act grant funds, realign the appropriation for increases in postage related expenses, and convert four term-limited staff to permanent status. The recommendation annualizes to \$249,499 General Fund in FY 2026-27 and ongoing.

The recommendation provides sufficient funding to ensure the continuation of the current level of service provided by the Address Confidentiality Program by converting the term-limited FTE into permanent status.

### Analysis

The Address Confidentiality Program, established in 2007, is statutorily obligated to accept all individuals who apply and qualify for admission into the Program regardless of budget or staff resources. The program is tasked with protecting the confidentiality of the actual addresses of relocated protected health-care workers or victims of domestic violence, sexual offense, human trafficking, or stalking, and to prevent the victim's assailants or potential assailants from finding the victim through public records. The program was originally entirely cash funded through a surcharge levied on convicted offenders, 95.0 percent of which is deposited in the Address Confidentiality Program Surcharge Fund for the program, as well as grants. Participant growth has continued to exceed revenue growth from offender surcharges, requiring additional General Fund to meet the program's statutory requirements.

The Address Confidentiality Program has not received an increase in base funding in five years. The Program received additional ongoing funding of \$303,133 total funds, including \$283,113 General Fund, and 2.5 FTE in FY 2018-19 through the Long Bill. In FY 2021-22, the Program was appropriated \$500,000 of one-time cash funds from the Economic Recovery and Relief Cash Fund that originated from the federal pandemic relief funding. In recent years, the Address Confidentiality Program has applied for and received federal Victims of Crimes Act (VOCA) grants. Funding from these grants has been used to cover costs related to postage and the screening and sorting of participant mail. For calendar year 2025, VOCA grant administrators

notified the Address Confidentiality Program that the grant award will be reduced, only approving \$265,942 in federal grant funds, nearly \$100,000 less than the previous award. The grant award is not sufficient to cover those program costs for which the money was previously used, including personal services costs.

The Address Confidentiality Program currently includes 4.0 term-limited FTE supported by both State and federal grant funds. These term-limited FTE perform a significant portion of day-to-day operations including mail processing and caseload management functions for the Program. The volume of incoming and outgoing mail has climbed resulting in increased workload for staff. By the end of FY 2023-24, staff had serviced 1,484 new participants, had renewed 625 participants (a required, cyclical four-year process for each individual wishing to remain active in the Program), and had closed 1,016 participant records. Staff also answered 905 phone call inquiries from program participants and returned 1,496 phone calls to program participants. Because the Program is statutorily required to accept all eligible applicants and serving such vulnerable populations is critical to their safety, workload continues to climb. Staff agrees that the increase in casework makes these four term-limited staff essential to day-to-day operations.

| Address Confidentiality Program Caseload |                     |
|------------------------------------------|---------------------|
| Fiscal year                              | Active Participants |
| FY 2019-20                               | 3,938               |
| FY 2020-21                               | 4,311               |
| FY 2021-22                               | 4,693               |
| FY 2022-23                               | 4,959               |
| FY 2023-24                               | 5,550               |
| FY 2024-25*                              | 6,023               |
| FY 2025-26*                              | 6,392               |

\* Projected by Department of Personnel

Program participation has grown in the last five fiscal years. From FY 2019-20 through FY 2023-24, program participation increased by 40.9 percent. Outreach and training efforts resulted in an increase in the numbers of counties with Application Assistants, which has increased program participation and casework. Application Assistants are essential for participant enrollment and more active Application Assistants across the State correlates to higher participant enrollment. The Department provides training to counties regarding the Address Confidentiality Program, conducting 55 training presentations and information sessions in FY 2023-24, compared to 40 in FY 2022-23. These efforts boosted statewide active Application Assistant numbers from 66 to 114 in FY2023-24. Despite these efforts, two counties have no Application Assistants and 29 counties have five or less. Additionally, 14 counties have no Address Confidentiality Program participants and 28 counties have three or less.

### Proposition KK Funding

Staff notes that funding from Proposition KK (approved by the voters in 2024) may be a viable source to defray some of the General Fund impact of the program. Under the proposition, an estimated \$30.0 million per year from an excise tax on firearms dealers, firearms manufacturers, and ammunitions vendors will be transferred to the Colorado Crime Victims Services Fund, created in Section 24-35.5-505.5 (2), C.R.S., to be used for the Crime Victims

Services Grant program. The Crime Victims Services Grant program, which is managed by the Department of Public Safety, is intended to provide funding “to governmental agencies and nonprofit organizations that provide services for crime victims.” The Department and JBC staff agree that the Address Confidentiality Program fits the program’s criteria and could apply for grant funding. Should the Address Confidentiality Program receive funding from the state Crime Victims Services Grant program, staff will reevaluate the need for General Fund.

## Line Item Detail

### (A) Administration

The administration section provides management, human resources, accounting, and marketing services for Division programs. Administration is funded by reappropriated funds from user fees from state agencies deposited in the Department of Personnel Revolving Fund created in Section 24-30-1108 (1), C.R.S., and the Motor Fleet Management Fund created in Section 24-30-1115 (1), C.R.S.

#### Personal Services

This line item funds the 5.2 FTE in Central Services Administration. Central Services Administration is funded from reappropriated funds from the Department of Personnel Revolving Fund created in Section 24-30-1108 (1), C.R.S.

*Statutory Authority:* Section 24-30-1104, C.R.S.

| Division of Central Services, Administration, Personal Services |             |              |            |                 |               |      |
|-----------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|------|
| Item                                                            | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE  |
| FY 2024-25 Appropriation                                        |             |              |            |                 |               |      |
| H.B. 24-1430 (Long Bill)                                        | \$590,655   | \$0          | \$0        | \$590,655       | \$0           | 5.2  |
| S.B. 25-103 (Supplemental)                                      | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0  |
| Total FY 2024-25                                                | \$590,655   | \$0          | \$0        | \$590,655       | \$0           | 5.2  |
| FY 2025-26 Recommended Appropriation                            |             |              |            |                 |               |      |
| FY 2024-25 Appropriation                                        | \$590,655   | \$0          | \$0        | \$590,655       | \$0           | 5.2  |
| Annualization of prior year actions                             | 66,694      | 0            | 0          | 66,694          | 0             | 0.0  |
| Technical adjustments                                           | 0           | 0            | 0          | 0               | 0             | 0.0  |
| Total FY 2025-26                                                | \$657,349   | \$0          | \$0        | \$657,349       | \$0           | 5.2  |
| Change from FY 2024-25                                          | \$66,694    | \$0          | \$0        | \$66,694        | \$0           | 0.0  |
| Percentage Change                                               | 11.3%       | n/a          | n/a        | 11.3%           | n/a           | 0.0% |
| FY 2025-26 Executive Request                                    | \$657,349   | \$0          | \$0        | \$657,349       | \$0           | 5.2  |
| Staff Rec. Above/-Below Request                                 | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0  |

## Operating Expenses

This line item funds the operating expenses of Central Services Administration.

*Statutory Authority:* Section 24-30-1104, C.R.S.

| Division of Central Services, Administration, Operating Expenses |             |              |            |                 |               |     |
|------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                             | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                         |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                         | \$27,690    | \$0          | \$0        | \$27,690        | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                       | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                 | \$27,690    | \$0          | \$0        | \$27,690        | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                             |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                         | \$27,690    | \$0          | \$0        | \$27,690        | \$0           | 0.0 |
| Technical adjustments                                            | 0           | 0            | 0          | 0               | 0             | 0.0 |
| Total FY 2025-26                                                 | \$27,690    | \$0          | \$0        | \$27,690        | \$0           | 0.0 |
| Change from FY 2024-25                                           | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Percentage Change                                                | 0.0%        | n/a          | n/a        | 0.0%            | n/a           | n/a |
| FY 2025-26 Executive Request                                     | \$27,690    | \$0          | \$0        | \$27,690        | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                  | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Indirect Cost Assessment

This line item reflects the amount of indirect cost assessments charged to reappropriated funds sources as calculated by the State Controller. Funds collected through this line item are used to offset General Fund in Department Administration.

*Statutory Authority:* Section 24-30-1104, C.R.S.

| Division of Central Services, Administration, Indirect Cost Assessment |             |              |            |                 |               |     |
|------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                   | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                               |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                               | \$14,492    | \$0          | \$0        | \$14,492        | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                             | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                       | \$14,492    | \$0          | \$0        | \$14,492        | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                   |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                               | \$14,492    | \$0          | \$0        | \$14,492        | \$0           | 0.0 |
| Indirect cost assessment                                               | 2,006       | 0            | 0          | 2,006           | 0             | 0.0 |
| Technical adjustments                                                  | 0           | 0            | 0          | 0               | 0             | 0.0 |
| Total FY 2025-26                                                       | \$16,498    | \$0          | \$0        | \$16,498        | \$0           | 0.0 |
| Change from FY 2024-25                                                 | \$2,006     | \$0          | \$0        | \$2,006         | \$0           | 0.0 |
| Percentage Change                                                      | 13.8%       | n/a          | n/a        | 13.8%           | n/a           | n/a |

| Division of Central Services, Administration, Indirect Cost Assessment |             |              |            |                 |               |     |
|------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                   | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2025-26 Executive Request                                           | \$16,498    | \$0          | \$0        | \$16,498        | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                        | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## (B) Integrated Document Solutions

Integrated Document Solutions (IDS) provides business support services comprising print, document management, data entry, imaging, and mail operations. The division has facilities in Pueblo and Denver and serves state agencies, institutions of higher education, and local governments. IDS is funded by reappropriated funds collected from user fees from state agencies and cash funds collected from user fees from non-state agencies and deposited in the Department of Personnel Revolving Fund created in Section 24-30-1108 (1), C.R.S. Additionally, the Address Confidentiality Program is located in IDS and is funded with General Fund and cash funds from offender surcharges and grants.

### Personal Services

This line item funds the 102.6 FTE in IDS, excluding the Address Confidentiality Program. IDS is funded from revenue and earned and deposited in the Department of Personnel Revolving Fund created in Section 24-30-1108 (1), C.R.S. Cash funds are earned from user fees from non-state agencies and reappropriated funds from user fees from state agencies.

*Statutory Authority:* Sections 24-30-1102 (4) and 24-30-1104 (1), C.R.S.

| Division of Central Services, Integrated Document Solutions, Personal Services |             |              |            |                 |               |       |
|--------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-------|
| Item                                                                           | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE   |
| FY 2024-25 Appropriation                                                       |             |              |            |                 |               |       |
| H.B. 24-1430 (Long Bill)                                                       | \$7,944,686 | \$0          | \$141,615  | \$7,803,071     | \$0           | 102.6 |
| S.B. 25-103 (Supplemental)                                                     | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0   |
| Total FY 2024-25                                                               | \$7,944,686 | \$0          | \$141,615  | \$7,803,071     | \$0           | 102.6 |
| FY 2025-26 Recommended Appropriation                                           |             |              |            |                 |               |       |
| FY 2024-25 Appropriation                                                       | \$7,944,686 | \$0          | \$141,615  | \$7,803,071     | \$0           | 102.6 |
| Annualization of prior year actions                                            | 403,180     | 0            | 0          | 403,180         | 0             | 0.0   |
| Technical adjustments                                                          | 0           | 0            | 0          | 0               | 0             | 0.0   |
| Total FY 2025-26                                                               | \$8,347,866 | \$0          | \$141,615  | \$8,206,251     | \$0           | 102.6 |
| Change from FY 2024-25                                                         | \$403,180   | \$0          | \$0        | \$403,180       | \$0           | 0.0   |
| Percentage Change                                                              | 5.1%        | n/a          | 0.0%       | 5.2%            | n/a           | 0.0%  |
| FY 2025-26 Executive Request                                                   | \$8,347,866 | \$0          | \$141,615  | \$8,206,251     | \$0           | 102.6 |
| Staff Rec. Above/-Below Request                                                | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0   |

## Operating Expenses

This line item funds the operating expenses of IDS. In addition to administrative operating expenses, operating expenses include equipment and supplies for print, document, and mail services.

*Statutory Authority:* Sections 24-30-1102 (4) and 24-30-1104 (1), C.R.S.

| Division of Central Services, Integrated Document Solutions, Operating Expenses |              |              |            |                 |               |     |
|---------------------------------------------------------------------------------|--------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                            | Total Funds  | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                        |              |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                        | \$22,732,986 | \$0          | \$980,537  | \$21,752,449    | \$0           | 0.0 |
| Other legislation                                                               | \$37,894     | \$0          | \$0        | \$37,894        | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                      | \$0          | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                | \$22,770,880 | \$0          | \$980,537  | \$21,790,343    | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                            |              |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                        | \$22,770,880 | \$0          | \$980,537  | \$21,790,343    | \$0           | 0.0 |
| Technical adjustments                                                           | 0            | 0            | 0          | 0               | 0             | 0.0 |
| Annualization of prior year actions                                             | -11,273      | 0            | 0          | -11,273         | 0             | 0.0 |
| Total FY 2025-26                                                                | \$22,759,607 | \$0          | \$980,537  | \$21,779,070    | \$0           | 0.0 |
| Change from FY 2024-25                                                          | -\$11,273    | \$0          | \$0        | -\$11,273       | \$0           | 0.0 |
| Percentage Change                                                               | 0.0%         | n/a          | 0.0%       | -0.1%           | n/a           | n/a |
| FY 2025-26 Executive Request                                                    | \$22,759,607 | \$0          | \$980,537  | \$21,779,070    | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                 | \$0          | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Commercial Print Payments

This line item was added in a FY 2015-16 supplemental for pass-through payments to commercial print vendors. Spending authority for these payments was formerly provided in the operating expenses line item. The IDS program has increased its use of commercial print vendors and expenditures from this line item represent pass-through payments from state agencies for print jobs that IDS has determined are best completed by outside vendors.

*Statutory Authority:* Sections 24-30-1102 (4) and 24-30-1104 (1), C.R.S.

| Division of Central Services, Integrated Document Solutions, Commercial Print Payments |             |              |            |                 |               |     |
|----------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                   | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                               |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                               | \$1,733,260 | \$0          | \$0        | \$1,733,260     | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                             | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                       | \$1,733,260 | \$0          | \$0        | \$1,733,260     | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                   |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                               | \$1,733,260 | \$0          | \$0        | \$1,733,260     | \$0           | 0.0 |

| Division of Central Services, Integrated Document Solutions, Commercial Print Payments |             |              |            |                 |               |     |
|----------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                   | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| Total FY 2025-26                                                                       | \$1,733,260 | \$0          | \$0        | \$1,733,260     | \$0           | 0.0 |
| Percentage Change                                                                      | 0.0%        | n/a          | n/a        | 0.0%            | n/a           | n/a |
| FY 2025-26 Executive Request                                                           | \$1,733,260 | \$0          | \$0        | \$1,733,260     | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                        | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Print Equipment Lease Purchase

This line item supports the costs associated with the acquisition of a new printing press in FY 2021-22, replacing equipment that has been phased out by the manufacturer and is being returned to the vendor when the current lease ends on February 1, 2022.

*Statutory Authority:* Sections 24-82-801 (1)(b and c), C.R.S.

| Division of Central Services, Integrated Document Solutions, Print Equipment Lease Purchase |             |              |            |                 |               |     |
|---------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                        | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                    |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                    | \$547,243   | \$0          | \$0        | \$547,243       | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                  | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                            | \$547,243   | \$0          | \$0        | \$547,243       | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                        |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                                    | \$547,243   | \$0          | \$0        | \$547,243       | \$0           | 0.0 |
| Total FY 2025-26                                                                            | \$547,243   | \$0          | \$0        | \$547,243       | \$0           | 0.0 |
| Percentage Change                                                                           | 0.0%        | n/a          | n/a        | 0.0%            | n/a           | n/a |
| FY 2025-26 Executive Request                                                                | \$547,243   | \$0          | \$0        | \$547,243       | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                             | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Scan Equipment Lease Purchase

This line item supports the costs associated with the acquisition of new scanning equipment in FY 2022-23, replacing equipment that has been phased out by the manufacturer.

*Statutory Authority:* Sections 24-82-801 (1)(b and c), C.R.S.

| Division of Central Services, Integrated Document Solutions, Scan Equipment Lease Purchase |             |              |            |                 |               |     |
|--------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                       | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                   |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                   | \$151,776   | \$0          | \$0        | \$151,776       | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                 | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                           | \$151,776   | \$0          | \$0        | \$151,776       | \$0           | 0.0 |

| Division of Central Services, Integrated Document Solutions, Scan Equipment Lease Purchase |             |              |            |                 |               |     |
|--------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                       | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2025-26 Recommended Appropriation                                                       |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                                   | \$151,776   | \$0          | \$0        | \$151,776       | \$0           | 0.0 |
| Total FY 2025-26                                                                           | \$151,776   | \$0          | \$0        | \$151,776       | \$0           | 0.0 |
| Percentage Change                                                                          | 0.0%        | n/a          | n/a        | 0.0%            | n/a           | n/a |
| FY 2025-26 Executive Request                                                               | \$151,776   | \$0          | \$0        | \$151,776       | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                            | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Utilities

This line item supports the utility costs associated with IDS operations in Pueblo.

*Statutory Authority:* Sections 24-30-1102 (4) and 24-30-1104 (1), C.R.S.

| Division of Central Services, Integrated Document Solutions, Utilities |             |              |            |                 |               |     |
|------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                   | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                               |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                               | \$69,000    | \$0          | \$0        | \$69,000        | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                             | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                       | \$69,000    | \$0          | \$0        | \$69,000        | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                   |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                               | \$69,000    | \$0          | \$0        | \$69,000        | \$0           | 0.0 |
| Total FY 2025-26                                                       | \$69,000    | \$0          | \$0        | \$69,000        | \$0           | 0.0 |
| Percentage Change                                                      | 0.0%        | n/a          | n/a        | 0.0%            | n/a           | n/a |
| FY 2025-26 Executive Request                                           | \$69,000    | \$0          | \$0        | \$69,000        | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                        | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Address Confidentiality Program

House Bill 11-1080 transferred the existing Address Confidentiality Program from the Department of State to the Department of Personnel. The program was established in 2007 to provide a confidential substitute address and mail forwarding system for program participants who are victims of domestic violence, sexual offenses, or stalking. The program was originally entirely cash funded through a surcharge levied on convicted offenders, 95 percent of which is deposited in the Address Confidentiality Program Surcharge Fund for the program, as well as grants. Participant growth has continued to exceed revenue growth from offender surcharges requiring additional General Fund to meet the program's statutory requirements regarding participation in the program. This line item funds 3.4 FTE for the program as well as administrative operating expenses, predominantly consisting of mail supplies and postage.

*Statutory Authority:* Part 21 of Article 30 of Title 24, C.R.S.

| Division of Central Services, Integrated Document Solutions, Address Confidentiality Program |             |              |            |                 |               |      |
|----------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|------|
| Item                                                                                         | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE  |
| FY 2024-25 Appropriation                                                                     |             |              |            |                 |               |      |
| H.B. 24-1430 (Long Bill)                                                                     | \$739,029   | \$597,355    | \$141,674  | \$0             | \$0           | 7.0  |
| S.B. 25-103 (Supplemental)                                                                   | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0  |
| Total FY 2024-25                                                                             | \$739,029   | \$597,355    | \$141,674  | \$0             | \$0           | 7.0  |
| FY 2025-26 Recommended Appropriation                                                         |             |              |            |                 |               |      |
| FY 2024-25 Appropriation                                                                     | \$739,029   | \$597,355    | \$141,674  | \$0             | \$0           | 7.0  |
| R6 Address Confidentiality Program resources                                                 | 189,002     | 189,002      | 0          | 0               | 0             | 0.0  |
| Annualization of prior year actions                                                          | 34,061      | 34,061       | 0          | 0               | 0             | 0.0  |
| Total FY 2025-26                                                                             | \$962,092   | \$820,418    | \$141,674  | \$0             | \$0           | 7.0  |
| Change from FY 2024-25                                                                       | \$223,063   | \$223,063    | \$0        | \$0             | \$0           | 0.0  |
| Percentage Change                                                                            | 30.2%       | 37.3%        | 0.0%       | n/a             | n/a           | 0.0% |
| FY 2025-26 Executive Request                                                                 | \$1,243,583 | \$1,101,909  | \$141,674  | \$0             | \$0           | 10.3 |
| Staff Rec. Above/-Below Request                                                              | -\$281,491  | -\$281,491   | \$0        | \$0             | \$0           | -3.3 |

## Indirect Cost Assessment

This line item reflects the amount of indirect cost assessments charged to the IDS reappropriated funds source as calculated by the State Controller. Funds collected through this line item are used to offset General Fund in Department Administration.

*Statutory Authority:* Sections 24-30-1102 (4) and 24-30-1104 (1), C.R.S.

| Division of Central Services, Integrated Document Solutions, Indirect Cost Assessment |             |              |            |                 |               |     |
|---------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                  | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                              |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                              | \$453,776   | \$0          | \$0        | \$453,776       | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                            | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                      | \$453,776   | \$0          | \$0        | \$453,776       | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                  |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                              | \$453,776   | \$0          | \$0        | \$453,776       | \$0           | 0.0 |
| Indirect cost assessment                                                              | 131,877     | 0            | 0          | 131,877         | 0             | 0.0 |
| Total FY 2025-26                                                                      | \$585,653   | \$0          | \$0        | \$585,653       | \$0           | 0.0 |
| Change from FY 2024-25                                                                | \$131,877   | \$0          | \$0        | \$131,877       | \$0           | 0.0 |
| Percentage Change                                                                     | 29.1%       | n/a          | n/a        | 29.1%           | n/a           | n/a |
| FY 2025-26 Executive Request                                                          | \$585,653   | \$0          | \$0        | \$585,653       | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                       | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## (C) Colorado State Archives

The Colorado State Archives preserves and maintains historical documents pertaining to Colorado's history and provides state agencies and the general public access to these records for legal and research purposes. The State Archives is predominantly General Funded. Fee revenue from requests for information and research from state agencies and the general public provide a lesser amount of reappropriated funds and cash funds deposited in the State Archives and Public Records Cash Fund created in Section 24-80-102 (10)(a), C.R.S.

### Personal Services

This line item funds the 13.1 FTE in State Archives consisting of archivists and technical and administrative staff. It previously resided in the Executive Director's Office.

*Statutory Authority:* Part 1 of Article 80 of Title 24, C.R.S.

| Division of Central Services, Colorado State Archives, Personal Services |             |              |            |                 |               |      |
|--------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|------|
| Item                                                                     | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE  |
| FY 2024-25 Appropriation                                                 |             |              |            |                 |               |      |
| H.B. 24-1430 (Long Bill)                                                 | \$822,648   | \$701,838    | \$91,739   | \$29,071        | \$0           | 13.1 |
| S.B. 25-103 (Supplemental)                                               | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0  |
| Total FY 2024-25                                                         | \$822,648   | \$701,838    | \$91,739   | \$29,071        | \$0           | 13.1 |
| FY 2025-26 Recommended Appropriation                                     |             |              |            |                 |               |      |
| FY 2024-25 Appropriation                                                 | \$822,648   | \$701,838    | \$91,739   | \$29,071        | \$0           | 13.1 |
| Annualization of prior year actions                                      | 47,096      | 47,096       | 0          | 0               | 0             | 0.0  |
| R5 State Archives resources                                              | 0           | 0            | 0          | 0               | 0             | 0.0  |
| Total FY 2025-26                                                         | \$869,744   | \$748,934    | \$91,739   | \$29,071        | \$0           | 13.1 |
| Change from FY 2024-25                                                   | \$47,096    | \$47,096     | \$0        | \$0             | \$0           | 0.0  |
| Percentage Change                                                        | 5.7%        | 6.7%         | 0.0%       | 0.0%            | n/a           | 0.0% |
| FY 2025-26 Executive Request                                             | \$922,642   | \$801,832    | \$91,739   | \$29,071        | \$0           | 14.0 |
| Staff Rec. Above/-Below Request                                          | -\$52,898   | -\$52,898    | \$0        | \$0             | \$0           | -0.9 |

## Operating Expenses

This line item funds the operating expenses of the State Archives, which includes information systems and multi-media storage equipment, supplies, and maintenance.

*Statutory Authority:* Part 1 of Article 80 of Title 24, C.R.S.

| Division of Central Services, Colorado State Archives, Operating Expenses |             |              |            |                 |               |     |
|---------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                      | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                  |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                  | \$448,885   | \$422,885    | \$26,000   | \$0             | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                          | \$448,885   | \$422,885    | \$26,000   | \$0             | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                      |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                  | \$448,885   | \$422,885    | \$26,000   | \$0             | \$0           | 0.0 |
| R5 State Archives resources                                               | 0           | 0            | 0          | 0               | 0             | 0.0 |
| Total FY 2025-26                                                          | \$448,885   | \$422,885    | \$26,000   | \$0             | \$0           | 0.0 |
| Change from FY 2024-25                                                    | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Percentage Change                                                         | 0.0%        | 0.0%         | 0.0%       | n/a             | n/a           | n/a |
| FY 2025-26 Executive Request                                              | \$513,556   | \$487,556    | \$26,000   | \$0             | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                           | -\$64,671   | -\$64,671    | \$0        | \$0             | \$0           | 0.0 |

## (5) Division of Accounts and Control

This division includes the Office of the State Controller in Financial Operations and Reporting, which manages statewide fiscal rules, conducts statewide financial reporting, provides policy and procedural guidance, and develops the statewide indirect cost allocation plan. CORE Operations oversees the Colorado Operations Resource Engine (CORE), the state's accounting system. Procurement and Contracts administers a statewide procurement program and meets the product and service needs of state agencies by negotiating contracts for goods and services. Central Collections Services provides for the collection of debts due to the state (repealed by S.B. 21-055 (Collection Of State Debt)). This Division is funded with rebates received from the Procurement Card Program, statewide indirect cost recoveries, cash funds from the Supplier Database Cash Fund, user fees from state agencies for CORE Operations deposited in the Statewide Financial Information Technology Systems Cash Fund created in Section 24-30-209 (2)(a), C.R.S., collection fees assessed to individuals making payments in the collections process deposited in the Debt Collection Fund created in Section 24-30-202.4 (3)(e), C.R.S., and General Fund.

| Division of Accounts and Control      |              |              |              |                 |               |      |
|---------------------------------------|--------------|--------------|--------------|-----------------|---------------|------|
| Item                                  | Total Funds  | General Fund | Cash Funds   | Reapprop. Funds | Federal Funds | FTE  |
| FY 2024-25 Appropriation              |              |              |              |                 |               |      |
| H.B. 24-1430 (Long Bill)              | \$16,871,483 | \$4,855,881  | \$9,419,394  | \$2,596,208     | \$0           | 80.7 |
| S.B. 25-103 (Supplemental)            | \$0          | \$0          | \$2,447,002  | -\$2,447,002    | \$0           | 0.0  |
| Total FY 2024-25                      | \$16,871,483 | \$4,855,881  | \$11,866,396 | \$149,206       | \$0           | 80.7 |
| FY 2025-26 Recommended Appropriation  |              |              |              |                 |               |      |
| FY 2024-25 Appropriation              | \$16,871,483 | \$4,855,881  | \$11,866,396 | \$149,206       | \$0           | 80.7 |
| BA4 Cash fund waiver statutory update | 0            | 0            | 0            | 0               | 0             | 0.0  |
| Indirect cost assessment              | 80,712       | 0            | 0            | 80,712          | 0             | 0.0  |
| Annualization of prior year actions   | 462,434      | 275,825      | -2,447,002   | 2,633,611       | 0             | 0.9  |
| Technical adjustments                 | 0            | 0            | 0            | 0               | 0             | 0.0  |
| CORE operations base adjustment       | -166,209     | 0            | 2,697,320    | -2,863,529      | 0             | 0.0  |
| Total FY 2025-26                      | \$17,248,420 | \$5,131,706  | \$12,116,714 | \$0             | \$0           | 81.6 |
| Change from FY 2024-25                | \$376,937    | \$275,825    | \$250,318    | -\$149,206      | \$0           | 0.9  |
| Percentage Change                     | 2.2%         | 5.7%         | 2.1%         | -100.0%         | n/a           | 1.1% |
| FY 2025-26 Executive Request          | \$17,248,420 | \$5,131,706  | \$6,808,115  | \$5,308,599     | \$0           | 81.6 |
| Staff Rec. Above/-Below Request       | \$0          | \$0          | \$5,308,599  | -\$5,308,599    | \$0           | 0.0  |

## Decision Items

None.

# Line Item Detail

## (A) Financial Operations and Reporting

This subdivision was formerly the subdivision known as the Office of the State Controller. Pursuant to Sections 24-30-201 through 24-30-207, C.R.S., the Office of the State Controller is statutorily charged with managing the financial operations of the State of Colorado. This includes statewide financial reporting, providing policy and procedural guidance, developing the statewide indirect cost plan, operating the state's payroll system, issuing warrants, and providing specialized accounting services to other state agencies.

### Personal Services

This line item funds the personnel in Financial Operations and Reporting. This sub-subdivision is primarily appropriated General Fund. Cash funds sources include rebates received from the Procurement Card Program and indirect costs paid from institutions of higher education, both of which offset General Fund.

*Statutory Authority:* Section 24-30-201, C.R.S.

| Division of Accounts and Control, Financial Operations and Reporting, Personal Services |             |              |            |                 |               |      |
|-----------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|------|
| Item                                                                                    | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE  |
| FY 2024-25 Appropriation                                                                |             |              |            |                 |               |      |
| H.B. 24-1430 (Long Bill)                                                                | \$4,234,090 | \$4,234,090  | \$0        | \$0             | \$0           | 37.9 |
| S.B. 25-103 (Supplemental)                                                              | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0  |
| Total FY 2024-25                                                                        | \$4,234,090 | \$4,234,090  | \$0        | \$0             | \$0           | 37.9 |
| FY 2025-26 Recommended Appropriation                                                    |             |              |            |                 |               |      |
| FY 2024-25 Appropriation                                                                | \$4,234,090 | \$4,234,090  | \$0        | \$0             | \$0           | 37.9 |
| Annualization of prior year actions                                                     | 238,156     | 238,156      | 0          | 0               | 0             | 0.6  |
| BA4 Cash fund waiver statutory update                                                   | 0           | 0            | 0          | 0               | 0             | 0.0  |
| Total FY 2025-26                                                                        | \$4,472,246 | \$4,472,246  | \$0        | \$0             | \$0           | 38.5 |
| Change from FY 2024-25                                                                  | \$238,156   | \$238,156    | \$0        | \$0             | \$0           | 0.6  |
| Percentage Change                                                                       | 5.6%        | 5.6%         | n/a        | n/a             | n/a           | 1.6% |
| FY 2025-26 Executive Request                                                            | \$4,472,246 | \$4,472,246  | \$0        | \$0             | \$0           | 38.5 |
| Staff Rec. Above/-Below Request                                                         | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0  |

### Operating Expenses

This line item funds the operating expenses of Financial Operations and Reporting. Cash funds sources include rebates received from the Procurement Card Program and indirect costs paid from institutions of higher education, both of which offset General Fund.

*Statutory Authority:* Section 24-30-201, C.R.S.

| Division of Accounts and Control, Financial Operations and Reporting, Operating Expenses |             |              |            |                 |               |     |
|------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                     | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                 |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                 | \$209,085   | \$209,085    | \$0        | \$0             | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                               | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                         | \$209,085   | \$209,085    | \$0        | \$0             | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                     |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                                 | \$209,085   | \$209,085    | \$0        | \$0             | \$0           | 0.0 |
| Annualization of prior year actions                                                      | -59,262     | -59,262      | 0          | 0               | 0             | 0.0 |
| Total FY 2025-26                                                                         | \$149,823   | \$149,823    | \$0        | \$0             | \$0           | 0.0 |
| Change from FY 2024-25                                                                   | -\$59,262   | -\$59,262    | \$0        | \$0             | \$0           | 0.0 |
| Percentage Change                                                                        | -28.3%      | -28.3%       | n/a        | n/a             | n/a           | n/a |
| FY 2025-26 Executive Request                                                             | \$149,823   | \$149,823    | \$0        | \$0             | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                          | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## (B) Procurement and Contracts

This subdivision includes subdivisions formerly known as the State Purchasing Office and Supplier Database and e-Procurement. This subdivision manages statewide centralized procurement including promulgating the State's procurement rules, managing the Bids Information and Distribution System (BIDS), providing procurement education, and administering statewide price agreements. BIDS allows registered vendors to identify opportunities to conduct business with the State (Section 24-102-202.5 (2), C.R.S.). The Department uses the database to notify appropriate vendors when the State issues requests for proposals (RFPs) or invites bids for goods or services. Vendors pay annual registration fees to be included in the BIDS database, and these fees are deposited into the Supplier Database Cash Fund. Money is appropriated from the Fund to support the program's activities. The e-procurement program was established for the purpose of a statewide centralized electronic procurement system pursuant to Section 24-102-202.5 (2.5), C.R.S. Cash funding is provided by fees from vendors with cooperative purchasing agreements and from local public procurement units participating in the e-procurement system. House Bill 13-1184 consolidated the Electronic Procurement Program Account with the Supplier Database Cash Fund at the end of FY 2012-13.

### Personal Services

This line item funds the 16.8 FTE in Procurement and Contracts. This subdivision is primarily cash funded from revenues from the Procurement Card Program, indirect cost assessments from institutions of higher education pursuant to Section 24-102-207 (3), C.R.S., and reimbursements from the Western States Contracting Alliances (WSCA).

*Statutory Authority:* Sections 24-102-201, 24-102-202, 24-102-205, 24-102-207, and 24-102-301, C.R.S.

| Division of Accounts and Control, Procurement and Contracts, Personal Services |             |              |             |                 |               |      |
|--------------------------------------------------------------------------------|-------------|--------------|-------------|-----------------|---------------|------|
| Item                                                                           | Total Funds | General Fund | Cash Funds  | Reapprop. Funds | Federal Funds | FTE  |
| FY 2024-25 Appropriation                                                       |             |              |             |                 |               |      |
| H.B. 24-1430 (Long Bill)                                                       | \$2,209,715 | \$344,321    | \$1,865,394 | \$0             | \$0           | 20.5 |
| S.B. 25-103 (Supplemental)                                                     | \$0         | \$0          | \$0         | \$0             | \$0           | 0.0  |
| Total FY 2024-25                                                               | \$2,209,715 | \$344,321    | \$1,865,394 | \$0             | \$0           | 20.5 |
| FY 2025-26 Recommended Appropriation                                           |             |              |             |                 |               |      |
| FY 2024-25 Appropriation                                                       | \$2,209,715 | \$344,321    | \$1,865,394 | \$0             | \$0           | 20.5 |
| Annualization of prior year actions                                            | 123,227     | 123,227      | 0           | 0               | 0             | 0.3  |
| Total FY 2025-26                                                               | \$2,332,942 | \$467,548    | \$1,865,394 | \$0             | \$0           | 20.8 |
| Change from FY 2024-25                                                         | \$123,227   | \$123,227    | \$0         | \$0             | \$0           | 0.3  |
| Percentage Change                                                              | 5.6%        | 35.8%        | 0.0%        | n/a             | n/a           | 1.5% |
| FY 2025-26 Executive Request                                                   | \$2,332,942 | \$467,548    | \$1,865,394 | \$0             | \$0           | 20.8 |
| Staff Rec. Above/-Below Request                                                | \$0         | \$0          | \$0         | \$0             | \$0           | 0.0  |

## Operating Expenses

This line item funds the operating expenses Procurement and Contracts. This subdivision is entirely cash funded from revenues from the Procurement Card Program, indirect cost assessments from institutions of higher education pursuant to Section 24-102-207 (3), C.R.S., and reimbursements from the Western States Contracting Alliances (WCSA).

*Statutory Authority:* Sections 24-102-201, 24-102-202, 24-102-205, 24-102-207, and 24-102-301, C.R.S.

| Division of Accounts and Control, Procurement and Contracts, Operating Expenses |             |              |            |                 |               |     |
|---------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                            | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                        |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                        | \$68,385    | \$68,385     | \$0        | \$0             | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                      | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                | \$68,385    | \$68,385     | \$0        | \$0             | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                            |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                        | \$68,385    | \$68,385     | \$0        | \$0             | \$0           | 0.0 |
| Annualization of prior year actions                                             | -26,296     | -26,296      | 0          | 0               | 0             | 0.0 |
| Total FY 2025-26                                                                | \$42,089    | \$42,089     | \$0        | \$0             | \$0           | 0.0 |
| Change from FY 2024-25                                                          | -\$26,296   | -\$26,296    | \$0        | \$0             | \$0           | 0.0 |
| Percentage Change                                                               | -38.5%      | -38.5%       | n/a        | n/a             | n/a           | n/a |
| FY 2025-26 Executive Request                                                    | \$42,089    | \$42,089     | \$0        | \$0             | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                 | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## (C) CORE Operations

This subdivision is responsible for the Colorado Operations Resource Engine or CORE, the state's accounting system and its integrated information technology system modules. CORE Operations is predominantly funded by reappropriated funds from fees paid by state agency users. State agency fee revenue is deposited in the Statewide Financial Information Technology Systems Cash Fund created in Section 24-30-209 (2)(a), C.R.S. CORE Operations is also funded from cash funds from the Supplier Database Cash Fund created in Section 24-102-202.5 (2)(a), C.R.S., for supplier database and e-procurement modules.

### Personal Services

This line item funds the 22.3 FTE in CORE Operations. This line item is predominantly funded by reappropriated funds from user fees from state agencies deposited in the Statewide Financial Information Technology Systems Cash Fund created in Section 24-30-209 (2)(a), C.R.S. Cash funds are provided from the Supplier Database Cash Fund created in Section 24-102-202.5 (2)(a), C.R.S., for supplier database and e-procurement modules.

*Statutory Authority:* Sections 24-30-201, 24-30-29, and 24-102-202.5, C.R.S.

| Division of Accounts and Control, CORE Operations, Personal Services |             |              |             |                 |               |      |
|----------------------------------------------------------------------|-------------|--------------|-------------|-----------------|---------------|------|
| Item                                                                 | Total Funds | General Fund | Cash Funds  | Reapprop. Funds | Federal Funds | FTE  |
| FY 2024-25 Appropriation                                             |             |              |             |                 |               |      |
| H.B. 24-1430 (Long Bill)                                             | \$2,328,429 | \$0          | \$1,653,154 | \$675,275       | \$0           | 22.3 |
| S.B. 25-103 (Supplemental)                                           | \$0         | \$0          | \$526,069   | -\$526,069      | \$0           | 0.0  |
| Total FY 2024-25                                                     | \$2,328,429 | \$0          | \$2,179,223 | \$149,206       | \$0           | 22.3 |
| FY 2025-26 Recommended Appropriation                                 |             |              |             |                 |               |      |
| FY 2024-25 Appropriation                                             | \$2,328,429 | \$0          | \$2,179,223 | \$149,206       | \$0           | 22.3 |
| Annualization of prior year actions                                  | 186,609     | 0            | -526,069    | 712,678         | 0             | 0.0  |
| CORE operations base adjustment                                      | 0           | 0            | 861,884     | -861,884        | 0             | 0.0  |
| Technical adjustments                                                | 0           | 0            | 0           | 0               | 0             | 0.0  |
| Total FY 2025-26                                                     | \$2,515,038 | \$0          | \$2,515,038 | \$0             | \$0           | 22.3 |
| Change from FY 2024-25                                               | \$186,609   | \$0          | \$335,815   | -\$149,206      | \$0           | 0.0  |
| Percentage Change                                                    | 8.0%        | n/a          | 15.4%       | -100.0%         | n/a           | 0.0% |
| FY 2025-26 Executive Request                                         | \$2,515,038 | \$0          | \$0         | \$2,515,038     | \$0           | 22.3 |
| Staff Rec. Above/-Below Request                                      | \$0         | \$0          | \$2,515,038 | -\$2,515,038    | \$2,515,038   | 0.0  |

### Operating Expenses

This line item funds the operating expenses of the Personnel Board. This line item is predominantly funded by reappropriated funds from user fees from state agencies deposited in the Statewide Financial Information Technology Systems Cash Fund created in Section 24-30-209 (2)(a), C.R.S. Cash funds are provided from the Supplier Database Cash Fund created in Section 24-102-202.5 (2)(a), C.R.S., for supplier database and e-procurement modules.

*Statutory Authority:* Sections 24-30-201, 24-30-29, and 24-102-202.5, C.R.S.

| Division of Accounts and Control, CORE Operations, Operating Expenses |             |              |            |                 |               |     |
|-----------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                  | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                              |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                              | \$59,590    | \$0          | \$0        | \$59,590        | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                            | \$0         | \$0          | \$59,590   | -\$59,590       | \$0           | 0.0 |
| Total FY 2024-25                                                      | \$59,590    | \$0          | \$59,590   | \$0             | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                  |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                              | \$59,590    | \$0          | \$59,590   | \$0             | \$0           | 0.0 |
| Annualization of prior year actions                                   | 0           | 0            | -59,590    | 59,590          | 0             | 0.0 |
| CORE operations base adjustment                                       | 0           | 0            | 59,590     | -59,590         | 0             | 0.0 |
| Total FY 2025-26                                                      | \$59,590    | \$0          | \$59,590   | \$0             | \$0           | 0.0 |
| Change from FY 2024-25                                                | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Percentage Change                                                     | 0.0%        | n/a          | 0.0%       | n/a             | n/a           | n/a |
| FY 2025-26 Executive Request                                          | \$59,590    | \$0          | \$0        | \$59,590        | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                       | \$0         | \$0          | \$59,590   | -\$59,590       | \$59,590      | 0.0 |

## Payments for CORE and Support Modules

This line item pays for CORE system and modules annual licensing and operating costs. This line item is predominantly funded by reappropriated funds from user fees from state agencies deposited in the Statewide Financial Information Technology Systems Cash Fund created in Section 24-30-209 (2)(a), C.R.S. Cash funds are provided from the Supplier Database Cash Fund created in Section 24-102-202.5 (2)(a), C.R.S., for supplier database and e-procurement modules.

*Statutory Authority:* Sections 24-30-201, 24-30-29, and 24-102-202.5, C.R.S.

| Division of Accounts and Control, CORE Operations, Payments for CORE and Support Modules |             |              |             |                 |               |     |
|------------------------------------------------------------------------------------------|-------------|--------------|-------------|-----------------|---------------|-----|
| Item                                                                                     | Total Funds | General Fund | Cash Funds  | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                 |             |              |             |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                 | \$6,325,846 | \$0          | \$5,900,846 | \$425,000       | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                               | \$0         | \$0          | \$425,000   | -\$425,000      | \$0           | 0.0 |
| Total FY 2024-25                                                                         | \$6,325,846 | \$0          | \$6,325,846 | \$0             | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                     |             |              |             |                 |               |     |
| FY 2024-25 Appropriation                                                                 | \$6,325,846 | \$0          | \$6,325,846 | \$0             | \$0           | 0.0 |
| Annualization of prior year actions                                                      | 0           | 0            | -425,000    | 425,000         | 0             | 0.0 |
| CORE operations base adjustment                                                          | -166,568    | 0            | 258,432     | -425,000        | 0             | 0.0 |
| Total FY 2025-26                                                                         | \$6,159,278 | \$0          | \$6,159,278 | \$0             | \$0           | 0.0 |
| Change from FY 2024-25                                                                   | -\$166,568  | \$0          | -\$166,568  | \$0             | \$0           | 0.0 |
| Percentage Change                                                                        | -2.6%       | n/a          | -2.6%       | n/a             | n/a           | n/a |

| Division of Accounts and Control, CORE Operations, Payments for CORE and Support Modules |             |              |             |                 |               |     |
|------------------------------------------------------------------------------------------|-------------|--------------|-------------|-----------------|---------------|-----|
| Item                                                                                     | Total Funds | General Fund | Cash Funds  | Reapprop. Funds | Federal Funds | FTE |
| FY 2025-26 Executive Request                                                             | \$6,159,278 | \$0          | \$4,942,721 | \$1,216,557     | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                          | \$0         | \$0          | \$1,216,557 | -\$1,216,557    | \$1,216,557   | 0.0 |

## CORE Lease Purchase Payments

This line item pays for the lease purchase payments on the initial COFRS Modernization information system development. This item was formerly paid in the capital construction section of the budget and was added to the CORE Operations operating budget in a FY 2015-16 supplemental appropriation in 2016. This line item is predominantly funded by reappropriated funds from user fees from state agencies deposited in the Statewide Financial Information Technology Systems Cash Fund created in Section 24-30-209 (2)(a), C.R.S. Cash funds are provided from the Supplier Database Cash Fund created in Section 24-102-202.5 (2)(a), C.R.S., for supplier database and e-procurement modules.

*Statutory Authority:* Sections 24-30-201, 24-30-29, and 24-102-202.5, C.R.S.

| Division of Accounts and Control, CORE Operations, CORE Lease Purchase Payments |             |              |             |                 |               |     |
|---------------------------------------------------------------------------------|-------------|--------------|-------------|-----------------|---------------|-----|
| Item                                                                            | Total Funds | General Fund | Cash Funds  | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                        |             |              |             |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                        | \$1,269,317 | \$0          | \$0         | \$1,269,317     | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                      | \$0         | \$0          | \$1,269,317 | -\$1,269,317    | \$0           | 0.0 |
| Total FY 2024-25                                                                | \$1,269,317 | \$0          | \$1,269,317 | \$0             | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                            |             |              |             |                 |               |     |
| FY 2024-25 Appropriation                                                        | \$1,269,317 | \$0          | \$1,269,317 | \$0             | \$0           | 0.0 |
| CORE operations base adjustment                                                 | 359         | 0            | 1,269,676   | -1,269,317      | 0             | 0.0 |
| Annualization of prior year actions                                             | 0           | 0            | -1,269,317  | 1,269,317       | 0             | 0.0 |
| Total FY 2025-26                                                                | \$1,269,676 | \$0          | \$1,269,676 | \$0             | \$0           | 0.0 |
| Change from FY 2024-25                                                          | \$359       | \$0          | \$359       | \$0             | \$0           | 0.0 |
| Percentage Change                                                               | 0.0%        | n/a          | 0.0%        | n/a             | n/a           | n/a |
| FY 2025-26 Executive Request                                                    | \$1,269,676 | \$0          | \$0         | \$1,269,676     | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                 | \$0         | \$0          | \$1,269,676 | -\$1,269,676    | \$1,269,676   | 0.0 |

## Indirect Cost Assessment

This line item reflects the amount of indirect cost assessments charged to the program reappropriated funds source as calculated by the State Controller. Funds collected through this line item are used to offset General Fund in Department Administration.

*Statutory Authority:* Section 24-30-202.4, C.R.S.

| Division of Accounts and Control, CORE Operations, Indirect Cost Assessment |             |              |            |                 |               |     |
|-----------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                        | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                    |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                    | \$167,026   | \$0          | \$0        | \$167,026       | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                  | \$0         | \$0          | \$167,026  | -\$167,026      | \$0           | 0.0 |
| Total FY 2024-25                                                            | \$167,026   | \$0          | \$167,026  | \$0             | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                        |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                    | \$167,026   | \$0          | \$167,026  | \$0             | \$0           | 0.0 |
| Indirect cost assessment                                                    | 80,712      | 0            | 0          | 80,712          | 0             | 0.0 |
| CORE operations base adjustment                                             | 0           | 0            | 247,738    | -247,738        | 0             | 0.0 |
| Annualization of prior year actions                                         | 0           | 0            | -167,026   | 167,026         | 0             | 0.0 |
| Total FY 2025-26                                                            | \$247,738   | \$0          | \$247,738  | \$0             | \$0           | 0.0 |
| Change from FY 2024-25                                                      | \$80,712    | \$0          | \$80,712   | \$0             | \$0           | 0.0 |
| Percentage Change                                                           | 48.3%       | n/a          | 48.3%      | n/a             | n/a           | n/a |
| FY 2025-26 Executive Request                                                | \$247,738   | \$0          | \$0        | \$247,738       | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                             | \$0         | \$0          | \$247,738  | -\$247,738      | \$247,738     | 0.0 |

## (6) Office of Administrative Courts

The Office of Administrative Courts (Office) is a Type 2 agency and provides an independent administrative law adjudication system for State agencies to resolve cases that concern worker's compensation, public benefits (food stamps, Colorado Works/TANF, Medicaid, etc.), professional licensing board (work involving license denial, revocation, suspension or other discipline), teacher dismissal cases, and when a citizen has filed a complaint under the Fair Campaign Practices Act. The Office operates primarily at three locations, including the main office in Denver, the Western Regional Office in Grand Junction, and the Southern Regional office in Colorado Springs. Hearings at other regional locations around the state allows proceedings involving public employees and licensed professionals to occur closer to their places of employment and homes. The OAC is cash funded through fees from state agency users and non-state entities. The cash funds source is fees from non-state agencies, and the source of reappropriated funds is fees from state agencies that are deposited into the Administrative Courts Cash Fund, created in Section 24-30-1001 (3), C.R.S.

| Office of Administrative Courts      |             |              |             |                 |               |      |
|--------------------------------------|-------------|--------------|-------------|-----------------|---------------|------|
| Item                                 | Total Funds | General Fund | Cash Funds  | Reapprop. Funds | Federal Funds | FTE  |
| FY 2024-25 Appropriation             |             |              |             |                 |               |      |
| H.B. 24-1430 (Long Bill)             | \$5,394,731 | \$0          | \$1,030,712 | \$4,364,019     | \$0           | 47.4 |
| S.B. 25-103 (Supplemental)           | \$0         | \$0          | \$0         | \$0             | \$0           | 0.0  |
| Total FY 2024-25                     | \$5,394,731 | \$0          | \$1,030,712 | \$4,364,019     | \$0           | 47.4 |
| FY 2025-26 Recommended Appropriation |             |              |             |                 |               |      |
| FY 2024-25 Appropriation             | \$5,394,731 | \$0          | \$1,030,712 | \$4,364,019     | \$0           | 47.4 |
| R1 OAC staffing                      | 225,805     | 0            | 0           | 225,805         | 0             | 2.7  |
| Indirect cost assessment             | 46,153      | 0            | 0           | 46,153          | 0             | 0.0  |
| ALJ services base adjustment         | 0           | 0            | -781,228    | 781,228         | 0             | 0.0  |
| Annualization of prior year actions  | -274,536    | 59,606       | 3,506       | -337,648        | 0             | -2.7 |
| Technical adjustments                | 0           | -59,606      | 0           | 59,606          | 0             | 0.0  |
| Total FY 2025-26                     | \$5,392,153 | \$0          | \$252,990   | \$5,139,163     | \$0           | 47.4 |
| Change from FY 2024-25               | -\$2,578    | \$0          | -\$777,722  | \$775,144       | \$0           | 0.0  |
| Percentage Change                    | 0.0%        | n/a          | -75.5%      | 17.8%           | n/a           | 0.0% |
| FY 2025-26 Executive Request         | \$5,400,321 | \$0          | \$280,847   | \$5,119,474     | \$0           | 47.5 |
| Staff Rec. Above/-Below Request      | -\$8,168    | \$0          | -\$27,857   | \$19,689        | \$0           | -0.1 |

## Decision Items

None.

# Line Item Detail

## Personal Services

This line item funds the 44.7 FTE in Administrative Courts. This line item is predominantly funded by reappropriated funds from user fees from state agencies paid annually in common policy allocations. Cash funds are from user fees from non-state agencies. Revenue is deposited in the Administrative Courts Cash Fund created in Section 24-30-1001 (3), C.R.S.

*Statutory Authority:* Part 10 of Article 30 of Title 24, C.R.S.

| Office of Administrative Courts, Personal Services |             |              |            |                   |               |      |
|----------------------------------------------------|-------------|--------------|------------|-------------------|---------------|------|
| Item                                               | Total Funds | General Fund | Cash Funds | Reappropri. Funds | Federal Funds | FTE  |
| FY 2024-25 Appropriation                           |             |              |            |                   |               |      |
| H.B. 24-1430 (Long Bill)                           | \$5,054,688 | \$0          | \$916,330  | \$4,138,358       | \$0           | 47.4 |
| S.B. 25-103 (Supplemental)                         | \$0         | \$0          | \$0        | \$0               | \$0           | 0.0  |
| Total FY 2024-25                                   | \$5,054,688 | \$0          | \$916,330  | \$4,138,358       | \$0           | 47.4 |
| FY 2025-26 Recommended Appropriation               |             |              |            |                   |               |      |
| FY 2024-25 Appropriation                           | \$5,054,688 | \$0          | \$916,330  | \$4,138,358       | \$0           | 47.4 |
| R1 OAC staffing                                    | 202,339     | 0            | 0          | 202,339           | 0             | 2.7  |
| Technical adjustments                              | 0           | -59,606      | 0          | 59,606            | 0             | 0.0  |
| ALJ services base adjustment                       | 0           | 0            | -781,228   | 781,228           | 0             | 0.0  |
| Annualization of prior year actions                | -248,647    | 59,606       | 3,506      | -311,759          | 0             | -2.7 |
| Total FY 2025-26                                   | \$5,008,380 | \$0          | \$138,608  | \$4,869,772       | \$0           | 47.4 |
| Change from FY 2024-25                             | -\$46,308   | \$0          | -\$777,722 | \$731,414         | \$0           | 0.0  |
| Percentage Change                                  | -0.9%       | n/a          | -84.9%     | 17.7%             | n/a           | 0.0% |
| FY 2025-26 Executive Request                       | \$5,016,985 | \$0          | \$166,465  | \$4,850,520       | \$0           | 47.5 |
| Staff Rec. Above/-Below Request                    | -\$8,605    | \$0          | -\$27,857  | \$19,252          | -\$19,252     | -0.1 |

## Operating Expenses

This line item funds the operating expenses of the Administrative Courts. This line item is predominantly funded by reappropriated funds from user fees from state agencies paid annually in common policy allocations. Revenue is deposited in the Administrative Courts Cash Fund created in Section 24-30-1001 (3), C.R.S.

*Statutory Authority:* Part 10 of Article 30 of Title 24, C.R.S.

| Office of Administrative Courts, Operating Expenses |             |              |            |                   |               |     |
|-----------------------------------------------------|-------------|--------------|------------|-------------------|---------------|-----|
| Item                                                | Total Funds | General Fund | Cash Funds | Reappropri. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                            |             |              |            |                   |               |     |
| H.B. 24-1430 (Long Bill)                            | \$198,122   | \$0          | \$114,382  | \$83,740          | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                          | \$0         | \$0          | \$0        | \$0               | \$0           | 0.0 |

| Office of Administrative Courts, Operating Expenses |             |              |            |                 |               |     |
|-----------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| Total FY 2024-25                                    | \$198,122   | \$0          | \$114,382  | \$83,740        | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                            | \$198,122   | \$0          | \$114,382  | \$83,740        | \$0           | 0.0 |
| R1 OAC staffing                                     | 23,466      | 0            | 0          | 23,466          | 0             | 0.0 |
| Annualization of prior year actions                 | -25,889     | 0            | 0          | -25,889         | 0             | 0.0 |
| Total FY 2025-26                                    | \$195,699   | \$0          | \$114,382  | \$81,317        | \$0           | 0.0 |
| Change from FY 2024-25                              | -\$2,423    | \$0          | \$0        | -\$2,423        | \$0           | 0.0 |
| Percentage Change                                   | -1.2%       | n/a          | 0.0%       | -2.9%           | n/a           | n/a |
| FY 2025-26 Executive Request                        | \$195,262   | \$0          | \$114,382  | \$80,880        | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                     | \$437       | \$0          | \$0        | \$437           | -\$437        | 0.0 |

## Indirect Cost Assessment

This line item reflects the amount of indirect cost assessments charged to the program's reappropriated funds source as calculated by the State Controller. Funds collected through this line item are used to offset General Fund in Department Administration.

*Statutory Authority:* Part 10 of Article 30 of Title 24, C.R.S.

| Office of Administrative Courts, Indirect Cost Assessment |             |              |            |                 |               |     |
|-----------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                      | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                  |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                  | \$141,921   | \$0          | \$0        | \$141,921       | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                          | \$141,921   | \$0          | \$0        | \$141,921       | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                      |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                  | \$141,921   | \$0          | \$0        | \$141,921       | \$0           | 0.0 |
| Indirect cost assessment                                  | 46,153      | 0            | 0          | 46,153          | 0             | 0.0 |
| Total FY 2025-26                                          | \$188,074   | \$0          | \$0        | \$188,074       | \$0           | 0.0 |
| Change from FY 2024-25                                    | \$46,153    | \$0          | \$0        | \$46,153        | \$0           | 0.0 |
| Percentage Change                                         | 32.5%       | n/a          | n/a        | 32.5%           | n/a           | n/a |
| FY 2025-26 Executive Request                              | \$188,074   | \$0          | \$0        | \$188,074       | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                           | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## (7) Division of Capital Assets

The Division of Capital Assets is a newly requested Division. The Division is responsible for providing statewide support services such as fleet management and facilities maintenance. Reappropriated Funds and Cash Funds originate in user-agencies and represent lease payments for office space in the Capitol Complex or the management fee and lease payments for vehicles in the statewide fleet management program.

| Division of Capital Assets            |              |              |             |                 |               |      |
|---------------------------------------|--------------|--------------|-------------|-----------------|---------------|------|
| Item                                  | Total Funds  | General Fund | Cash Funds  | Reapprop. Funds | Federal Funds | FTE  |
| FY 2024-25 Appropriation              |              |              |             |                 |               |      |
| H.B. 24-1430 (Long Bill)              | \$77,680,908 | \$217,337    | \$3,330,778 | \$74,132,793    | \$0           | 85.9 |
| S.B. 25-103 (Supplemental)            | \$1,105,245  | \$0          | \$0         | \$1,105,245     | \$0           | 0.0  |
| Total FY 2024-25                      | \$78,786,153 | \$217,337    | \$3,330,778 | \$75,238,038    | \$0           | 85.9 |
| FY 2025-26 Recommended Appropriation  |              |              |             |                 |               |      |
| FY 2024-25 Appropriation              | \$78,786,153 | \$217,337    | \$3,330,778 | \$75,238,038    | \$0           | 85.9 |
| R3 Private lease early termination    | 0            | 0            | 0           | 0               | 0             | 0.0  |
| R7a Annual fleet vehicle replacements | 5,697,217    | 0            | 0           | 5,697,217       | 0             | 0.0  |
| R7b State fleet operating resources   | 60,000       | 0            | 0           | 60,000          | 0             | 0.0  |
| CCLS base adjustment                  | 1,233,334    | -39,703      | 631,046     | 641,991         | 0             | 0.0  |
| Indirect cost assessment              | 135,553      | 0            | 0           | 135,553         | 0             | 0.0  |
| Impacts driven by other agencies      | 147,394      | 0            | 0           | 147,394         | 0             | 0.0  |
| Annualization of prior year actions   | -543,224     | 74,703       | 0           | -617,927        | 0             | 0.0  |
| Technical adjustments                 | 0            | -35,000      | 0           | 35,000          | 0             | 0.0  |
| Total FY 2025-26                      | \$85,516,427 | \$217,337    | \$3,961,824 | \$81,337,266    | \$0           | 85.9 |
| Change from FY 2024-25                | \$6,730,274  | \$0          | \$631,046   | \$6,099,228     | \$0           | 0.0  |
| Percentage Change                     | 8.5%         | 0.0%         | 18.9%       | 8.1%            | n/a           | 0.0% |
| FY 2025-26 Executive Request          | \$86,349,033 | \$909,526    | \$3,351,059 | \$82,088,448    | \$0           | 85.9 |
| Staff Rec. Above/-Below Request       | -\$832,606   | -\$692,189   | \$610,765   | -\$751,182      | \$0           | 0.0  |

## Decision Items

### → R7b State fleet operating resources

#### Request

The Department request an increase of \$200,000 reappropriated funds spending authority for state fleet management operating expenses. The increased spending authority is itemized as follows:

- \$80,000 for third-party debt collection services for instances where private parties are found responsible for an accident but have not paid;

- \$60,000 for contract support for analysis of telematics data from state fleet vehicles; and
- \$60,000 to secure offsite parking for new and retired vehicles, as the current receiving lot is nearing capacity.

Additionally, the Department requests an adjustment to the footnote appended to the *Vehicles Replacement Lease/Purchase* line item to update the maximum amount for the financed purchase of vehicles to \$54.0 million.

## Recommendation

**Staff recommends an increase of \$60,000 in reappropriated funds spending authority** for secure offsite parking, as well as the footnote adjustment.

## Analysis

### Debt Collection

The Department reports that fleet vehicles average 875 collision incidents per year, of which an estimated 22.0 percent result in a finding of fault to the non-state party. A finding of fault normally carries a requirement for financial restitution and the Department estimates that 8.0 percent may qualify for collection. The Department has 141 open cases awaiting restitution from the last three years, which includes ten in court, 18 sent to collections, and 133 pending insurance payouts. The statute of limitations for collecting on these debt obligations is three years, pursuant to Section 13-80-101, C.R.S.

The Department asserts that without the additional requested resources, the State could lose approximately \$250,000 annually in restitution payments. However, the Department was unable to provide assumptions and calculations underpinning both the assertion of loss and requested spending authority. Without those details, JBC staff is unable to ascertain the validity of the request. As such, staff recommends denial.

### Analytics Support

The Department provides agencies with vehicle utilization data to develop the electrification of the State's fleet and associated fueling requirements. The current selection process for transitioning from internal combustion engines to electric vehicles is to select the replacement based solely on a vehicle's model availability in the marketplace, rather than an analysis of whether or not the vehicle is a good fit for electrification and potential return on investment. The continued integration of telematics data provides the opportunity for analyses of the fleet's operation based on logistics. The Department proposes hiring contract analytical resources to evaluate the data collected through telematics.

The Department received an increase in reappropriated funds spending authority in FY 2020-21 (R2) for the installation and ongoing support of telematics units in all fleet vehicles managed by the fleet program. Accounting for the annualizations of this decision item, the Department currently has a base appropriation of \$1.4 million reappropriated funds and 1.0 FTE dedicated for this purpose.

| FY 2020-21 R2 Appropriation and Annualizations |                    |     |
|------------------------------------------------|--------------------|-----|
| Fiscal Year                                    | Appropriation (RF) | FTE |
| FY 2020-21                                     | \$389,374          | 1.0 |
| FY 2021-22                                     | 340,441            | 0.0 |
| FY 2022-23                                     | 345,144            | 0.0 |
| FY 2023-24                                     | 214,539            | 0.0 |
| FY 2024-25                                     | 141,707            | 0.0 |
| Total                                          | \$1,431,205        | 1.0 |

The request and follow-up discussions with JBC staff were silent these appropriations and annualization, or why the contract resources could not be hired within existing appropriations. In these discussions, the Department made assertions of savings from the use of telematics data and current analytical work being conducted using the data. However, the Department did not provide details on the assumptions and calculations used to justify the requested spending authority or the assertions of savings. As such, staff recommends denial.

### Secure Parking

Parking needs for new and retired vehicles is expected to exceed the current fenced receiving lot's capacity. When a vehicle is delivered, the Department holds it until titling and registration is complete. Once a new vehicle has been picked up by an agency, the retired vehicle is usually left with the Department for disposal. When the number of vehicles exceeds receiving lot capacity, vehicles parked outside of the controlled area are vulnerable to vandalism and theft. While overflow has not been a consistent issue, the Department is concerned that the receipt of delayed vehicles combined with the new replacement vehicles will make parking in unsecure locations common place.

The Department reports that storage lots range from \$1.20-\$3.80 per day. There is a potential to require additional parking for approximately 70 vehicles, with the possibility for a vehicle to be stored for up 4 months. The ad hoc nature of vehicle delivery and current delivery backlogs means this storage requirement is on a rolling time frame. Taking the average estimated cost for the required parking space over the course of a year, the annual cost of to park the predicted overflow vehicles is \$63,875. The secure lot would need to be located within a reasonable distance of the Denver North campus fleet location. Travel time for employees who are required to receive and onboard new vehicles should be reasonable.

### Footnote Adjustment

The Department requests an update to the footnote establishing the maximum amount for the financed purchase of vehicles. Department projections are based on vehicles in the process of being ordered in the current ordering cycle that have already been approved by the Committee. The budget request is typically used as the way to inform any change in the funding limit. In making these projections, the Department considers the status of the current supply chain, anticipated timelines of vehicles being received, and the usually high number of vehicles that are approved during the legislative session (e.g., 101 during the 2024 session). The Department projects a need for at least a \$52.0 million maximum. The request includes a \$2.0

million buffer. The Department acknowledges that the limit in the footnote does not necessarily reflect what is spent; it is not uncommon for them to spend less than the maximum. could come in under. The Department only borrows based on actual purchases.

## Line Item Detail

### (A) Administration

The administration section provides management, human resources, accounting, and marketing services for Division programs. Administration is funded by reappropriated funds from user fees from state agencies deposited in the Department of Personnel Revolving Fund created in Section 24-30-1108 (1), C.R.S., and the Motor Fleet Management Fund created in Section 24-30-1115 (1), C.R.S.

### Personal Services

This line item funds the 3.9 FTE in Division of Capital Assets. Division of Capital Assets is funded from reappropriated funds from the Department of Personnel Revolving Fund created in Section 24-30-1108 (1), C.R.S., and the Motor Fleet Management Fund created in Section 24-30-1115 (1), C.R.S.

*Statutory Authority:* Section 24-30-1104, C.R.S.

| Division of Capital Assets, Administration, Personal Services |             |              |            |                      |               |      |
|---------------------------------------------------------------|-------------|--------------|------------|----------------------|---------------|------|
| Item                                                          | Total Funds | General Fund | Cash Funds | Reappropriated Funds | Federal Funds | FTE  |
| FY 2024-25 Appropriation                                      |             |              |            |                      |               |      |
| H.B. 24-1430 (Long Bill)                                      | \$438,190   | \$0          | \$0        | \$438,190            | \$0           | 3.9  |
| S.B. 25-103 (Supplemental)                                    | \$0         | \$0          | \$0        | \$0                  | \$0           | 0.0  |
| Total FY 2024-25                                              | \$438,190   | \$0          | \$0        | \$438,190            | \$0           | 3.9  |
| FY 2025-26 Recommended Appropriation                          |             |              |            |                      |               |      |
| FY 2024-25 Appropriation                                      | \$438,190   | \$0          | \$0        | \$438,190            | \$0           | 3.9  |
| Annualization of prior year actions                           | 31,319      | 5,000        | 0          | 26,319               | 0             | 0.0  |
| Technical adjustments                                         | 0           | -5,000       | 0          | 5,000                | 0             | 0.0  |
| Total FY 2025-26                                              | \$469,509   | \$0          | \$0        | \$469,509            | \$0           | 3.9  |
| Change from FY 2024-25                                        | \$31,319    | \$0          | \$0        | \$31,319             | \$0           | 0.0  |
| Percentage Change                                             | 7.1%        | n/a          | n/a        | 7.1%                 | n/a           | 0.0% |
| FY 2025-26 Executive Request                                  | \$469,509   | \$0          | \$0        | \$469,509            | \$0           | 3.9  |
| Staff Rec. Above/-Below Request                               | \$0         | \$0          | \$0        | \$0                  | \$0           | 0.0  |

### Operating Expenses

This line item funds the operating expenses of Division of Capital Assets Administration.

*Statutory Authority:* Section 24-30-1104, C.R.S.

| Division of Capital Assets, Administration, Operating Expenses |             |              |            |                 |               |     |
|----------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                           | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                       |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                       | \$18,310    | \$0          | \$0        | \$18,310        | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                     | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                               | \$18,310    | \$0          | \$0        | \$18,310        | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                           |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                       | \$18,310    | \$0          | \$0        | \$18,310        | \$0           | 0.0 |
| Total FY 2025-26                                               | \$18,310    | \$0          | \$0        | \$18,310        | \$0           | 0.0 |
| Percentage Change                                              | 0.0%        | n/a          | n/a        | 0.0%            | n/a           | n/a |
| FY 2025-26 Executive Request                                   | \$18,310    | \$0          | \$0        | \$18,310        | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Indirect Cost Assessment

This line item reflects the amount of indirect cost assessments charged to reappropriated funds sources as calculated by the State Controller. Funds collected through this line item are used to offset General Fund in Department Administration.

*Statutory Authority:* Section 24-30-1104, C.R.S.

| Division of Capital Assets, Administration, Indirect Cost Assessment |             |              |            |                 |               |     |
|----------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                 | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                             |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                             | \$8,928     | \$0          | \$0        | \$8,928         | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                           | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                     | \$8,928     | \$0          | \$0        | \$8,928         | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                 |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                             | \$8,928     | \$0          | \$0        | \$8,928         | \$0           | 0.0 |
| Indirect cost assessment                                             | -337        | 0            | 0          | -337            | 0             | 0.0 |
| Total FY 2025-26                                                     | \$8,591     | \$0          | \$0        | \$8,591         | \$0           | 0.0 |
| Change from FY 2024-25                                               | -\$337      | \$0          | \$0        | -\$337          | \$0           | 0.0 |
| Percentage Change                                                    | -3.8%       | n/a          | n/a        | -3.8%           | n/a           | n/a |
| FY 2025-26 Executive Request                                         | \$8,591     | \$0          | \$0        | \$8,591         | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                      | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## (B) Facilities Maintenance – Capitol Complex

The Department of Personnel operates a facilities maintenance program for Denver-region, Grand Junction, and Camp George West properties totaling nearly 1.2 million square feet.

Pursuant to Section 24-82-101, C.R.S., the Department is responsible for the maintenance of the buildings' plumbing, electrical, elevator, and HVAC systems, as well as custodial and grounds maintenance. (1) *Denver*: The Department maintains ten addresses in the Capitol Hill Campus (753,626 sq. ft.), one address in the North Campus (89,534 sq. ft.), one building in Lakewood (89,791 sq. ft.). Each of these campuses, though funded by the Capitol Complex program, have distinct rental rates that mirror the locations and uses of the various properties. (2) *Grand Junction*: The Department maintains a building with 35,145 square feet, which is staffed by 1.0 FTE who is responsible for building maintenance. Other functions, including additional building maintenance, custodial services, and grounds maintenance are contracted to private vendors. (3) *Camp George West*: This building contains 260,237 square feet for seven different departments. Facilities Maintenance is predominantly funded by reappropriated funds consisting of user fees from state agencies deposited in the Department of Personnel Revolving Fund created in Section 24-30-1108 (1), C.R.S. Cash funds revenue reflects rebate payments from utility companies.

## Personal Services

This line item funds the 62.5 FTE in Facilities Maintenance. Facilities Maintenance personal services is funded by reappropriated funds from the Department of Personnel Revolving Fund created in Section 24-30-1108 (1), C.R.S.

*Statutory Authority*: Sections 24-30-1104 (4) and 24-82-101 through 24-82-103, C.R.S.

| Division of Capital Assets, Facilities Maintenance - Capitol Complex, Personal Services |             |              |            |                 |               |      |
|-----------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|------|
| Item                                                                                    | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE  |
| FY 2024-25 Appropriation                                                                |             |              |            |                 |               |      |
| H.B. 24-1430 (Long Bill)                                                                | \$4,568,546 | \$145,912    | \$0        | \$4,422,634     | \$0           | 63.2 |
| S.B. 25-103 (Supplemental)                                                              | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0  |
| Total FY 2024-25                                                                        | \$4,568,546 | \$145,912    | \$0        | \$4,422,634     | \$0           | 63.2 |
| FY 2025-26 Recommended Appropriation                                                    |             |              |            |                 |               |      |
| FY 2024-25 Appropriation                                                                | \$4,568,546 | \$145,912    | \$0        | \$4,422,634     | \$0           | 63.2 |
| Annualization of prior year actions                                                     | 395,634     | 39,703       | 0          | 355,931         | 0             | 0.0  |
| CCLS base adjustment                                                                    | 0           | -39,703      | 0          | 39,703          | 0             | 0.0  |
| Total FY 2025-26                                                                        | \$4,964,180 | \$145,912    | \$0        | \$4,818,268     | \$0           | 63.2 |
| Change from FY 2024-25                                                                  | \$395,634   | \$0          | \$0        | \$395,634       | \$0           | 0.0  |
| Percentage Change                                                                       | 8.7%        | 0.0%         | n/a        | 8.9%            | n/a           | 0.0% |
| FY 2025-26 Executive Request                                                            | \$4,964,180 | \$145,912    | \$0        | \$4,818,268     | \$0           | 63.2 |
| Staff Rec. Above/-Below Request                                                         | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0  |

## Operating Expenses

This line item includes administrative operating expenses as well as custodial and annual maintenance and repair expenses.

*Statutory Authority*: Sections 24-30-1104 (4) and 24-82-101 through 24-82-103, C.R.S.

Division of Capital Assets, Facilities Maintenance - Capitol Complex, Operating Expenses

| Item                                 | Total Funds | General Fund | Cash Funds  | Reapprop. Funds | Federal Funds | FTE |
|--------------------------------------|-------------|--------------|-------------|-----------------|---------------|-----|
| FY 2024-25 Appropriation             |             |              |             |                 |               |     |
| H.B. 24-1430 (Long Bill)             | \$3,693,354 | \$71,425     | \$1,759,577 | \$1,862,352     | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)           | \$0         | \$0          | \$0         | \$0             | \$0           | 0.0 |
| Total FY 2024-25                     | \$3,693,354 | \$71,425     | \$1,759,577 | \$1,862,352     | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation |             |              |             |                 |               |     |
| FY 2024-25 Appropriation             | \$3,693,354 | \$71,425     | \$1,759,577 | \$1,862,352     | \$0           | 0.0 |
| CCLS base adjustment                 | 358,571     | 0            | 0           | 358,571         | 0             | 0.0 |
| R3 Private lease early termination   | 0           | 0            | 0           | 0               | 0             | 0.0 |
| Technical adjustments                | 0           | 0            | 27,188      | -27,188         | 0             | 0.0 |
| Total FY 2025-26                     | \$4,051,925 | \$71,425     | \$1,786,765 | \$2,193,735     | \$0           | 0.0 |
| Change from FY 2024-25               | \$358,571   | \$0          | \$27,188    | \$331,383       | \$0           | 0.0 |
| Percentage Change                    | 9.7%        | 0.0%         | 1.5%        | 17.8%           | n/a           | n/a |
| FY 2025-26 Executive Request         | \$4,744,114 | \$763,614    | \$1,786,765 | \$2,193,735     | \$0           | 0.0 |
| Staff Rec. Above/-Below Request      | -\$692,189  | -\$692,189   | \$0         | \$0             | \$0           | 0.0 |

## Capitol Complex Repairs

This line item was added in FY 1999-2000 to fund routine HVAC repairs in the capitol complex.

*Statutory Authority:* Sections 24-30-1104 (4) and 24-82-101 through 24-82-103, C.R.S.

Division of Capital Assets, Facilities Maintenance - Capitol Complex, Capitol Complex Repairs

| Item                                 | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
|--------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| FY 2024-25 Appropriation             |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)             | \$56,520    | \$0          | \$0        | \$56,520        | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)           | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                     | \$56,520    | \$0          | \$0        | \$56,520        | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation |             |              |            |                 |               |     |
| FY 2024-25 Appropriation             | \$56,520    | \$0          | \$0        | \$56,520        | \$0           | 0.0 |
| Total FY 2025-26                     | \$56,520    | \$0          | \$0        | \$56,520        | \$0           | 0.0 |
| Percentage Change                    | 0.0%        | n/a          | n/a        | 0.0%            | n/a           | n/a |
| FY 2025-26 Executive Request         | \$56,520    | \$0          | \$0        | \$56,520        | \$0           | 0.0 |
| Staff Rec. Above/-Below Request      | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Capitol Complex Security

This line funds a portion of the contract security for the Denver campus. The cost is incorporated into the rates that are billed to the tenants in these buildings. The funds are then

transferred to the Department of Public Safety, which administers the security contracts. This line is set by the Department of Public Safety.

*Statutory Authority:* Sections 24-30-1104 (4) and 24-82-101 through 24-82-103, C.R.S.

| Division of Capital Assets, Facilities Maintenance - Capitol Complex, Capitol Complex Security |             |              |            |                 |               |     |
|------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                           | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                       |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                       | \$637,377   | \$0          | \$27,188   | \$610,189       | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                     | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                               | \$637,377   | \$0          | \$27,188   | \$610,189       | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                           |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                                       | \$637,377   | \$0          | \$27,188   | \$610,189       | \$0           | 0.0 |
| CCLS base adjustment                                                                           | 188,699     | 0            | 0          | 188,699         | 0             | 0.0 |
| Technical adjustments                                                                          | 0           | 0            | -27,188    | 27,188          | 0             | 0.0 |
| Total FY 2025-26                                                                               | \$826,076   | \$0          | \$0        | \$826,076       | \$0           | 0.0 |
| Change from FY 2024-25                                                                         | \$188,699   | \$0          | -\$27,188  | \$215,887       | \$0           | 0.0 |
| Percentage Change                                                                              | 29.6%       | n/a          | -100.0%    | 35.4%           | n/a           | n/a |
| FY 2025-26 Executive Request                                                                   | \$826,076   | \$0          | \$0        | \$826,076       | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                                | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Utilities

This line funds the utilities for the Capitol Complex campuses.

*Statutory Authority:* Sections 24-30-1104 (4) and 24-82-101 through 24-82-103, C.R.S.

| Division of Capital Assets, Facilities Maintenance - Capitol Complex, Utilities |             |              |             |                 |               |     |
|---------------------------------------------------------------------------------|-------------|--------------|-------------|-----------------|---------------|-----|
| Item                                                                            | Total Funds | General Fund | Cash Funds  | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                        |             |              |             |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                        | \$5,821,723 | \$0          | \$1,544,013 | \$4,277,710     | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                      | \$0         | \$0          | \$0         | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                | \$5,821,723 | \$0          | \$1,544,013 | \$4,277,710     | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                            |             |              |             |                 |               |     |
| FY 2024-25 Appropriation                                                        | \$5,821,723 | \$0          | \$1,544,013 | \$4,277,710     | \$0           | 0.0 |
| CCLS base adjustment                                                            | 686,064     | 0            | 631,046     | 55,018          | 0             | 0.0 |
| Total FY 2025-26                                                                | \$6,507,787 | \$0          | \$2,175,059 | \$4,332,728     | \$0           | 0.0 |
| Change from FY 2024-25                                                          | \$686,064   | \$0          | \$631,046   | \$55,018        | \$0           | 0.0 |
| Percentage Change                                                               | 11.8%       | n/a          | 40.9%       | 1.3%            | n/a           | n/a |
| FY 2025-26 Executive Request                                                    | \$6,508,204 | \$0          | \$1,564,294 | \$4,943,910     | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                 | -\$417      | \$0          | \$610,765   | -\$611,182      | \$611,182     | 0.0 |

## Indirect Cost Assessment

This line item reflects the amount of indirect cost assessments charged to the program reappropriated funds source as calculated by the State Controller. Funds collected through this line item are used to offset General Fund in Department Administration. The indirect cost assessment for Facilities Maintenance – Capitol Complex is particularly variable due to expenditures on controlled maintenance projects in a given year.

*Statutory Authority:* Sections 24-30-1104 (4) and 24-82-101 through 24-82-103, C.R.S.

| Division of Capital Assets, Facilities Maintenance - Capitol Complex, Indirect Cost Assessment |             |              |            |                   |               |     |
|------------------------------------------------------------------------------------------------|-------------|--------------|------------|-------------------|---------------|-----|
| Item                                                                                           | Total Funds | General Fund | Cash Funds | Reappropri. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                       |             |              |            |                   |               |     |
| H.B. 24-1430 (Long Bill)                                                                       | \$464,303   | \$0          | \$0        | \$464,303         | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                     | \$0         | \$0          | \$0        | \$0               | \$0           | 0.0 |
| Total FY 2024-25                                                                               | \$464,303   | \$0          | \$0        | \$464,303         | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                           |             |              |            |                   |               |     |
| FY 2024-25 Appropriation                                                                       | \$464,303   | \$0          | \$0        | \$464,303         | \$0           | 0.0 |
| Indirect cost assessment                                                                       | 105,467     | 0            | 0          | 105,467           | 0             | 0.0 |
| Total FY 2025-26                                                                               | \$569,770   | \$0          | \$0        | \$569,770         | \$0           | 0.0 |
| Change from FY 2024-25                                                                         | \$105,467   | \$0          | \$0        | \$105,467         | \$0           | 0.0 |
| Percentage Change                                                                              | 22.7%       | n/a          | n/a        | 22.7%             | n/a           | n/a |
| FY 2025-26 Executive Request                                                                   | \$569,770   | \$0          | \$0        | \$569,770         | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                                | \$0         | \$0          | \$0        | \$0               | \$0           | 0.0 |

## (C) Fleet Management Program and Motor Pool Services

State Fleet Management provides oversight for vehicles in the state fleet program, including vehicle purchasing, management of maintenance, repairs, and preventative services, collision management, vehicle reassignment, fleet monitoring and reporting, and the auction and salvage of older vehicles, as well as operation of the State motor pool.

Fleet vehicles incur variable and fixed expenses. **Variable costs** include insurance, fuel, maintenance, and repairs and are billed at a rate per mile based on department and vehicle type and are paid from state agency operating expenses or program line items. Variable cost revenue collected by Fleet Management pays for fuel and automotive supplies and any variable vehicle costs within operating expenses.

**Fixed costs** are the vehicle lease payments plus Fleet Management's per vehicle management fee. Fixed costs are paid in state agency Vehicle Lease Payments line items. The vehicle replacement lease/purchase line item is a pass-through payment from state agencies for actual vehicle lease payments. The per vehicle management fee pays for personal services and

benefits, the program's share of Department operating common policies, the administrative portion of operating expenses, and the program's indirect cost assessment. Lease periods generally vary between 72 and 120 months, except for the State Patrol vehicle lease period of 48 months. For FY 2023-24, state agencies will be assessed a vehicle management fee of \$20 for each vehicle, per month, to fund Fleet Management Program's overhead costs.

## Personal Services

This line item funds the personnel in Fleet Management. Fleet Management is funded by reappropriated funds from state agency users deposited in the Motor Fleet Management Fund created in Section 24-30-1115 (1), C.R.S.

*Statutory Authority:* Sections 24-30-1104 (2) and 24-30-1112 through 24-30-1117, C.R.S.

| Division of Capital Assets, Fleet Management Program and Motor Pool Services, Personal Services |             |              |            |                 |               |      |
|-------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|------|
| Item                                                                                            | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE  |
| FY 2024-25 Appropriation                                                                        |             |              |            |                 |               |      |
| H.B. 24-1430 (Long Bill)                                                                        | \$1,445,759 | \$0          | \$0        | \$1,445,759     | \$0           | 18.8 |
| S.B. 25-103 (Supplemental)                                                                      | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0  |
| Total FY 2024-25                                                                                | \$1,445,759 | \$0          | \$0        | \$1,445,759     | \$0           | 18.8 |
| FY 2025-26 Recommended Appropriation                                                            |             |              |            |                 |               |      |
| FY 2024-25 Appropriation                                                                        | \$1,445,759 | \$0          | \$0        | \$1,445,759     | \$0           | 18.8 |
| Annualization of prior year actions                                                             | 135,068     | 30,000       | 0          | 105,068         | 0             | 0.0  |
| Technical adjustments                                                                           | 0           | -30,000      | 0          | 30,000          | 0             | 0.0  |
| Total FY 2025-26                                                                                | \$1,580,827 | \$0          | \$0        | \$1,580,827     | \$0           | 18.8 |
| Change from FY 2024-25                                                                          | \$135,068   | \$0          | \$0        | \$135,068       | \$0           | 0.0  |
| Percentage Change                                                                               | 9.3%        | n/a          | n/a        | 9.3%            | n/a           | 0.0% |
| FY 2025-26 Executive Request                                                                    | \$1,580,827 | \$0          | \$0        | \$1,580,827     | \$0           | 18.8 |
| Staff Rec. Above/-Below Request                                                                 | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0  |

## Operating Expenses

This line item funds Fleet Management administrative operating expenses including auction fees.

*Statutory Authority:* Sections 24-30-1104 (2) and 24-30-1112 through 24-30-1117, C.R.S.

| Division of Capital Assets, Fleet Management Program and Motor Pool Services, Operating Expenses |             |              |            |                 |               |     |
|--------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                             | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                         |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                         | \$1,877,835 | \$0          | \$0        | \$1,877,835     | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                       | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                                 | \$1,877,835 | \$0          | \$0        | \$1,877,835     | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                             |             |              |            |                 |               |     |

| Division of Capital Assets, Fleet Management Program and Motor Pool Services, Operating Expenses |             |              |            |                 |               |     |
|--------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                             | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                         | \$1,877,835 | \$0          | \$0        | \$1,877,835     | \$0           | 0.0 |
| R7b State fleet operating resources                                                              | 60,000      | 0            | 0          | 60,000          | 0             | 0.0 |
| R7a Annual fleet vehicle replacements                                                            | 0           | 0            | 0          | 0               | 0             | 0.0 |
| Total FY 2025-26                                                                                 | \$1,937,835 | \$0          | \$0        | \$1,937,835     | \$0           | 0.0 |
| Change from FY 2024-25                                                                           | \$60,000    | \$0          | \$0        | \$60,000        | \$0           | 0.0 |
| Percentage Change                                                                                | 3.2%        | n/a          | n/a        | 3.2%            | n/a           | n/a |
| FY 2025-26 Executive Request                                                                     | \$2,077,835 | \$0          | \$0        | \$2,077,835     | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                                  | -\$140,000  | \$0          | \$0        | -\$140,000      | \$140,000     | 0.0 |

## Motor Pool Vehicle Lease and Operating Expenses

This line item pays for State Motor Pool vehicle lease payments and operating expenses.

*Statutory Authority:* Sections 24-30-1104 (2) and 24-30-1112 through 24-30-1117, C.R.S.

| Division of Capital Assets, Fleet Management Program and Motor Pool Services, Motor Pool Vehicles Lease and Operating Expenses |             |              |            |                 |               |     |
|--------------------------------------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                                                           | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                                                       |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                                                       | \$200,000   | \$0          | \$0        | \$200,000       | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                                                     | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                                                               | \$200,000   | \$0          | \$0        | \$200,000       | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                                                           |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                                                                       | \$200,000   | \$0          | \$0        | \$200,000       | \$0           | 0.0 |
| Total FY 2025-26                                                                                                               | \$200,000   | \$0          | \$0        | \$200,000       | \$0           | 0.0 |
| Percentage Change                                                                                                              | 0.0%        | n/a          | n/a        | 0.0%            | n/a           | n/a |
| FY 2025-26 Executive Request                                                                                                   | \$200,000   | \$0          | \$0        | \$200,000       | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                                                                | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Fuel and Automotive Supplies

This line item funds the purchase of fuel and automotive supplies for state fleet vehicles.

*Statutory Authority:* Sections 24-30-1104 (2) and 24-30-1112 through 24-30-1117, C.R.S.

| Division of Capital Assets, Fleet Management Program and Motor Pool Services, Fuel and Automotive Supplies |              |              |            |                 |               |     |
|------------------------------------------------------------------------------------------------------------|--------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                                       | Total Funds  | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                                   |              |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                                   | \$28,009,597 | \$0          | \$0        | \$28,009,597    | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                                 | \$0          | \$0          | \$0        | \$0             | \$0           | 0.0 |

Division of Capital Assets, Fleet Management Program and Motor Pool Services, Fuel and Automotive Supplies

| Item                                 | Total Funds  | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
|--------------------------------------|--------------|--------------|------------|-----------------|---------------|-----|
| Total FY 2024-25                     | \$28,009,597 | \$0          | \$0        | \$28,009,597    | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation |              |              |            |                 |               |     |
| FY 2024-25 Appropriation             | \$28,009,597 | \$0          | \$0        | \$28,009,597    | \$0           | 0.0 |
| Total FY 2025-26                     | \$28,009,597 | \$0          | \$0        | \$28,009,597    | \$0           | 0.0 |
| Percentage Change                    | 0.0%         | n/a          | n/a        | 0.0%            | n/a           | n/a |
| FY 2025-26 Executive Request         | \$28,009,597 | \$0          | \$0        | \$28,009,597    | \$0           | 0.0 |
| Staff Rec. Above/-Below Request      | \$0          | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Vehicle Replacement Lease/Purchase

This line funds vehicle lease payments for state fleet vehicles and represents pass-through payments from state agencies for actual vehicle lease payments. When other agencies submit decision items that include new vehicle requests, funding for the vehicle lease payment is reflected in this line item as non-prioritized request items.

*Statutory Authority:* Sections 24-30-1104 (2) and 24-30-1112 through 24-30-1117, C.R.S.

Division of Capital Assets, Fleet Management Program and Motor Pool Services, Vehicles Replacement Lease or Purchase

| Item                                  | Total Funds  | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
|---------------------------------------|--------------|--------------|------------|-----------------|---------------|-----|
| FY 2024-25 Appropriation              |              |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)              | \$30,293,122 | \$0          | \$0        | \$30,293,122    | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)            | \$1,105,245  | \$0          | \$0        | \$1,105,245     | \$0           | 0.0 |
| Total FY 2024-25                      | \$31,398,367 | \$0          | \$0        | \$31,398,367    | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation  |              |              |            |                 |               |     |
| FY 2024-25 Appropriation              | \$31,398,367 | \$0          | \$0        | \$31,398,367    | \$0           | 0.0 |
| R7a Annual fleet vehicle replacements | 5,697,217    | 0            | 0          | 5,697,217       | 0             | 0.0 |
| Impacts driven by other agencies      | 147,394      | 0            | 0          | 147,394         | 0             | 0.0 |
| Annualization of prior year actions   | -1,105,245   | 0            | 0          | -1,105,245      | 0             | 0.0 |
| Total FY 2025-26                      | \$36,137,733 | \$0          | \$0        | \$36,137,733    | \$0           | 0.0 |
| Change from FY 2024-25                | \$4,739,366  | \$0          | \$0        | \$4,739,366     | \$0           | 0.0 |
| Percentage Change                     | 15.1%        | n/a          | n/a        | 15.1%           | n/a           | n/a |
| FY 2025-26 Executive Request          | \$36,137,733 | \$0          | \$0        | \$36,137,733    | \$0           | 0.0 |
| Staff Rec. Above/-Below Request       | \$0          | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Indirect Cost Assessment

This line item reflects the amount of indirect cost assessments charged to the program reappropriated funds source as calculated by the State Controller. Funds collected through this line item are used to offset General Fund in Department Administration.

*Statutory Authority:* Sections 24-30-1104 (2) and 24-30-1112 through 24-30-1117, C.R.S.

| Division of Capital Assets, Fleet Management Program and Motor Pool Services, Indirect Cost Assessment |             |              |            |                 |               |     |
|--------------------------------------------------------------------------------------------------------|-------------|--------------|------------|-----------------|---------------|-----|
| Item                                                                                                   | Total Funds | General Fund | Cash Funds | Reapprop. Funds | Federal Funds | FTE |
| FY 2024-25 Appropriation                                                                               |             |              |            |                 |               |     |
| H.B. 24-1430 (Long Bill)                                                                               | \$147,344   | \$0          | \$0        | \$147,344       | \$0           | 0.0 |
| S.B. 25-103 (Supplemental)                                                                             | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |
| Total FY 2024-25                                                                                       | \$147,344   | \$0          | \$0        | \$147,344       | \$0           | 0.0 |
| FY 2025-26 Recommended Appropriation                                                                   |             |              |            |                 |               |     |
| FY 2024-25 Appropriation                                                                               | \$147,344   | \$0          | \$0        | \$147,344       | \$0           | 0.0 |
| Indirect cost assessment                                                                               | 30,423      | 0            | 0          | 30,423          | 0             | 0.0 |
| Total FY 2025-26                                                                                       | \$177,767   | \$0          | \$0        | \$177,767       | \$0           | 0.0 |
| Change from FY 2024-25                                                                                 | \$30,423    | \$0          | \$0        | \$30,423        | \$0           | 0.0 |
| Percentage Change                                                                                      | 20.6%       | n/a          | n/a        | 20.6%           | n/a           | n/a |
| FY 2025-26 Executive Request                                                                           | \$177,767   | \$0          | \$0        | \$177,767       | \$0           | 0.0 |
| Staff Rec. Above/-Below Request                                                                        | \$0         | \$0          | \$0        | \$0             | \$0           | 0.0 |

## Long Bill Footnotes

Staff recommends the following **continuing and modifying** footnotes.

- N Department of Personnel, Executive Director's Office, Statewide Special Purpose, Office of the State Architect, Statewide Planning Services – This appropriation remains available until the close of the ~~2025-26~~ 2026-27 fiscal year.

**Comment:** This footnote expresses legislative intent that the spending authority provided in this appropriation remains available for three years. Statewide Planning Services provides funding for technical and consulting services related to the statewide planning function for state agencies, which was added to the Office of the State Architect in FY 2015-16. This line item funds, on an ongoing basis, items that might otherwise be included in the capital construction budget, which provides for three years of spending authority.

- N Department of Personnel, Central Services, Fleet Management Program and Motor Pool Services, Vehicle Replacement Lease/Purchase – Pursuant to Section 24-82-801 (1)(b) and (1)(c), C.R.S., the Department of Personnel is authorized to enter into a financed purchase of an asset or certificate of participation for the approved vehicle replacements and additions for the ~~2024-25~~ 2025-26 state fiscal year. The financed purchase of an asset or certificate of participation shall be for a period of up to ten years and shall not exceed the amount of ~~\$47,000,000.~~ \$54,000,000.

**Comment:** This footnote expresses legislative intent regarding the maximum lease-purchase amount the Department of Personnel is authorized to enter into in a lease-purchase agreement for fleet vehicles. The Department requests, and staff recommends, an increase to \$54,000,000 for FY 2025-26.

## Requests for Information

Staff recommends **continuing and modifying** the following requests for information.

- N Department of Personnel, Executive Director’s Office, Statewide Special Purpose, Colorado State Employees Assistance Program -- The Department is requested to provide by November 1, ~~2024~~, 2025, a report to the Joint Budget Committee concerning the Colorado State Employee Assistance Program (CSEAP). The requested report should include, at a minimum, the following information: (a) Program services provided, by service type, for ~~FY 2023-24~~ FY 2024-25; (b) utilization of counseling services by agency for ~~FY 2023-24~~ FY 2024-25; (c) wait times for counseling services for calendar years ~~2023 and~~ 2024 and 2025; and (d) aggregated participant satisfaction survey results. All data provided should be anonymized and HIPPA compliant.

**Comment:** This request for information has been included since 2022 and is intended to provide data to assess the impact of increased appropriations provided in FY 2022-23.

Staff recommends **eliminating** the following requests for information.

- N Department of Personnel, Executive Director’s Office, Statewide Special Purpose, Colorado Equity Office – The Department is requested to provide by November 1, 2024, a report to the Joint Budget Committee on the status of the Colorado Equity Office, including progress toward meeting its statutory responsibility as established in Section 24-50-146 (2)(b). In addition, the Department is requested to provide an accounting of those positions across the various state agencies that are tasked with explicitly addressing issues of equity, diversity, and inclusion.

**Comment:** Staff recommends the elimination of this request for information because its original purpose is no longer applicable, based on staff’s recommendation for R8 *Colorado Equity Office funding realignment*. The original purpose of this request for information was to assist staff in establishing a common policy for the Colorado Equity Office; however, a common policy will not be established. This request for information is no longer necessary.

# Indirect Cost Assessment

The Department is a central services agency and therefore its departmental indirect costs are included within the Statewide Indirect Cost Plan developed and prepared by the State Controller. The Statewide Indirect Cost Plan sets indirect cost assessments by division for the Department. The department uses indirect cost recoveries to offset General Fund in three line items in the Executive Director's Office: *Personal Services*, *Operating Expenses*, and *Capitol Complex Leased Space*. The allocation of those recoveries is done in a waterfall method starting with the *Personal Services* line item until anticipated General Fund is fully offset, then moving to *Operating Expenses* then to *Capitol Complex Leased Space*. This progression continues until all indirect cost recoveries are used.

| FY 2025-26 Dept. of Personnel Indirect Cost Plan                     |             |             |
|----------------------------------------------------------------------|-------------|-------------|
| Line item/Element                                                    | Sources     | Uses        |
| CSEAP, Indirect Cost Assessment                                      | \$317,094   | n/a         |
| Human Resources, Employee Benefit Services, Indirect Cost Assessment | 275,776     | n/a         |
| Human Resources, Risk Management Services, Indirect Cost Assessment  | 209,723     | n/a         |
| Central Services, Administration, Indirect Cost Assessment           | 16,498      | n/a         |
| Central Services, IDS, Document Solutions, Indirect Cost Assessment  | 585,653     | n/a         |
| CORE, Indirect Cost Assessment                                       | 247,738     | n/a         |
| OAC, Indirect Cost Assessment                                        | 188,074     | n/a         |
| Capital Assets, Administration, Indirect Cost Assessment             | 8,591       | n/a         |
| Capital Assets, Facilities Maintenance, Indirect Cost Assessment     | 569,770     | n/a         |
| Capital Assets, Fleet, Indirect Cost Assessment                      | 177,767     | n/a         |
| Indirect Cost Excess Recovery Fund Account                           | 53,649      | n/a         |
| EDO, Personal Services                                               | n/a         | \$2,650,333 |
| EDO, Operating Expenses                                              | n/a         | 0           |
| EDO, Capitol Complex Leased Space                                    | n/a         | 0           |
| Totals                                                               | \$2,650,333 | \$2,650,333 |

## Additional Balancing Options

As part of staff budget briefings in November and December 2024, staff identified budget reduction options for each department that the JBC could consider in addition to or instead of the options presented in the budget request. **Items staff recommends and items that agencies have requested formally are addressed earlier in this packet.** Other items that could be considered, if needed to bring the budget into balance, are listed below.

A General Fund reduction of 5.0 percent to the sections of the budget covered in this figure setting packet equates to a reduction of \$1,972,142. The Staff recommendations included in this figure setting packet, if adopted by the JBC, provide budget reductions and revenue enhancements totaling \$9.9 million. Options from the table below, if adopted, increase that amount.

Items in the table are ordered from lowest impact on program operations to highest, based on staff's understanding of the impact of the change. Staff has also **highlighted** in the table those options that Executive Branch has indicated that it supports, based on letters or other communication with the JBC staff, though it did not formally request these items.

| Additional Options for General Fund Relief             |              |             |           |                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|--------------------------------------------------------|--------------|-------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Option                                                 | General Fund | Other Funds | Bill? Y/N | Description                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Revenue Enhancements</b>                            |              |             |           |                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Unused State-owned Real Property Fund - Option 1       | 300,000      | -300,000    | Y         | This fund supports the Public-Private Collaboration Unit that administers and manages all responsibility for public-private partnership projects. Revenue is generated from the sale, rent, or lease of unused state-owned real property and any revenue generated from public-private agreements. The \$300,000 represents revenue generated from external sources, which is subject to TABOR. This is a one-time revenue enhancement. |
| Unused State-owned Real Property Fund - Option 2       | 285,000      | -285,000    | Y         | This option would transfer 5.0 percent of the anticipated FY 2025-26 ending fund balance to the General Fund. This is a one-time revenue enhancement.                                                                                                                                                                                                                                                                                   |
| Repeal Office of Sustainability                        | 400,000      | -400,000    | Y         | The Office of Sustainability was created by S.B. 24-214, which includes an annual statutory transfer of \$400,000 General Fund to the State Agency Sustainability Revolving Fund. The Revolving Fund is continuously appropriated. This is an ongoing revenue enhancement.                                                                                                                                                              |
| Subtotal - Revenue                                     | \$985,000    | -\$985,000  |           |                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Expenditure Reductions</b>                          |              |             |           |                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 6-year average reversion reductions to select programs | -\$640,215   | \$0         | N         | The reduction is based on the 6-year average reversions for personal services and operating expenses of the Office of the State Architect, Human Resource Services, State Personnel Board, Financial Operations and Reporting, and State Procurement and Contracts Office. This reduction is ongoing.                                                                                                                                   |
| Repeal Colorado Equity Office                          | -\$1,362,575 | \$0         | Y         | The Colorado Equity Office was created by H.B. 22-1397. The Office is required to ensure statewide consistency in                                                                                                                                                                                                                                                                                                                       |

| Additional Options for General Fund Relief                          |              |             |           |                                                                                                                                                                                          |
|---------------------------------------------------------------------|--------------|-------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Option                                                              | General Fund | Other Funds | Bill? Y/N | Description                                                                                                                                                                              |
|                                                                     |              |             |           | the application of state and federal law, as well as state executive orders, universal policies, and partnership agreements. This reduction is ongoing.                                  |
| Eliminate funding for ADA coordinator and reasonable accommodations | -\$468,555   | \$0         | N         | This appropriation provides funding for a statewide Americans with Disabilities Act coordinator and funding for reasonable accommodations made under the Act. This reduction is ongoing. |
| Unwind GF subsidy for training services                             | -\$559,931   | \$0         |           | Eliminate the GF subsidy for training services and move the funding model back to fee-for-service.                                                                                       |
| Subtotal - Expenditures                                             | -\$3,031,276 | \$0         |           |                                                                                                                                                                                          |
|                                                                     |              |             |           |                                                                                                                                                                                          |
| Net General Fund Relief                                             | \$4,016,276  |             |           |                                                                                                                                                                                          |

## Revenue Enhancements

### Unused State-owned Real Property Fund Transfer to General Fund – Option 1

*Description:* Bill to transfer \$300,000 from the Unused State Owned Real Property Fund to the General Fund.

*Key Considerations:* This fund supports the Public-Private Collaboration Unit that administers and manages all responsibility for public-private partnership projects. The \$300,000 represents revenue generated from external sources, which is subject to TABOR.

| Unused State-owned Real Property Fund Cash Flow Summary |              |              |              |             |
|---------------------------------------------------------|--------------|--------------|--------------|-------------|
|                                                         | FY 2022-23   | FY 2023-24   | FY 2024-25   | FY 2025-26  |
| Beginning balance                                       | \$0          | \$17,258,403 | \$28,888,226 | \$8,390,756 |
| Revenue                                                 | 17,709,446   | 16,138,726   | 1,300,000    | 1,800,000   |
| Expenditures                                            | -451,043     | -4,508,903   | -21,797,470  | -4,490,470  |
| Ending balance                                          | \$17,258,403 | \$28,888,226 | \$8,390,756  | \$5,700,286 |

*Fee impact:* None. Revenue is generated from the sale, rent, or lease of unused state-owned real property and any revenue generated from public-private agreements.

### Unused State-owned Real Property Fund Transfer to General Fund – Option 2

*Description:* Bill to transfer \$285,000 from the Unused State Owned Real Property Fund to the General Fund.

*Key Considerations:* The transfer represents 5.0 percent of the FY 2025-26 ending fund balance.

### Repeal Office of Sustainability

*Description:* Bill to Repeal the Office of Sustainability.

*Key Considerations:* The Office of Sustainability was created by S.B. 24-214, which includes an annual statutory transfer of \$400,000 General Fund to the State Agency Sustainability Revolving Fund. The Revolving Fund is continuously appropriated. This is an ongoing revenue enhancement

## Expenditure Reductions

### 6-year average reversion reductions to select programs

*Description:* Reduce various personal services and operating expenses line items by a total of \$636,504 General Fund. The reduction is based on the 6-year average reversions for personal services and operating expenses of the Office of the State Architect, Human Resource Services, State Personnel Board, Financial Operations and Reporting, and State Procurement and Contracts Office.

*Key Considerations:* This reduction is ongoing.

### Eliminate funding for ADA coordinator and reasonable accommodations

*Description:* Eliminates the \$468,555 General Fund appropriation for a statewide Americans with Disabilities Act coordinator and funding for reasonable accommodations made under the Act.

*Key Considerations:* This reduction is ongoing.

*Additional background:* The appropriation for an Americans with Disabilities Act coordinator and funding for reasonable accommodations was first made in FY 2022-23 as a result of a budget request (R5 *Americans with Disabilities Act resources*) that was approved by the Committee and included in the FY 2022-23 Long Bill. Reasonable accommodations for people with disabilities are required under state and federal law.

### Unwind General Fund Subsidy for Training Services

*Description:* Eliminates the \$559,931 General Fund appropriation for a statewide training services provided by the Department.

*Key Considerations:* This reduction is ongoing.

*Additional background:* The appropriation for statewide training services supports the Department's provision of training and professional development opportunities for State employees, including direct training in leadership coaching, workforce competencies, self-awareness assessments, and coordinates compliance training. Training has traditionally been offered three ways: internal classes, vendor classes, and dedicated agency contracts for specialized courses. There are also many courses offered by external vendors that have been tailored for the State, particularly in the area of supervision, for which vendor fees are charged.

Prior to FY 2019-20, these services were funded through a fee-for-service model but struggled to generate enough revenue to cover expenditures. As a result of the impact on revenue resulting from state employee remote work during the COVID-19 pandemic, the General Assembly has provided a General Fund subsidy to the department for statewide training services. However, while receiving this General Fund subsidy, the Department made the decision not to charge fees for most training offered by their staff.

## Appendix A: Numbers Pages

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

**Appendix A: Numbers Pages**

|  | FY 2022-23<br>Actual | FY 2023-24<br>Actual | FY 2024-25<br>Appropriation | FY 2025-26<br>Request | FY 2025-26<br>Recommendation |
|--|----------------------|----------------------|-----------------------------|-----------------------|------------------------------|
|--|----------------------|----------------------|-----------------------------|-----------------------|------------------------------|

**DEPARTMENT OF PERSONNEL**  
**Anthony Gherardini, Executive Director**

**(1) EXECUTIVE DIRECTOR'S OFFICE**

**(A) Department Administration**

|                          |                  |                  |                  |                  |                    |
|--------------------------|------------------|------------------|------------------|------------------|--------------------|
| Personal Services        | <u>1,922,364</u> | <u>1,864,560</u> | <u>2,507,178</u> | <u>2,650,333</u> | <u>2,650,333</u>   |
| FTE                      | 17.3             | 16.3             | 20.3             | 20.6             | 20.6               |
| General Fund             | 0                | 0                | 33,681           | 0                | 0                  |
| Cash Funds               | 54,443           | 56,500           | 33,079           | 0                | 0                  |
| Reappropriated Funds     | 1,867,921        | 1,808,060        | 2,440,418        | 2,650,333        | 2,650,333          |
| Federal Funds            | 0                | 0                | 0                | 0                | 0                  |
| Health, Life, and Dental | <u>4,447,285</u> | <u>5,357,008</u> | <u>6,961,186</u> | <u>6,886,309</u> | <u>6,801,709</u> * |
| General Fund             | 1,585,401        | 1,868,180        | 3,268,302        | 2,753,144        | 2,668,544          |
| Cash Funds               | 123,507          | 217,065          | 179,146          | 187,443          | 542,632            |
| Reappropriated Funds     | 2,738,377        | 3,271,763        | 3,513,738        | 3,945,722        | 3,590,533          |
| Federal Funds            | 0                | 0                | 0                | 0                | 0                  |
| Short-term Disability    | <u>41,760</u>    | <u>48,398</u>    | <u>57,019</u>    | <u>27,839</u>    | <u>27,034</u> *    |
| General Fund             | 15,856           | 21,086           | 26,866           | 13,069           | 12,264             |
| Cash Funds               | 1,672            | 1,639            | 1,842            | 779              | 779                |
| Reappropriated Funds     | 24,232           | 25,673           | 28,311           | 13,991           | 13,991             |
| Federal Funds            | 0                | 0                | 0                | 0                | 0                  |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                              | <b>FY 2022-23<br/>Actual</b> | <b>FY 2023-24<br/>Actual</b> | <b>FY 2024-25<br/>Appropriation</b> | <b>FY 2025-26<br/>Request</b> | <b>FY 2025-26<br/>Recommendation</b> |
|----------------------------------------------|------------------------------|------------------------------|-------------------------------------|-------------------------------|--------------------------------------|
| Paid Family Medical Leave Insurance          | 0                            | 0                            | <u>170,921</u>                      | <u>174,678</u>                | <u>172,432</u> *                     |
| General Fund                                 | 0                            | 0                            | 79,975                              | 80,686                        | 78,440                               |
| Cash Funds                                   | 0                            | 0                            | 6,012                               | 5,010                         | 5,010                                |
| Reappropriated Funds                         | 0                            | 0                            | 84,934                              | 88,982                        | 88,982                               |
| Federal Funds                                | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| S.B. 04-257 Amortization Equalization        |                              |                              |                                     |                               |                                      |
| Disbursement                                 | <u>1,365,618</u>             | <u>1,644,064</u>             | 0                                   | 0                             | 0                                    |
| General Fund                                 | 565,211                      | 727,550                      | 0                                   | 0                             | 0                                    |
| Cash Funds                                   | 54,846                       | 54,722                       | 0                                   | 0                             | 0                                    |
| Reappropriated Funds                         | 745,561                      | 861,792                      | 0                                   | 0                             | 0                                    |
| Federal Funds                                | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| S.B. 06-235 Supplemental Amortization        |                              |                              |                                     |                               |                                      |
| Equalization Disbursement                    | <u>1,365,618</u>             | <u>1,644,064</u>             | 0                                   | 0                             | 0                                    |
| General Fund                                 | 565,211                      | 727,550                      | 0                                   | 0                             | 0                                    |
| Cash Funds                                   | 54,846                       | 54,722                       | 0                                   | 0                             | 0                                    |
| Reappropriated Funds                         | 745,561                      | 861,792                      | 0                                   | 0                             | 0                                    |
| Federal Funds                                | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Unfunded Liability Amortization Equalization |                              |                              |                                     |                               |                                      |
| Disbursement Payments                        | 0                            | 0                            | <u>3,808,010</u>                    | <u>3,881,719</u>              | <u>3,831,799</u> *                   |
| General Fund                                 | 0                            | 0                            | 1,786,982                           | 1,793,025                     | 1,743,105                            |
| Cash Funds                                   | 0                            | 0                            | 133,600                             | 111,331                       | 111,331                              |
| Reappropriated Funds                         | 0                            | 0                            | 1,887,428                           | 1,977,363                     | 1,977,363                            |
| Federal Funds                                | 0                            | 0                            | 0                                   | 0                             | 0                                    |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                                 | <b>FY 2022-23<br/>Actual</b> | <b>FY 2023-24<br/>Actual</b> | <b>FY 2024-25<br/>Appropriation</b> | <b>FY 2025-26<br/>Request</b> | <b>FY 2025-26<br/>Recommendation</b> |
|-------------------------------------------------|------------------------------|------------------------------|-------------------------------------|-------------------------------|--------------------------------------|
| Salary Survey                                   | <u>912,404</u>               | <u>1,929,591</u>             | <u>1,341,473</u>                    | <u>1,040,829</u>              | <u>1,040,829</u>                     |
| General Fund                                    | 382,286                      | 838,534                      | 630,538                             | 475,420                       | 475,420                              |
| Cash Funds                                      | 30,794                       | 63,008                       | 47,032                              | 30,661                        | 30,661                               |
| Reappropriated Funds                            | 499,324                      | 1,028,049                    | 663,903                             | 534,748                       | 534,748                              |
| Federal Funds                                   | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Step Pay                                        | <u>0</u>                     | <u>0</u>                     | <u>1,116,367</u>                    | <u>188,525</u>                | <u>188,525</u>                       |
| General Fund                                    | 0                            | 0                            | 275,286                             | 47,621                        | 47,621                               |
| Cash Funds                                      | 0                            | 0                            | 20,542                              | 1,540                         | 1,540                                |
| Reappropriated Funds                            | 0                            | 0                            | 820,539                             | 139,364                       | 139,364                              |
| Federal Funds                                   | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| PERA Direct Distribution                        | <u>366,276</u>               | <u>101,223</u>               | <u>688,361</u>                      | <u>749,086</u>                | <u>749,086</u>                       |
| General Fund                                    | 0                            | 45,730                       | 318,364                             | 340,842                       | 340,842                              |
| Cash Funds                                      | 21,287                       | 3,296                        | 23,747                              | 21,956                        | 21,956                               |
| Reappropriated Funds                            | 344,989                      | 52,197                       | 346,250                             | 386,288                       | 386,288                              |
| Federal Funds                                   | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Shift Differential                              | <u>6,454</u>                 | <u>36,199</u>                | <u>80,006</u>                       | <u>81,173</u>                 | <u>81,173</u>                        |
| General Fund                                    | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                                      | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Reappropriated Funds                            | 6,454                        | 36,199                       | 80,006                              | 81,173                        | 81,173                               |
| Federal Funds                                   | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Temporary Employees Related to Authorized Leave | <u>0</u>                     | <u>0</u>                     | <u>27,923</u>                       | <u>27,923</u>                 | <u>27,923</u>                        |
| General Fund                                    | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                                      | 0                            | 0                            | 633                                 | 633                           | 633                                  |
| Reappropriated Funds                            | 0                            | 0                            | 27,290                              | 27,290                        | 27,290                               |
| Federal Funds                                   | 0                            | 0                            | 0                                   | 0                             | 0                                    |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                               | <b>FY 2022-23<br/>Actual</b> | <b>FY 2023-24<br/>Actual</b> | <b>FY 2024-25<br/>Appropriation</b> | <b>FY 2025-26<br/>Request</b> | <b>FY 2025-26<br/>Recommendation</b> |
|-----------------------------------------------|------------------------------|------------------------------|-------------------------------------|-------------------------------|--------------------------------------|
| Workers' Compensation                         | <u>207,264</u>               | <u>281,995</u>               | <u>396,122</u>                      | <u>354,264</u>                | <u>353,747</u> *                     |
| General Fund                                  | 66,877                       | 90,991                       | 152,985                             | 137,439                       | 136,619                              |
| Cash Funds                                    | 6,075                        | 8,265                        | 14,382                              | 11,539                        | 12,843                               |
| Reappropriated Funds                          | 134,312                      | 182,739                      | 228,755                             | 205,286                       | 204,285                              |
| Federal Funds                                 | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Operating Expenses                            | <u>98,208</u>                | <u>101,485</u>               | <u>134,992</u>                      | <u>106,557</u>                | <u>106,557</u>                       |
| General Fund                                  | 0                            | 0                            | 126,183                             | 106,557                       | 106,557                              |
| Cash Funds                                    | 0                            | 0                            | 8,809                               | 0                             | 0                                    |
| Reappropriated Funds                          | 98,208                       | 101,485                      | 0                                   | 0                             | 0                                    |
| Federal Funds                                 | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Legal Services                                | <u>458,408</u>               | <u>768,089</u>               | <u>443,450</u>                      | <u>397,263</u>                | <u>397,263</u>                       |
| General Fund                                  | 433,651                      | 605,529                      | 407,846                             | 244,395                       | 244,395                              |
| Cash Funds                                    | 2,363                        | 106,374                      | 5,884                               | 106,715                       | 106,715                              |
| Reappropriated Funds                          | 22,394                       | 56,186                       | 29,720                              | 46,153                        | 46,153                               |
| Federal Funds                                 | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Administrative Law Judge Services             | <u>11,926</u>                | <u>0</u>                     | <u>0</u>                            | <u>0</u>                      | <u>0</u>                             |
| General Fund                                  | 8,269                        | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                                    | 3,657                        | 0                            | 0                                   | 0                             | 0                                    |
| Reappropriated Funds                          | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Federal Funds                                 | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Payment to Risk Management and Property Funds | <u>1,276,662</u>             | <u>1,453,607</u>             | <u>2,196,847</u>                    | <u>3,014,110</u>              | <u>3,122,472</u>                     |
| General Fund                                  | 411,938                      | 493,369                      | 848,437                             | 1,169,326                     | 1,205,920                            |
| Cash Funds                                    | 37,421                       | 244,763                      | 79,764                              | 98,160                        | 113,372                              |
| Reappropriated Funds                          | 827,303                      | 715,475                      | 1,268,646                           | 1,746,624                     | 1,803,180                            |
| Federal Funds                                 | 0                            | 0                            | 0                                   | 0                             | 0                                    |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                                | <b>FY 2022-23<br/>Actual</b> | <b>FY 2023-24<br/>Actual</b> | <b>FY 2024-25<br/>Appropriation</b> | <b>FY 2025-26<br/>Request</b> | <b>FY 2025-26<br/>Recommendation</b> |
|------------------------------------------------|------------------------------|------------------------------|-------------------------------------|-------------------------------|--------------------------------------|
| Vehicle Lease Payments                         | <u>215,622</u>               | <u>210,256</u>               | <u>278,300</u>                      | <u>255,883</u>                | <u>262,163</u>                       |
| General Fund                                   | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                                     | 654                          | 0                            | 417                                 | 0                             | 393                                  |
| Reappropriated Funds                           | 214,968                      | 210,256                      | 277,883                             | 255,883                       | 261,770                              |
| Federal Funds                                  | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Leased Space                                   | <u>340,698</u>               | <u>344,045</u>               | <u>370,386</u>                      | <u>353,886</u>                | <u>353,886</u>                       |
| General Fund                                   | 0                            | 0                            | 16,500                              | 0                             | 0                                    |
| Cash Funds                                     | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Reappropriated Funds                           | 340,698                      | 344,045                      | 353,886                             | 353,886                       | 353,886                              |
| Federal Funds                                  | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Capitol Complex Leased Space                   | <u>4,335,973</u>             | <u>4,519,514</u>             | <u>4,792,846</u>                    | <u>4,988,511</u>              | <u>4,015,796</u>                     |
| General Fund                                   | 2,666,500                    | 3,085,216                    | 3,597,001                           | 3,712,033                     | 2,739,205                            |
| Cash Funds                                     | 25,557                       | 21,957                       | 35,980                              | 28,138                        | 38,409                               |
| Reappropriated Funds                           | 1,643,916                    | 1,412,341                    | 1,159,865                           | 1,248,340                     | 1,238,182                            |
| Federal Funds                                  | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Annual Depreciation - Lease Equivalent Payment | <u>1,763,220</u>             | <u>777,842</u>               | <u>2,724,839</u>                    | <u>1,838,210</u>              | <u>1,838,210</u>                     |
| General Fund                                   | 1,072,036                    | 225,437                      | 1,903,240                           | 1,838,210                     | 1,838,210                            |
| Cash Funds                                     | 691,184                      | 552,405                      | 821,599                             | 0                             | 0                                    |
| Reappropriated Funds                           | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Federal Funds                                  | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Payments to OIT                                | <u>5,545,990</u>             | <u>9,516,862</u>             | <u>12,838,155</u>                   | <u>13,492,165</u>             | <u>13,492,165</u>                    |
| General Fund                                   | 1,789,542                    | 2,721,216                    | 5,262,465                           | 5,040,820                     | 5,040,820                            |
| Cash Funds                                     | 162,571                      | 1,190,095                    | 1,581,967                           | 1,477,143                     | 1,477,143                            |
| Reappropriated Funds                           | 3,593,877                    | 5,605,551                    | 5,993,723                           | 6,974,202                     | 6,974,202                            |
| Federal Funds                                  | 0                            | 0                            | 0                                   | 0                             | 0                                    |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                                 | FY 2022-23<br>Actual | FY 2023-24<br>Actual | FY 2024-25<br>Appropriation | FY 2025-26<br>Request | FY 2025-26<br>Recommendation |
|-------------------------------------------------|----------------------|----------------------|-----------------------------|-----------------------|------------------------------|
| IT Accessibility                                | 0                    | 84,086               | 0                           | 0                     | 0                            |
| FTE                                             | 0.0                  | 0.0                  | 0.0                         | 0.0                   | 0.0                          |
| General Fund                                    | 0                    | 84,086               | 0                           | 0                     | 0                            |
| Cash Funds                                      | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                            | 0                    | 0                    | 0                           | 0                     | 0                            |
| Federal Funds                                   | 0                    | 0                    | 0                           | 0                     | 0                            |
| CORE Operations                                 | 300,734              | 245,181              | 69,357                      | 223,603               | 62,696                       |
| General Fund                                    | 97,038               | 79,113               | 26,786                      | 86,747                | 24,213                       |
| Cash Funds                                      | 8,815                | 7,187                | 2,518                       | 7,282                 | 2,276                        |
| Reappropriated Funds                            | 194,881              | 158,881              | 40,053                      | 129,574               | 36,207                       |
| Federal Funds                                   | 0                    | 0                    | 0                           | 0                     | 0                            |
| <b>SUBTOTAL - (A) Department Administration</b> | 24,982,484           | 30,928,069           | 41,003,738                  | 40,732,866            | 39,575,798                   |
| FTE                                             | 17.3                 | 16.3                 | 20.3                        | 20.6                  | 20.6                         |
| General Fund                                    | 9,659,816            | 11,613,587           | 18,761,437                  | 17,839,334            | 16,702,175                   |
| Cash Funds                                      | 1,279,692            | 2,581,998            | 2,996,953                   | 2,088,330             | 2,465,693                    |
| Reappropriated Funds                            | 14,042,976           | 16,732,484           | 19,245,348                  | 20,805,202            | 20,407,930                   |
| Federal Funds                                   | 0                    | 0                    | 0                           | 0                     | 0                            |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                                                   | FY 2022-23<br>Actual | FY 2023-24<br>Actual | FY 2024-25<br>Appropriation | FY 2025-26<br>Request | FY 2025-26<br>Recommendation |
|-------------------------------------------------------------------|----------------------|----------------------|-----------------------------|-----------------------|------------------------------|
| <b>(B) Statewide Special Purpose</b>                              |                      |                      |                             |                       |                              |
| <b>(I) Colorado State Employees Assistance Program</b>            |                      |                      |                             |                       |                              |
| Personal Services                                                 | <u>997,829</u>       | <u>1,121,100</u>     | <u>1,330,129</u>            | <u>1,711,350</u>      | <u>1,449,239</u> *           |
| FTE                                                               | 11.3                 | 12.4                 | 14.0                        | 16.8                  | 14.0                         |
| General Fund                                                      | 0                    | 0                    | 0                           | 262,111               | 0                            |
| Cash Funds                                                        | 33,126               | 48,758               | 85,488                      | 87,914                | 87,914                       |
| Reappropriated Funds                                              | 964,703              | 1,072,342            | 1,244,641                   | 1,361,325             | 1,361,325                    |
| Federal Funds                                                     | 0                    | 0                    | 0                           | 0                     | 0                            |
| Operating Expenses                                                | <u>78,567</u>        | <u>85,085</u>        | <u>93,293</u>               | <u>196,322</u>        | <u>93,293</u> *              |
| General Fund                                                      | 0                    | 0                    | 0                           | 103,029               | 0                            |
| Cash Funds                                                        | 123                  | 6,109                | 7,050                       | 7,050                 | 7,050                        |
| Reappropriated Funds                                              | 78,444               | 78,976               | 86,243                      | 86,243                | 86,243                       |
| Federal Funds                                                     | 0                    | 0                    | 0                           | 0                     | 0                            |
| Indirect Cost Assessment                                          | <u>458,981</u>       | <u>521,443</u>       | <u>253,876</u>              | <u>317,094</u>        | <u>317,094</u>               |
| General Fund                                                      | 0                    | 0                    | 0                           | 0                     | 0                            |
| Cash Funds                                                        | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                                              | 458,981              | 521,443              | 253,876                     | 317,094               | 317,094                      |
| Federal Funds                                                     | 0                    | 0                    | 0                           | 0                     | 0                            |
| <b>SUBTOTAL - (I) Colorado State Employees Assistance Program</b> | <b>1,535,377</b>     | <b>1,727,628</b>     | <b>1,677,298</b>            | <b>2,224,766</b>      | <b>1,859,626</b>             |
| FTE                                                               | <u>11.3</u>          | <u>12.4</u>          | <u>14.0</u>                 | <u>16.8</u>           | <u>14.0</u>                  |
| General Fund                                                      | 0                    | 0                    | 0                           | 365,140               | 0                            |
| Cash Funds                                                        | 33,249               | 54,867               | 92,538                      | 94,964                | 94,964                       |
| Reappropriated Funds                                              | 1,502,128            | 1,672,761            | 1,584,760                   | 1,764,662             | 1,764,662                    |
| Federal Funds                                                     | 0                    | 0                    | 0                           | 0                     | 0                            |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                                      | <b>FY 2022-23<br/>Actual</b> | <b>FY 2023-24<br/>Actual</b> | <b>FY 2024-25<br/>Appropriation</b> | <b>FY 2025-26<br/>Request</b> | <b>FY 2025-26<br/>Recommendation</b> |
|------------------------------------------------------|------------------------------|------------------------------|-------------------------------------|-------------------------------|--------------------------------------|
| <b>(II) Office of the State Architect</b>            |                              |                              |                                     |                               |                                      |
| Office of the State Architect                        | <u>924,012</u>               | <u>1,228,416</u>             | <u>1,433,610</u>                    | <u>1,488,956</u>              | <u>2,181,145</u>                     |
| FTE                                                  | 8.0                          | 11.2                         | 12.8                                | 13.0                          | 13.0                                 |
| General Fund                                         | 924,012                      | 1,228,416                    | 1,433,610                           | 1,488,956                     | 2,181,145                            |
| Cash Funds                                           | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Reappropriated Funds                                 | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Federal Funds                                        | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Statewide Planning Services                          | <u>0</u>                     | <u>113,642</u>               | <u>1,000,000</u>                    | <u>7,811</u>                  | <u>7,811</u> *                       |
| General Fund                                         | 0                            | 113,642                      | 1,000,000                           | 7,811                         | 7,811                                |
| Cash Funds                                           | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Reappropriated Funds                                 | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Federal Funds                                        | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| <b>SUBTOTAL - (II) Office of the State Architect</b> | <b>924,012</b>               | <b>1,342,058</b>             | <b>2,433,610</b>                    | <b>1,496,767</b>              | <b>2,188,956</b>                     |
| <i>FTE</i>                                           | <u>8.0</u>                   | <u>11.2</u>                  | <u>12.8</u>                         | <u>13.0</u>                   | <u>13.0</u>                          |
| General Fund                                         | 924,012                      | 1,342,058                    | 2,433,610                           | 1,496,767                     | 2,188,956                            |
| Cash Funds                                           | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Reappropriated Funds                                 | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Federal Funds                                        | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| <b>(III) Colorado Equity Office</b>                  |                              |                              |                                     |                               |                                      |
| Personal services                                    | <u>145,985</u>               | <u>1,208,669</u>             | <u>1,336,925</u>                    | <u>718,169</u>                | <u>718,169</u>                       |
| FTE                                                  | 1.1                          | 6.6                          | 10.0                                | 10.0                          | 10.0                                 |
| General Fund                                         | 145,985                      | 1,208,669                    | 1,336,925                           | 718,169                       | 718,169                              |
| Cash Funds                                           | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Reappropriated Funds                                 | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Federal Funds                                        | 0                            | 0                            | 0                                   | 0                             | 0                                    |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                                | FY 2022-23<br>Actual | FY 2023-24<br>Actual | FY 2024-25<br>Appropriation | FY 2025-26<br>Request | FY 2025-26<br>Recommendation |
|------------------------------------------------|----------------------|----------------------|-----------------------------|-----------------------|------------------------------|
| Operating Expenses                             | <u>200,223</u>       | <u>24,307</u>        | <u>25,650</u>               | <u>13,500</u>         | <u>13,500</u>                |
| General Fund                                   | 200,223              | 24,307               | 25,650                      | 13,500                | 13,500                       |
| Cash Funds                                     | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                           | 0                    | 0                    | 0                           | 0                     | 0                            |
| Federal Funds                                  | 0                    | 0                    | 0                           | 0                     | 0                            |
| <b>SUBTOTAL - (III) Colorado Equity Office</b> | <b>346,208</b>       | <b>1,232,976</b>     | <b>1,362,575</b>            | <b>731,669</b>        | <b>731,669</b>               |
| FTE                                            | <u>1.1</u>           | <u>6.6</u>           | <u>10.0</u>                 | <u>10.0</u>           | <u>10.0</u>                  |
| General Fund                                   | 346,208              | 1,232,976            | 1,362,575                   | 731,669               | 731,669                      |
| Cash Funds                                     | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                           | 0                    | 0                    | 0                           | 0                     | 0                            |
| Federal Funds                                  | 0                    | 0                    | 0                           | 0                     | 0                            |
| <b>(V) Other Statewide Special Purpose</b>     |                      |                      |                             |                       |                              |
| Test Facility Lease                            | <u>119,842</u>       | <u>119,842</u>       | <u>119,842</u>              | <u>119,842</u>        | <u>119,842</u>               |
| General Fund                                   | 119,842              | 119,842              | 119,842                     | 119,842               | 119,842                      |
| Cash Funds                                     | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                           | 0                    | 0                    | 0                           | 0                     | 0                            |
| Federal Funds                                  | 0                    | 0                    | 0                           | 0                     | 0                            |
| Employment Security Contract Payment           | <u>3,558</u>         | <u>16,000</u>        | <u>16,000</u>               | <u>17,199</u>         | <u>17,199</u>                |
| General Fund                                   | 3,558                | 7,264                | 7,264                       | 8,463                 | 8,463                        |
| Cash Funds                                     | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                           | 0                    | 8,736                | 8,736                       | 8,736                 | 8,736                        |
| Federal Funds                                  | 0                    | 0                    | 0                           | 0                     | 0                            |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                                                          | FY 2022-23<br>Actual | FY 2023-24<br>Actual | FY 2024-25<br>Appropriation | FY 2025-26<br>Request | FY 2025-26<br>Recommendation |
|--------------------------------------------------------------------------|----------------------|----------------------|-----------------------------|-----------------------|------------------------------|
| Disability Funding Committee                                             | <u>105,666</u>       | <u>380,076</u>       | 0                           | 0                     | 0                            |
| General Fund                                                             | 0                    | 0                    | 0                           | 0                     | 0                            |
| Cash Funds                                                               | 105,666              | 380,076              | 0                           | 0                     | 0                            |
| Reappropriated Funds                                                     | 0                    | 0                    | 0                           | 0                     | 0                            |
| Federal Funds                                                            | 0                    | 0                    | 0                           | 0                     | 0                            |
| Americans with Disabilities Act Reasonable<br>Accommodation Coordination | <u>1,128</u>         | <u>304,661</u>       | <u>468,555</u>              | <u>470,413</u>        | <u>470,413</u>               |
| FTE                                                                      | 0.0                  | 0.5                  | 1.0                         | 1.0                   | 1.0                          |
| General Fund                                                             | 1,128                | 304,661              | 468,555                     | 470,413               | 470,413                      |
| Cash Funds                                                               | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                                                     | 0                    | 0                    | 0                           | 0                     | 0                            |
| Federal Funds                                                            | 0                    | 0                    | 0                           | 0                     | 0                            |
| Public-Private Collaboration Unit                                        | <u>266,732</u>       | <u>259,481</u>       | <u>299,858</u>              | <u>316,153</u>        | <u>316,153</u>               |
| FTE                                                                      | 1.5                  | 2.7                  | 3.0                         | 3.0                   | 3.0                          |
| General Fund                                                             | 0                    | 0                    | 0                           | 0                     | 0                            |
| Cash Funds                                                               | 266,732              | 259,481              | 299,858                     | 316,153               | 316,153                      |
| Reappropriated Funds                                                     | 0                    | 0                    | 0                           | 0                     | 0                            |
| Federal Funds                                                            | 0                    | 0                    | 0                           | 0                     | 0                            |
| State Procurement Equity Program                                         | <u>42,422</u>        | <u>468,253</u>       | <u>849,992</u>              | <u>855,175</u>        | <u>605,175</u>               |
| FTE                                                                      | 0.2                  | 3.6                  | 5.0                         | 5.0                   | 5.0                          |
| General Fund                                                             | 42,422               | 468,253              | 849,992                     | 855,175               | 605,175                      |
| Cash Funds                                                               | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                                                     | 0                    | 0                    | 0                           | 0                     | 0                            |
| Federal Funds                                                            | 0                    | 0                    | 0                           | 0                     | 0                            |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                                       | FY 2022-23<br>Actual | FY 2023-24<br>Actual | FY 2024-25<br>Appropriation | FY 2025-26<br>Request | FY 2025-26<br>Recommendation |
|-------------------------------------------------------|----------------------|----------------------|-----------------------------|-----------------------|------------------------------|
| State Sustainability Office                           | 0                    | 0                    | 0                           | 400,000               | 400,000                      |
| FTE                                                   | 0.0                  | 0.0                  | 0.0                         | 0.0                   | 0.0                          |
| General Fund                                          | 0                    | 0                    | 0                           | 0                     | 0                            |
| Cash Funds                                            | 0                    | 0                    | 0                           | 400,000               | 400,000                      |
| Reappropriated Funds                                  | 0                    | 0                    | 0                           | 0                     | 0                            |
| Federal Funds                                         | 0                    | 0                    | 0                           | 0                     | 0                            |
| <b>SUBTOTAL - (V) Other Statewide Special Purpose</b> | 539,348              | 1,548,313            | 1,754,247                   | 2,178,782             | 1,928,782                    |
| FTE                                                   | 1.7                  | 6.8                  | 9.0                         | 9.0                   | 9.0                          |
| General Fund                                          | 166,950              | 900,020              | 1,445,653                   | 1,453,893             | 1,203,893                    |
| Cash Funds                                            | 372,398              | 639,557              | 299,858                     | 716,153               | 716,153                      |
| Reappropriated Funds                                  | 0                    | 8,736                | 8,736                       | 8,736                 | 8,736                        |
| Federal Funds                                         | 0                    | 0                    | 0                           | 0                     | 0                            |
| <b>SUBTOTAL - (B) Statewide Special Purpose</b>       | 3,344,945            | 5,850,975            | 7,227,730                   | 6,631,984             | 6,709,033                    |
| FTE                                                   | 22.1                 | 37.0                 | 45.8                        | 48.8                  | 46.0                         |
| General Fund                                          | 1,437,170            | 3,475,054            | 5,241,838                   | 4,047,469             | 4,124,518                    |
| Cash Funds                                            | 405,647              | 694,424              | 392,396                     | 811,117               | 811,117                      |
| Reappropriated Funds                                  | 1,502,128            | 1,681,497            | 1,593,496                   | 1,773,398             | 1,773,398                    |
| Federal Funds                                         | 0                    | 0                    | 0                           | 0                     | 0                            |
| <b>TOTAL - (1) Executive Director's Office</b>        | 28,327,429           | 36,779,044           | 48,231,468                  | 47,364,850            | 46,284,831                   |
| FTE                                                   | 39.4                 | 53.3                 | 66.1                        | 69.4                  | 66.6                         |
| General Fund                                          | 11,096,986           | 15,088,641           | 24,003,275                  | 21,886,803            | 20,826,693                   |
| Cash Funds                                            | 1,685,339            | 3,276,422            | 3,389,349                   | 2,899,447             | 3,276,810                    |
| Reappropriated Funds                                  | 15,545,104           | 18,413,981           | 20,838,844                  | 22,578,600            | 22,181,328                   |
| Federal Funds                                         | 0                    | 0                    | 0                           | 0                     | 0                            |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|  | FY 2022-23<br>Actual | FY 2023-24<br>Actual | FY 2024-25<br>Appropriation | FY 2025-26<br>Request | FY 2025-26<br>Recommendation |
|--|----------------------|----------------------|-----------------------------|-----------------------|------------------------------|
|--|----------------------|----------------------|-----------------------------|-----------------------|------------------------------|

**(2) DIVISION OF HUMAN RESOURCES**

her agencies.

**(A) Human Resource Services**

**(I) State Agency Services**

|                                            |                  |                  |                  |                  |                  |
|--------------------------------------------|------------------|------------------|------------------|------------------|------------------|
| Personal Services                          | <u>1,875,047</u> | <u>2,181,135</u> | <u>2,809,432</u> | <u>2,982,822</u> | <u>2,982,822</u> |
| FTE                                        | 19.0             | 22.6             | 28.2             | 29.7             | 29.7             |
| General Fund                               | 1,682,739        | 1,990,852        | 2,809,432        | 2,982,822        | 2,982,822        |
| Cash Funds                                 | 192,308          | 190,283          | 0                | 0                | 0                |
| Reappropriated Funds                       | 0                | 0                | 0                | 0                | 0                |
| Federal Funds                              | 0                | 0                | 0                | 0                | 0                |
| Operating Expenses                         | <u>87,487</u>    | <u>73,962</u>    | <u>104,597</u>   | <u>104,597</u>   | <u>104,597</u>   |
| General Fund                               | 87,487           | 73,962           | 104,597          | 104,597          | 104,597          |
| Cash Funds                                 | 0                | 0                | 0                | 0                | 0                |
| Reappropriated Funds                       | 0                | 0                | 0                | 0                | 0                |
| Federal Funds                              | 0                | 0                | 0                | 0                | 0                |
| Total Compensation and Employee Engagement |                  |                  |                  |                  |                  |
| Surveys                                    | <u>39,595</u>    | <u>300,000</u>   | <u>300,000</u>   | <u>425,000</u>   | <u>425,000</u>   |
| General Fund                               | 39,595           | 300,000          | 300,000          | 425,000          | 425,000          |
| Cash Funds                                 | 0                | 0                | 0                | 0                | 0                |
| Reappropriated Funds                       | 0                | 0                | 0                | 0                | 0                |
| Federal Funds                              | 0                | 0                | 0                | 0                | 0                |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                             | FY 2022-23<br>Actual | FY 2023-24<br>Actual | FY 2024-25<br>Appropriation | FY 2025-26<br>Request | FY 2025-26<br>Recommendation |
|---------------------------------------------|----------------------|----------------------|-----------------------------|-----------------------|------------------------------|
| State Employee Tuition Reimbursement        | <u>57,696</u>        | <u>285,088</u>       | <u>500,000</u>              | <u>950,000</u>        | <u>300,000</u> *             |
| General Fund                                | 57,696               | 285,088              | 500,000                     | 950,000               | 300,000                      |
| Cash Funds                                  | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                        | 0                    | 0                    | 0                           | 0                     | 0                            |
| Federal Funds                               | 0                    | 0                    | 0                           | 0                     | 0                            |
| State Employee Professional Development     | <u>0</u>             | <u>5,427,683</u>     | <u>0</u>                    | <u>0</u>              | <u>0</u>                     |
| FTE                                         | 0.0                  | 0.0                  | 0.0                         | 0.0                   | 0.0                          |
| General Fund                                | 0                    | 5,427,683            | 0                           | 0                     | 0                            |
| Cash Funds                                  | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                        | 0                    | 0                    | 0                           | 0                     | 0                            |
| Federal Funds                               | 0                    | 0                    | 0                           | 0                     | 0                            |
| <b>SUBTOTAL - (I) State Agency Services</b> | <b>2,059,825</b>     | <b>8,267,868</b>     | <b>3,714,029</b>            | <b>4,462,419</b>      | <b>3,812,419</b>             |
| <b>FTE</b>                                  | <b><u>19.0</u></b>   | <b><u>22.6</u></b>   | <b><u>28.2</u></b>          | <b><u>29.7</u></b>    | <b><u>29.7</u></b>           |
| General Fund                                | 1,867,517            | 8,077,585            | 3,714,029                   | 4,462,419             | 3,812,419                    |
| Cash Funds                                  | 192,308              | 190,283              | 0                           | 0                     | 0                            |
| Reappropriated Funds                        | 0                    | 0                    | 0                           | 0                     | 0                            |
| Federal Funds                               | 0                    | 0                    | 0                           | 0                     | 0                            |
| <b>(II) Training Services</b>               |                      |                      |                             |                       |                              |
| Training Services                           | <u>204,990</u>       | <u>366,148</u>       | <u>559,931</u>              | <u>675,109</u>        | <u>675,109</u>               |
| FTE                                         | 2.5                  | 3.2                  | 5.3                         | 6.3                   | 6.3                          |
| General Fund                                | 204,990              | 366,148              | 559,931                     | 675,109               | 675,109                      |
| Cash Funds                                  | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                        | 0                    | 0                    | 0                           | 0                     | 0                            |
| Federal Funds                               | 0                    | 0                    | 0                           | 0                     | 0                            |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                               | FY 2022-23<br>Actual | FY 2023-24<br>Actual | FY 2024-25<br>Appropriation | FY 2025-26<br>Request | FY 2025-26<br>Recommendation |
|-----------------------------------------------|----------------------|----------------------|-----------------------------|-----------------------|------------------------------|
| Indirect Cost Assessment                      | <u>71,926</u>        | <u>145,630</u>       | 0                           | 0                     | 0                            |
| General Fund                                  | 71,926               | 145,630              | 0                           | 0                     | 0                            |
| Cash Funds                                    | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                          | 0                    | 0                    | 0                           | 0                     | 0                            |
| Federal Funds                                 | 0                    | 0                    | 0                           | 0                     | 0                            |
| <b>SUBTOTAL - (II) Training Services</b>      | 276,916              | 511,778              | 559,931                     | 675,109               | 675,109                      |
| FTE                                           | <u>2.5</u>           | <u>3.2</u>           | <u>5.3</u>                  | <u>6.3</u>            | <u>6.3</u>                   |
| General Fund                                  | 276,916              | 511,778              | 559,931                     | 675,109               | 675,109                      |
| Cash Funds                                    | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                          | 0                    | 0                    | 0                           | 0                     | 0                            |
| Federal Funds                                 | 0                    | 0                    | 0                           | 0                     | 0                            |
| <b>SUBTOTAL - (A) Human Resource Services</b> | 2,336,741            | 8,779,646            | 4,273,960                   | 5,137,528             | 4,487,528                    |
| FTE                                           | <u>21.5</u>          | <u>25.8</u>          | <u>33.5</u>                 | <u>36.0</u>           | <u>36.0</u>                  |
| General Fund                                  | 2,144,433            | 8,589,363            | 4,273,960                   | 5,137,528             | 4,487,528                    |
| Cash Funds                                    | 192,308              | 190,283              | 0                           | 0                     | 0                            |
| Reappropriated Funds                          | 0                    | 0                    | 0                           | 0                     | 0                            |
| Federal Funds                                 | 0                    | 0                    | 0                           | 0                     | 0                            |
| <b>(F) Labor Relations Services</b>           |                      |                      |                             |                       |                              |
| Personal Services                             | <u>821,232</u>       | <u>2,620,041</u>     | <u>3,607,649</u>            | <u>2,002,969</u>      | <u>2,002,969</u> *           |
| FTE                                           | 8.1                  | 19.0                 | 47.2                        | 20.0                  | 20.0                         |
| General Fund                                  | 821,232              | 2,620,041            | 3,607,649                   | 2,002,969             | 2,002,969                    |
| Cash Funds                                    | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                          | 0                    | 0                    | 0                           | 0                     | 0                            |
| Federal Funds                                 | 0                    | 0                    | 0                           | 0                     | 0                            |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                                | FY 2022-23<br>Actual | FY 2023-24<br>Actual | FY 2024-25<br>Appropriation | FY 2025-26<br>Request | FY 2025-26<br>Recommendation |
|------------------------------------------------|----------------------|----------------------|-----------------------------|-----------------------|------------------------------|
| Operating Expenses                             | <u>129,209</u>       | <u>349,469</u>       | <u>163,720</u>              | <u>126,385</u>        | <u>126,385</u> *             |
| General Fund                                   | 129,209              | 349,469              | 163,720                     | 126,385               | 126,385                      |
| Cash Funds                                     | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                           | 0                    | 0                    | 0                           | 0                     | 0                            |
| Federal Funds                                  | 0                    | 0                    | 0                           | 0                     | 0                            |
| Union Stewards                                 | <u>119,779</u>       | <u>196,369</u>       | <u>500,000</u>              | <u>50,000</u>         | <u>50,000</u> *              |
| General Fund                                   | 119,779              | 196,369              | 500,000                     | 50,000                | 50,000                       |
| Cash Funds                                     | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                           | 0                    | 0                    | 0                           | 0                     | 0                            |
| Federal Funds                                  | 0                    | 0                    | 0                           | 0                     | 0                            |
| <b>SUBTOTAL - (F) Labor Relations Services</b> | <b>1,070,220</b>     | <b>3,165,879</b>     | <b>4,271,369</b>            | <b>2,179,354</b>      | <b>2,179,354</b>             |
| FTE                                            | <u>8.1</u>           | <u>19.0</u>          | <u>47.2</u>                 | <u>20.0</u>           | <u>20.0</u>                  |
| General Fund                                   | 1,070,220            | 3,165,879            | 4,271,369                   | 2,179,354             | 2,179,354                    |
| Cash Funds                                     | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                           | 0                    | 0                    | 0                           | 0                     | 0                            |
| Federal Funds                                  | 0                    | 0                    | 0                           | 0                     | 0                            |

**(B) Employee Benefits Services**

|                      |                |                |                  |                  |                  |
|----------------------|----------------|----------------|------------------|------------------|------------------|
| Personal Services    | <u>933,342</u> | <u>860,632</u> | <u>1,035,803</u> | <u>1,081,150</u> | <u>1,081,150</u> |
| FTE                  | 10.9           | 9.9            | 12.0             | 12.0             | 12.0             |
| General Fund         | 0              | 0              | 0                | 0                | 0                |
| Cash Funds           | 933,342        | 860,632        | 1,035,803        | 1,081,150        | 1,081,150        |
| Reappropriated Funds | 0              | 0              | 0                | 0                | 0                |
| Federal Funds        | 0              | 0              | 0                | 0                | 0                |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                              | <b>FY 2022-23<br/>Actual</b> | <b>FY 2023-24<br/>Actual</b> | <b>FY 2024-25<br/>Appropriation</b> | <b>FY 2025-26<br/>Request</b> | <b>FY 2025-26<br/>Recommendation</b> |
|----------------------------------------------|------------------------------|------------------------------|-------------------------------------|-------------------------------|--------------------------------------|
| Operating Expenses                           | <u>796,501</u>               | <u>32,690</u>                | <u>58,093</u>                       | <u>58,093</u>                 | <u>58,093</u>                        |
| General Fund                                 | 750,000                      | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                                   | 46,501                       | 32,690                       | 58,093                              | 58,093                        | 58,093                               |
| Reappropriated Funds                         | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Federal Funds                                | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Utilization Review                           | <u>24,983</u>                | <u>24,988</u>                | <u>25,000</u>                       | <u>25,000</u>                 | <u>25,000</u>                        |
| General Fund                                 | 24,983                       | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                                   | 0                            | 24,988                       | 25,000                              | 25,000                        | 25,000                               |
| Reappropriated Funds                         | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Federal Funds                                | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| H.B. 07-1335 Supplemental State Contribution |                              |                              |                                     |                               |                                      |
| Fund                                         | <u>1,102,001</u>             | <u>1,564,675</u>             | <u>1,848,255</u>                    | <u>1,848,255</u>              | <u>1,848,255</u>                     |
| General Fund                                 | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                                   | 1,102,001                    | 1,564,675                    | 1,848,255                           | 1,848,255                     | 1,848,255                            |
| Reappropriated Funds                         | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Federal Funds                                | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Indirect Cost Assessment                     | <u>260,506</u>               | <u>295,782</u>               | <u>422,811</u>                      | <u>275,776</u>                | <u>275,776</u>                       |
| General Fund                                 | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                                   | 260,506                      | 295,782                      | 422,811                             | 275,776                       | 275,776                              |
| Reappropriated Funds                         | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Federal Funds                                | 0                            | 0                            | 0                                   | 0                             | 0                                    |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                                  | FY 2022-23<br>Actual | FY 2023-24<br>Actual | FY 2024-25<br>Appropriation | FY 2025-26<br>Request | FY 2025-26<br>Recommendation |
|--------------------------------------------------|----------------------|----------------------|-----------------------------|-----------------------|------------------------------|
| <b>SUBTOTAL - (B) Employee Benefits Services</b> | 3,117,333            | 2,778,767            | 3,389,962                   | 3,288,274             | 3,288,274                    |
| <i>FTE</i>                                       | <u>10.9</u>          | <u>9.9</u>           | <u>12.0</u>                 | <u>12.0</u>           | <u>12.0</u>                  |
| General Fund                                     | 774,983              | 0                    | 0                           | 0                     | 0                            |
| Cash Funds                                       | 2,342,350            | 2,778,767            | 3,389,962                   | 3,288,274             | 3,288,274                    |
| Reappropriated Funds                             | 0                    | 0                    | 0                           | 0                     | 0                            |
| Federal Funds                                    | 0                    | 0                    | 0                           | 0                     | 0                            |

**(C) Risk Management Services**

|                               |                |                |                  |                  |                  |
|-------------------------------|----------------|----------------|------------------|------------------|------------------|
| Personal Services             | <u>792,603</u> | <u>789,813</u> | <u>1,024,467</u> | <u>1,099,512</u> | <u>1,099,512</u> |
| <i>FTE</i>                    | <u>9.1</u>     | <u>8.4</u>     | <u>12.5</u>      | <u>12.5</u>      | <u>12.5</u>      |
| General Fund                  | 0              | 0              | 6,414            | 0                | 0                |
| Cash Funds                    | 0              | 0              | 0                | 0                | 0                |
| Reappropriated Funds          | 792,603        | 789,813        | 1,018,053        | 1,099,512        | 1,099,512        |
| Federal Funds                 | 0              | 0              | 0                | 0                | 0                |
| Operating Expenses            | <u>55,825</u>  | <u>63,602</u>  | <u>65,018</u>    | <u>65,018</u>    | <u>65,018</u>    |
| General Fund                  | 0              | 0              | 0                | 0                | 0                |
| Cash Funds                    | 0              | 0              | 0                | 0                | 0                |
| Reappropriated Funds          | 55,825         | 63,602         | 65,018           | 65,018           | 65,018           |
| Federal Funds                 | 0              | 0              | 0                | 0                | 0                |
| Actuarial and Broker Services | <u>228,900</u> | <u>243,900</u> | <u>402,627</u>   | <u>414,706</u>   | <u>414,706</u>   |
| General Fund                  | 0              | 0              | 0                | 0                | 0                |
| Cash Funds                    | 0              | 0              | 0                | 0                | 0                |
| Reappropriated Funds          | 228,900        | 243,900        | 402,627          | 414,706          | 414,706          |
| Federal Funds                 | 0              | 0              | 0                | 0                | 0                |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                    | <b>FY 2022-23<br/>Actual</b> | <b>FY 2023-24<br/>Actual</b> | <b>FY 2024-25<br/>Appropriation</b> | <b>FY 2025-26<br/>Request</b> | <b>FY 2025-26<br/>Recommendation</b> |
|------------------------------------|------------------------------|------------------------------|-------------------------------------|-------------------------------|--------------------------------------|
| Risk Management Information System | <u>193,300</u>               | <u>193,300</u>               | <u>223,819</u>                      | <u>230,533</u>                | <u>230,533</u>                       |
| General Fund                       | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                         | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Reappropriated Funds               | 193,300                      | 193,300                      | 223,819                             | 230,533                       | 230,533                              |
| Federal Funds                      | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Indirect Cost Assessment           | <u>277,930</u>               | <u>282,494</u>               | <u>365,942</u>                      | <u>209,723</u>                | <u>209,723</u>                       |
| General Fund                       | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                         | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Reappropriated Funds               | 277,930                      | 282,494                      | 365,942                             | 209,723                       | 209,723                              |
| Federal Funds                      | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Liability Claims                   | <u>15,999,028</u>            | <u>34,996,671</u>            | <u>9,559,668</u>                    | <u>12,678,152</u>             | <u>12,678,152</u>                    |
| General Fund                       | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                         | 0                            | 0                            | 0                                   | 0                             | 301,233                              |
| Reappropriated Funds               | 15,999,028                   | 34,996,671                   | 9,559,668                           | 12,678,152                    | 12,376,919                           |
| Federal Funds                      | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Liability Excess Policy            | <u>2,934,918</u>             | <u>103,000</u>               | <u>5,405,081</u>                    | <u>0</u>                      | <u>0</u>                             |
| General Fund                       | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                         | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Reappropriated Funds               | 2,934,918                    | 103,000                      | 5,405,081                           | 0                             | 0                                    |
| Federal Funds                      | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Liability Legal Services           | <u>7,063,459</u>             | <u>6,040,506</u>             | <u>8,710,882</u>                    | <u>8,662,436</u>              | <u>8,662,436</u>                     |
| General Fund                       | 320,416                      | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                         | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Reappropriated Funds               | 6,743,043                    | 6,040,506                    | 8,710,882                           | 8,662,436                     | 8,662,436                            |
| Federal Funds                      | 0                            | 0                            | 0                                   | 0                             | 0                                    |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                                 | <b>FY 2022-23<br/>Actual</b> | <b>FY 2023-24<br/>Actual</b> | <b>FY 2024-25<br/>Appropriation</b> | <b>FY 2025-26<br/>Request</b> | <b>FY 2025-26<br/>Recommendation</b> |
|-------------------------------------------------|------------------------------|------------------------------|-------------------------------------|-------------------------------|--------------------------------------|
| Property Policies                               | <u>11,421,613</u>            | <u>15,548,051</u>            | <u>13,241,581</u>                   | <u>19,856,591</u>             | <u>19,856,591</u> *                  |
| General Fund                                    | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                                      | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Reappropriated Funds                            | 11,421,613                   | 15,548,051                   | 13,241,581                          | 19,856,591                    | 19,856,591                           |
| Federal Funds                                   | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Property Deductibles and Payouts                | <u>8,022,025</u>             | <u>13,754,997</u>            | <u>13,100,000</u>                   | <u>11,201,707</u>             | <u>21,790,649</u>                    |
| General Fund                                    | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                                      | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Reappropriated Funds                            | 8,022,025                    | 13,754,997                   | 13,100,000                          | 11,201,707                    | 21,790,649                           |
| Federal Funds                                   | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Workers' Compensation Claims                    | <u>30,736,898</u>            | <u>29,718,862</u>            | <u>30,156,210</u>                   | <u>30,857,640</u>             | <u>30,222,640</u>                    |
| General Fund                                    | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                                      | 0                            | 0                            | 0                                   | 0                             | 2,654,695                            |
| Reappropriated Funds                            | 30,736,898                   | 29,718,862                   | 30,156,210                          | 30,857,640                    | 27,567,945                           |
| Federal Funds                                   | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Workers' Compensation TPA Fees and Loss Control | <u>1,052,138</u>             | <u>2,053,692</u>             | <u>1,850,000</u>                    | <u>1,850,000</u>              | <u>1,850,000</u>                     |
| General Fund                                    | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                                      | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Reappropriated Funds                            | 1,052,138                    | 2,053,692                    | 1,850,000                           | 1,850,000                     | 1,850,000                            |
| Federal Funds                                   | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Workers' Compensation Excess Policy             | <u>962,877</u>               | <u>1,293,869</u>             | <u>991,636</u>                      | <u>992,637</u>                | <u>1,562,367</u>                     |
| General Fund                                    | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                                      | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Reappropriated Funds                            | 962,877                      | 1,293,869                    | 991,636                             | 992,637                       | 1,562,367                            |
| Federal Funds                                   | 0                            | 0                            | 0                                   | 0                             | 0                                    |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                                | <b>FY 2022-23<br/>Actual</b> | <b>FY 2023-24<br/>Actual</b> | <b>FY 2024-25<br/>Appropriation</b> | <b>FY 2025-26<br/>Request</b> | <b>FY 2025-26<br/>Recommendation</b> |
|------------------------------------------------|------------------------------|------------------------------|-------------------------------------|-------------------------------|--------------------------------------|
| Workers' Compensation Legal Services           | <u>1,582,974</u>             | <u>1,423,075</u>             | <u>2,019,767</u>                    | <u>1,929,105</u>              | <u>1,929,105</u>                     |
| General Fund                                   | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                                     | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Reappropriated Funds                           | 1,582,974                    | 1,423,075                    | 2,019,767                           | 1,929,105                     | 1,929,105                            |
| Federal Funds                                  | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| <b>SUBTOTAL - (C) Risk Management Services</b> | <b>81,324,488</b>            | <b>106,505,832</b>           | <b>87,116,698</b>                   | <b>90,047,760</b>             | <b>100,571,432</b>                   |
| <i>FTE</i>                                     | <u>9.1</u>                   | <u>8.4</u>                   | <u>12.5</u>                         | <u>12.5</u>                   | <u>12.5</u>                          |
| General Fund                                   | 320,416                      | 0                            | 6,414                               | 0                             | 0                                    |
| Cash Funds                                     | 0                            | 0                            | 0                                   | 0                             | 2,955,928                            |
| Reappropriated Funds                           | 81,004,072                   | 106,505,832                  | 87,110,284                          | 90,047,760                    | 97,615,504                           |
| Federal Funds                                  | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| <b>TOTAL - (2) Division of Human Resources</b> | <b>87,848,782</b>            | <b>121,230,124</b>           | <b>99,051,989</b>                   | <b>100,652,916</b>            | <b>110,526,588</b>                   |
| <i>FTE</i>                                     | <u>49.6</u>                  | <u>63.1</u>                  | <u>105.2</u>                        | <u>80.5</u>                   | <u>80.5</u>                          |
| General Fund                                   | 4,310,052                    | 11,755,242                   | 8,551,743                           | 7,316,882                     | 6,666,882                            |
| Cash Funds                                     | 2,534,658                    | 2,969,050                    | 3,389,962                           | 3,288,274                     | 6,244,202                            |
| Reappropriated Funds                           | 81,004,072                   | 106,505,832                  | 87,110,284                          | 90,047,760                    | 97,615,504                           |
| Federal Funds                                  | 0                            | 0                            | 0                                   | 0                             | 0                                    |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                          | FY 2022-23<br>Actual | FY 2023-24<br>Actual | FY 2024-25<br>Appropriation | FY 2025-26<br>Request | FY 2025-26<br>Recommendation |
|------------------------------------------|----------------------|----------------------|-----------------------------|-----------------------|------------------------------|
| <b>(3) STATE PERSONNEL BOARD</b>         |                      |                      |                             |                       |                              |
| <b>(A) Personnel Board</b>               |                      |                      |                             |                       |                              |
| Personal Services                        | <u>533,324</u>       | <u>548,950</u>       | <u>635,336</u>              | <u>664,571</u>        | <u>664,571</u>               |
| FTE                                      | 4.5                  | 4.5                  | 5.1                         | 5.1                   | 5.1                          |
| General Fund                             | 533,324              | 548,950              | 635,336                     | 664,571               | 664,571                      |
| Cash Funds                               | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                     | 0                    | 0                    | 0                           | 0                     | 0                            |
| Federal Funds                            | 0                    | 0                    | 0                           | 0                     | 0                            |
| Operating Expenses                       | <u>20,095</u>        | <u>23,006</u>        | <u>23,374</u>               | <u>23,374</u>         | <u>23,374</u>                |
| General Fund                             | 20,095               | 23,006               | 23,374                      | 23,374                | 23,374                       |
| Cash Funds                               | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                     | 0                    | 0                    | 0                           | 0                     | 0                            |
| Federal Funds                            | 0                    | 0                    | 0                           | 0                     | 0                            |
| Legal Services                           | <u>61,632</u>        | <u>76,547</u>        | <u>37,977</u>               | <u>2,116</u>          | <u>2,116</u>                 |
| General Fund                             | 61,632               | 76,547               | 37,977                      | 2,116                 | 2,116                        |
| Cash Funds                               | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                     | 0                    | 0                    | 0                           | 0                     | 0                            |
| Federal Funds                            | 0                    | 0                    | 0                           | 0                     | 0                            |
| <b>TOTAL - (3) State Personnel Board</b> | 615,051              | 648,503              | 696,687                     | 690,061               | 690,061                      |
| <b>FTE</b>                               | <u>4.5</u>           | <u>4.5</u>           | <u>5.1</u>                  | <u>5.1</u>            | <u>5.1</u>                   |
| General Fund                             | 615,051              | 648,503              | 696,687                     | 690,061               | 690,061                      |
| Cash Funds                               | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                     | 0                    | 0                    | 0                           | 0                     | 0                            |
| Federal Funds                            | 0                    | 0                    | 0                           | 0                     | 0                            |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                         | FY 2022-23<br>Actual | FY 2023-24<br>Actual | FY 2024-25<br>Appropriation | FY 2025-26<br>Request | FY 2025-26<br>Recommendation |
|-----------------------------------------|----------------------|----------------------|-----------------------------|-----------------------|------------------------------|
| <b>(4) DIVISION OF CENTRAL SERVICES</b> |                      |                      |                             |                       |                              |
| <b>(A) Administration</b>               |                      |                      |                             |                       |                              |
| Personal Services                       | <u>519,804</u>       | <u>526,983</u>       | <u>590,655</u>              | <u>657,349</u>        | <u>657,349</u>               |
| FTE                                     | 5.3                  | 5.3                  | 5.2                         | 5.2                   | 5.2                          |
| General Fund                            | 0                    | 0                    | 0                           | 0                     | 0                            |
| Cash Funds                              | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                    | 519,804              | 526,983              | 590,655                     | 657,349               | 657,349                      |
| Federal Funds                           | 0                    | 0                    | 0                           | 0                     | 0                            |
| Operating Expenses                      | <u>13,588</u>        | <u>14,503</u>        | <u>27,690</u>               | <u>27,690</u>         | <u>27,690</u>                |
| General Fund                            | 0                    | 0                    | 0                           | 0                     | 0                            |
| Cash Funds                              | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                    | 13,588               | 14,503               | 27,690                      | 27,690                | 27,690                       |
| Federal Funds                           | 0                    | 0                    | 0                           | 0                     | 0                            |
| Indirect Cost Assessment                | <u>15,364</u>        | <u>12,645</u>        | <u>14,492</u>               | <u>16,498</u>         | <u>16,498</u>                |
| General Fund                            | 0                    | 0                    | 0                           | 0                     | 0                            |
| Cash Funds                              | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                    | 15,364               | 12,645               | 14,492                      | 16,498                | 16,498                       |
| Federal Funds                           | 0                    | 0                    | 0                           | 0                     | 0                            |
| <b>SUBTOTAL - (A) Administration</b>    | <b>548,756</b>       | <b>554,131</b>       | <b>632,837</b>              | <b>701,537</b>        | <b>701,537</b>               |
| FTE                                     | <u>5.3</u>           | <u>5.3</u>           | <u>5.2</u>                  | <u>5.2</u>            | <u>5.2</u>                   |
| General Fund                            | 0                    | 0                    | 0                           | 0                     | 0                            |
| Cash Funds                              | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                    | 548,756              | 554,131              | 632,837                     | 701,537               | 701,537                      |
| Federal Funds                           | 0                    | 0                    | 0                           | 0                     | 0                            |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                          | FY 2022-23<br>Actual | FY 2023-24<br>Actual | FY 2024-25<br>Appropriation | FY 2025-26<br>Request | FY 2025-26<br>Recommendation |
|------------------------------------------|----------------------|----------------------|-----------------------------|-----------------------|------------------------------|
| <b>(B) Integrated Document Solutions</b> |                      |                      |                             |                       |                              |
| Personal Services                        | <u>7,171,000</u>     | <u>6,606,073</u>     | <u>7,944,686</u>            | <u>8,347,866</u>      | <u>8,347,866</u>             |
| FTE                                      | 90.0                 | 89.2                 | 102.6                       | 102.6                 | 102.6                        |
| General Fund                             | 0                    | 0                    | 0                           | 0                     | 0                            |
| Cash Funds                               | 141,615              | 141,615              | 141,615                     | 141,615               | 141,615                      |
| Reappropriated Funds                     | 7,029,385            | 6,464,458            | 7,803,071                   | 8,206,251             | 8,206,251                    |
| Federal Funds                            | 0                    | 0                    | 0                           | 0                     | 0                            |
| Operating Expenses                       | <u>24,809,659</u>    | <u>22,522,697</u>    | <u>22,770,880</u>           | <u>22,759,607</u>     | <u>22,759,607</u>            |
| General Fund                             | 0                    | 0                    | 0                           | 0                     | 0                            |
| Cash Funds                               | 980,537              | 980,537              | 980,537                     | 980,537               | 980,537                      |
| Reappropriated Funds                     | 23,829,122           | 21,542,160           | 21,790,343                  | 21,779,070            | 21,779,070                   |
| Federal Funds                            | 0                    | 0                    | 0                           | 0                     | 0                            |
| Address Confidentiality Program          | <u>544,960</u>       | <u>562,083</u>       | <u>739,029</u>              | <u>1,243,583</u>      | <u>962,092</u> *             |
| FTE                                      | 5.2                  | 5.2                  | 7.0                         | 10.3                  | 7.0                          |
| General Fund                             | 403,288              | 448,423              | 597,355                     | 1,101,909             | 820,418                      |
| Cash Funds                               | 141,672              | 113,660              | 141,674                     | 141,674               | 141,674                      |
| Reappropriated Funds                     | 0                    | 0                    | 0                           | 0                     | 0                            |
| Federal Funds                            | 0                    | 0                    | 0                           | 0                     | 0                            |
| Indirect Cost Assessment                 | <u>460,955</u>       | <u>416,993</u>       | <u>453,776</u>              | <u>585,653</u>        | <u>585,653</u>               |
| General Fund                             | 0                    | 0                    | 0                           | 0                     | 0                            |
| Cash Funds                               | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                     | 460,955              | 416,993              | 453,776                     | 585,653               | 585,653                      |
| Federal Funds                            | 0                    | 0                    | 0                           | 0                     | 0                            |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                | <b>FY 2022-23<br/>Actual</b> | <b>FY 2023-24<br/>Actual</b> | <b>FY 2024-25<br/>Appropriation</b> | <b>FY 2025-26<br/>Request</b> | <b>FY 2025-26<br/>Recommendation</b> |
|--------------------------------|------------------------------|------------------------------|-------------------------------------|-------------------------------|--------------------------------------|
| Commercial Print Payments      | <u>1,510,142</u>             | <u>1,668,014</u>             | <u>1,733,260</u>                    | <u>1,733,260</u>              | <u>1,733,260</u>                     |
| FTE                            | 0.0                          | 0.0                          | 0.0                                 | 0.0                           | 0.0                                  |
| General Fund                   | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                     | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Reappropriated Funds           | 1,510,142                    | 1,668,014                    | 1,733,260                           | 1,733,260                     | 1,733,260                            |
| Federal Funds                  | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Print Equipment Lease Purchase | <u>240,000</u>               | <u>269,320</u>               | <u>547,243</u>                      | <u>547,243</u>                | <u>547,243</u>                       |
| General Fund                   | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                     | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Reappropriated Funds           | 240,000                      | 269,320                      | 547,243                             | 547,243                       | 547,243                              |
| Federal Funds                  | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Scan Equipment Lease Purchase  | <u>42,499</u>                | <u>84,999</u>                | <u>151,776</u>                      | <u>151,776</u>                | <u>151,776</u>                       |
| General Fund                   | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                     | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Reappropriated Funds           | 42,499                       | 84,999                       | 151,776                             | 151,776                       | 151,776                              |
| Federal Funds                  | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Utilities                      | <u>68,657</u>                | <u>69,000</u>                | <u>69,000</u>                       | <u>69,000</u>                 | <u>69,000</u>                        |
| General Fund                   | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                     | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Reappropriated Funds           | 68,657                       | 69,000                       | 69,000                              | 69,000                        | 69,000                               |
| Federal Funds                  | 0                            | 0                            | 0                                   | 0                             | 0                                    |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                                     | FY 2022-23<br>Actual | FY 2023-24<br>Actual | FY 2024-25<br>Appropriation | FY 2025-26<br>Request | FY 2025-26<br>Recommendation |
|-----------------------------------------------------|----------------------|----------------------|-----------------------------|-----------------------|------------------------------|
| <b>SUBTOTAL - (B) Integrated Document Solutions</b> | 34,847,872           | 32,199,179           | 34,409,650                  | 35,437,988            | 35,156,497                   |
| <i>FTE</i>                                          | <u>95.2</u>          | <u>94.4</u>          | <u>109.6</u>                | <u>112.9</u>          | <u>109.6</u>                 |
| General Fund                                        | 403,288              | 448,423              | 597,355                     | 1,101,909             | 820,418                      |
| Cash Funds                                          | 1,263,824            | 1,235,812            | 1,263,826                   | 1,263,826             | 1,263,826                    |
| Reappropriated Funds                                | 33,180,760           | 30,514,944           | 32,548,469                  | 33,072,253            | 33,072,253                   |
| Federal Funds                                       | 0                    | 0                    | 0                           | 0                     | 0                            |
| <b>(C) Colorado State Archives</b>                  |                      |                      |                             |                       |                              |
| Personal Services                                   | <u>699,500</u>       | <u>695,539</u>       | <u>822,648</u>              | <u>922,642</u>        | <u>869,744</u> *             |
| <i>FTE</i>                                          | <u>10.0</u>          | <u>10.1</u>          | <u>13.1</u>                 | <u>14.0</u>           | <u>13.1</u>                  |
| General Fund                                        | 618,272              | 666,332              | 701,838                     | 801,832               | 748,934                      |
| Cash Funds                                          | 77,803               | 27,994               | 91,739                      | 91,739                | 91,739                       |
| Reappropriated Funds                                | 3,425                | 1,213                | 29,071                      | 29,071                | 29,071                       |
| Federal Funds                                       | 0                    | 0                    | 0                           | 0                     | 0                            |
| Operating Expenses                                  | <u>320,980</u>       | <u>368,807</u>       | <u>448,885</u>              | <u>513,556</u>        | <u>448,885</u> *             |
| General Fund                                        | 306,245              | 364,696              | 422,885                     | 487,556               | 422,885                      |
| Cash Funds                                          | 14,735               | 4,111                | 26,000                      | 26,000                | 26,000                       |
| Reappropriated Funds                                | 0                    | 0                    | 0                           | 0                     | 0                            |
| Federal Funds                                       | 0                    | 0                    | 0                           | 0                     | 0                            |
| <b>SUBTOTAL - (C) Colorado State Archives</b>       | 1,020,480            | 1,064,346            | 1,271,533                   | 1,436,198             | 1,318,629                    |
| <i>FTE</i>                                          | <u>10.0</u>          | <u>10.1</u>          | <u>13.1</u>                 | <u>14.0</u>           | <u>13.1</u>                  |
| General Fund                                        | 924,517              | 1,031,028            | 1,124,723                   | 1,289,388             | 1,171,819                    |
| Cash Funds                                          | 92,538               | 32,105               | 117,739                     | 117,739               | 117,739                      |
| Reappropriated Funds                                | 3,425                | 1,213                | 29,071                      | 29,071                | 29,071                       |
| Federal Funds                                       | 0                    | 0                    | 0                           | 0                     | 0                            |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

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|                                                 | FY 2022-23<br>Actual | FY 2023-24<br>Actual | FY 2024-25<br>Appropriation | FY 2025-26<br>Request | FY 2025-26<br>Recommendation |
|-------------------------------------------------|----------------------|----------------------|-----------------------------|-----------------------|------------------------------|
| <b>TOTAL - (4) Division of Central Services</b> | 36,417,108           | 33,817,656           | 36,314,020                  | 37,575,723            | 37,176,663                   |
| <i>FTE</i>                                      | <u>110.5</u>         | <u>109.8</u>         | <u>127.9</u>                | <u>132.1</u>          | <u>127.9</u>                 |
| General Fund                                    | 1,327,805            | 1,479,451            | 1,722,078                   | 2,391,297             | 1,992,237                    |
| Cash Funds                                      | 1,356,362            | 1,267,917            | 1,381,565                   | 1,381,565             | 1,381,565                    |
| Reappropriated Funds                            | 33,732,941           | 31,070,288           | 33,210,377                  | 33,802,861            | 33,802,861                   |
| Federal Funds                                   | 0                    | 0                    | 0                           | 0                     | 0                            |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|  | FY 2022-23<br>Actual | FY 2023-24<br>Actual | FY 2024-25<br>Appropriation | FY 2025-26<br>Request | FY 2025-26<br>Recommendation |
|--|----------------------|----------------------|-----------------------------|-----------------------|------------------------------|
|--|----------------------|----------------------|-----------------------------|-----------------------|------------------------------|

**(5) DIVISION OF ACCOUNTS AND CONTROL**

**(A) Financial Operations and Reporting**

**(1) Financial Operations and Reporting**

|                      |                  |                  |                  |                  |                  |
|----------------------|------------------|------------------|------------------|------------------|------------------|
| Personal Services    | <u>3,106,712</u> | <u>3,139,627</u> | <u>4,234,090</u> | <u>4,472,246</u> | <u>4,472,246</u> |
| FTE                  | 31.1             | 30.5             | 37.9             | 38.5             | 38.5             |
| General Fund         | 3,106,712        | 3,139,627        | 4,234,090        | 4,472,246        | 4,472,246        |
| Cash Funds           | 0                | 0                | 0                | 0                | 0                |
| Reappropriated Funds | 0                | 0                | 0                | 0                | 0                |
| Federal Funds        | 0                | 0                | 0                | 0                | 0                |
| Operating Expenses   | <u>119,221</u>   | <u>131,846</u>   | <u>209,085</u>   | <u>149,823</u>   | <u>149,823</u>   |
| General Fund         | 119,221          | 131,846          | 209,085          | 149,823          | 149,823          |
| Cash Funds           | 0                | 0                | 0                | 0                | 0                |
| Reappropriated Funds | 0                | 0                | 0                | 0                | 0                |
| Federal Funds        | 0                | 0                | 0                | 0                | 0                |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|  | <b>FY 2022-23<br/>Actual</b> | <b>FY 2023-24<br/>Actual</b> | <b>FY 2024-25<br/>Appropriation</b> | <b>FY 2025-26<br/>Request</b> | <b>FY 2025-26<br/>Recommendation</b> |
|--|------------------------------|------------------------------|-------------------------------------|-------------------------------|--------------------------------------|
|--|------------------------------|------------------------------|-------------------------------------|-------------------------------|--------------------------------------|

|                                                          |             |             |             |             |             |
|----------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|
| <b>SUBTOTAL - (1) Financial Operations and Reporting</b> | 3,225,933   | 3,271,473   | 4,443,175   | 4,622,069   | 4,622,069   |
| <i>FTE</i>                                               | <u>31.1</u> | <u>30.5</u> | <u>37.9</u> | <u>38.5</u> | <u>38.5</u> |
| General Fund                                             | 3,225,933   | 3,271,473   | 4,443,175   | 4,622,069   | 4,622,069   |
| Cash Funds                                               | 0           | 0           | 0           | 0           | 0           |
| Reappropriated Funds                                     | 0           | 0           | 0           | 0           | 0           |
| Federal Funds                                            | 0           | 0           | 0           | 0           | 0           |

|                                                          |             |             |             |             |             |
|----------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|
| <b>SUBTOTAL - (A) Financial Operations and Reporting</b> | 3,225,933   | 3,271,473   | 4,443,175   | 4,622,069   | 4,622,069   |
| <i>FTE</i>                                               | <u>31.1</u> | <u>30.5</u> | <u>37.9</u> | <u>38.5</u> | <u>38.5</u> |
| General Fund                                             | 3,225,933   | 3,271,473   | 4,443,175   | 4,622,069   | 4,622,069   |
| Cash Funds                                               | 0           | 0           | 0           | 0           | 0           |
| Reappropriated Funds                                     | 0           | 0           | 0           | 0           | 0           |
| Federal Funds                                            | 0           | 0           | 0           | 0           | 0           |

**(B) Procurement and Contracts**

|                      |                  |                  |                  |                  |                  |
|----------------------|------------------|------------------|------------------|------------------|------------------|
| Personal Services    | <u>1,639,822</u> | <u>1,749,947</u> | <u>2,209,715</u> | <u>2,332,942</u> | <u>2,332,942</u> |
| <i>FTE</i>           | 16.2             | 17.0             | 20.5             | 20.8             | 20.8             |
| General Fund         | 250,823          | 294,658          | 344,321          | 467,548          | 467,548          |
| Cash Funds           | 1,388,999        | 1,455,289        | 1,865,394        | 1,865,394        | 1,865,394        |
| Reappropriated Funds | 0                | 0                | 0                | 0                | 0                |
| Federal Funds        | 0                | 0                | 0                | 0                | 0                |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                                 | FY 2022-23<br>Actual | FY 2023-24<br>Actual | FY 2024-25<br>Appropriation | FY 2025-26<br>Request | FY 2025-26<br>Recommendation |
|-------------------------------------------------|----------------------|----------------------|-----------------------------|-----------------------|------------------------------|
| Operating Expenses                              | 36,969               | 16,938               | 68,385                      | 42,089                | 42,089                       |
| General Fund                                    | 36,969               | 16,938               | 68,385                      | 42,089                | 42,089                       |
| Cash Funds                                      | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                            | 0                    | 0                    | 0                           | 0                     | 0                            |
| Federal Funds                                   | 0                    | 0                    | 0                           | 0                     | 0                            |
| <b>SUBTOTAL - (B) Procurement and Contracts</b> | 1,676,791            | 1,766,885            | 2,278,100                   | 2,375,031             | 2,375,031                    |
| FTE                                             | 16.2                 | 17.0                 | 20.5                        | 20.8                  | 20.8                         |
| General Fund                                    | 287,792              | 311,596              | 412,706                     | 509,637               | 509,637                      |
| Cash Funds                                      | 1,388,999            | 1,455,289            | 1,865,394                   | 1,865,394             | 1,865,394                    |
| Reappropriated Funds                            | 0                    | 0                    | 0                           | 0                     | 0                            |
| Federal Funds                                   | 0                    | 0                    | 0                           | 0                     | 0                            |

**(C) CORE Operations**

|                      |           |           |           |           |           |
|----------------------|-----------|-----------|-----------|-----------|-----------|
| Personal Services    | 1,901,404 | 2,199,590 | 2,328,429 | 2,515,038 | 2,515,038 |
| FTE                  | 19.6      | 24.8      | 22.3      | 22.3      | 22.3      |
| General Fund         | 0         | 0         | 0         | 0         | 0         |
| Cash Funds           | 0         | 0         | 2,179,223 | 0         | 2,515,038 |
| Reappropriated Funds | 1,901,404 | 2,199,590 | 149,206   | 2,515,038 | 0         |
| Federal Funds        | 0         | 0         | 0         | 0         | 0         |
| Operating Expenses   | 58,735    | 40,336    | 59,590    | 59,590    | 59,590    |
| General Fund         | 0         | 0         | 0         | 0         | 0         |
| Cash Funds           | 0         | 0         | 59,590    | 0         | 59,590    |
| Reappropriated Funds | 58,735    | 40,336    | 0         | 59,590    | 0         |
| Federal Funds        | 0         | 0         | 0         | 0         | 0         |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                       | <b>FY 2022-23<br/>Actual</b> | <b>FY 2023-24<br/>Actual</b> | <b>FY 2024-25<br/>Appropriation</b> | <b>FY 2025-26<br/>Request</b> | <b>FY 2025-26<br/>Recommendation</b> |
|---------------------------------------|------------------------------|------------------------------|-------------------------------------|-------------------------------|--------------------------------------|
| Payments for CORE and Support Modules | <u>6,496,505</u>             | <u>5,836,722</u>             | <u>6,325,846</u>                    | <u>6,159,278</u>              | <u>6,159,278</u> *                   |
| General Fund                          | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                            | 2,223,408                    | 4,590,323                    | 6,325,846                           | 4,942,721                     | 6,159,278                            |
| Reappropriated Funds                  | 4,273,097                    | 1,246,399                    | 0                                   | 1,216,557                     | 0                                    |
| Federal Funds                         | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| CORE Lease Purchase Payments          | <u>0</u>                     | <u>1,268,631</u>             | <u>1,269,317</u>                    | <u>1,269,676</u>              | <u>1,269,676</u>                     |
| General Fund                          | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                            | 0                            | 0                            | 1,269,317                           | 0                             | 1,269,676                            |
| Reappropriated Funds                  | 0                            | 1,268,631                    | 0                                   | 1,269,676                     | 0                                    |
| Federal Funds                         | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Indirect Cost Assessment              | <u>389,935</u>               | <u>372,646</u>               | <u>167,026</u>                      | <u>247,738</u>                | <u>247,738</u>                       |
| General Fund                          | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                            | 0                            | 0                            | 167,026                             | 0                             | 247,738                              |
| Reappropriated Funds                  | 389,935                      | 372,646                      | 0                                   | 247,738                       | 0                                    |
| Federal Funds                         | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| <b>SUBTOTAL - (C) CORE Operations</b> | <b>8,846,579</b>             | <b>9,717,925</b>             | <b>10,150,208</b>                   | <b>10,251,320</b>             | <b>10,251,320</b>                    |
| <b>FTE</b>                            | <u><b>19.6</b></u>           | <u><b>24.8</b></u>           | <u><b>22.3</b></u>                  | <u><b>22.3</b></u>            | <u><b>22.3</b></u>                   |
| General Fund                          | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                            | 2,223,408                    | 4,590,323                    | 10,001,002                          | 4,942,721                     | 10,251,320                           |
| Reappropriated Funds                  | 6,623,171                    | 5,127,602                    | 149,206                             | 5,308,599                     | 0                                    |
| Federal Funds                         | 0                            | 0                            | 0                                   | 0                             | 0                                    |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

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|                                                     | FY 2022-23<br>Actual | FY 2023-24<br>Actual | FY 2024-25<br>Appropriation | FY 2025-26<br>Request | FY 2025-26<br>Recommendation |
|-----------------------------------------------------|----------------------|----------------------|-----------------------------|-----------------------|------------------------------|
| <b>TOTAL - (5) Division of Accounts and Control</b> | 13,749,303           | 14,756,283           | 16,871,483                  | 17,248,420            | 17,248,420                   |
| <i>FTE</i>                                          | <u>66.9</u>          | <u>72.3</u>          | <u>80.7</u>                 | <u>81.6</u>           | <u>81.6</u>                  |
| General Fund                                        | 3,513,725            | 3,583,069            | 4,855,881                   | 5,131,706             | 5,131,706                    |
| Cash Funds                                          | 3,612,407            | 6,045,612            | 11,866,396                  | 6,808,115             | 12,116,714                   |
| Reappropriated Funds                                | 6,623,171            | 5,127,602            | 149,206                     | 5,308,599             | 0                            |
| Federal Funds                                       | 0                    | 0                    | 0                           | 0                     | 0                            |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                                    | FY 2022-23<br>Actual | FY 2023-24<br>Actual | FY 2024-25<br>Appropriation | FY 2025-26<br>Request | FY 2025-26<br>Recommendation |
|----------------------------------------------------|----------------------|----------------------|-----------------------------|-----------------------|------------------------------|
| <b>(6) OFFICE OF ADMINISTRATIVE COURTS</b>         |                      |                      |                             |                       |                              |
| Personal Services                                  | <u>3,918,313</u>     | <u>4,574,912</u>     | <u>5,054,688</u>            | <u>5,016,985</u>      | <u>5,008,380</u> *           |
| FTE                                                | 38.0                 | 40.4                 | 47.4                        | 47.5                  | 47.4                         |
| General Fund                                       | 0                    | 0                    | 0                           | 0                     | 0                            |
| Cash Funds                                         | 0                    | 0                    | 916,330                     | 166,465               | 138,608                      |
| Reappropriated Funds                               | 3,918,313            | 4,574,912            | 4,138,358                   | 4,850,520             | 4,869,772                    |
| Federal Funds                                      | 0                    | 0                    | 0                           | 0                     | 0                            |
| Operating Expenses                                 | <u>160,285</u>       | <u>127,237</u>       | <u>198,122</u>              | <u>195,262</u>        | <u>195,699</u> *             |
| General Fund                                       | 0                    | 0                    | 0                           | 0                     | 0                            |
| Cash Funds                                         | 114,382              | 107,068              | 114,382                     | 114,382               | 114,382                      |
| Reappropriated Funds                               | 45,903               | 20,169               | 83,740                      | 80,880                | 81,317                       |
| Federal Funds                                      | 0                    | 0                    | 0                           | 0                     | 0                            |
| Indirect Cost Assessment                           | <u>99,227</u>        | <u>178,659</u>       | <u>141,921</u>              | <u>188,074</u>        | <u>188,074</u>               |
| General Fund                                       | 0                    | 0                    | 0                           | 0                     | 0                            |
| Cash Funds                                         | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                               | 99,227               | 178,659              | 141,921                     | 188,074               | 188,074                      |
| Federal Funds                                      | 0                    | 0                    | 0                           | 0                     | 0                            |
| <b>TOTAL - (6) Office of Administrative Courts</b> | <b>4,177,825</b>     | <b>4,880,808</b>     | <b>5,394,731</b>            | <b>5,400,321</b>      | <b>5,392,153</b>             |
| FTE                                                | <u>38.0</u>          | <u>40.4</u>          | <u>47.4</u>                 | <u>47.5</u>           | <u>47.4</u>                  |
| General Fund                                       | 0                    | 0                    | 0                           | 0                     | 0                            |
| Cash Funds                                         | 114,382              | 107,068              | 1,030,712                   | 280,847               | 252,990                      |
| Reappropriated Funds                               | 4,063,443            | 4,773,740            | 4,364,019                   | 5,119,474             | 5,139,163                    |
| Federal Funds                                      | 0                    | 0                    | 0                           | 0                     | 0                            |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                       | FY 2022-23<br>Actual | FY 2023-24<br>Actual | FY 2024-25<br>Appropriation | FY 2025-26<br>Request | FY 2025-26<br>Recommendation |
|---------------------------------------|----------------------|----------------------|-----------------------------|-----------------------|------------------------------|
| <b>(7) DIVISION OF CAPITAL ASSETS</b> |                      |                      |                             |                       |                              |
| <b>(A) Administration</b>             |                      |                      |                             |                       |                              |
| Personal Services                     | <u>368,454</u>       | <u>372,048</u>       | <u>438,190</u>              | <u>469,509</u>        | <u>469,509</u>               |
| FTE                                   | 3.5                  | 3.8                  | 3.9                         | 3.9                   | 3.9                          |
| General Fund                          | 0                    | 0                    | 0                           | 0                     | 0                            |
| Cash Funds                            | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                  | 368,454              | 372,048              | 438,190                     | 469,509               | 469,509                      |
| Federal Funds                         | 0                    | 0                    | 0                           | 0                     | 0                            |
| Operating Expenses                    | <u>14,233</u>        | <u>15,723</u>        | <u>18,310</u>               | <u>18,310</u>         | <u>18,310</u>                |
| General Fund                          | 0                    | 0                    | 0                           | 0                     | 0                            |
| Cash Funds                            | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                  | 14,233               | 15,723               | 18,310                      | 18,310                | 18,310                       |
| Federal Funds                         | 0                    | 0                    | 0                           | 0                     | 0                            |
| Indirect Cost Assessment              | <u>9,479</u>         | <u>7,801</u>         | <u>8,928</u>                | <u>8,591</u>          | <u>8,591</u>                 |
| General Fund                          | 0                    | 0                    | 0                           | 0                     | 0                            |
| Cash Funds                            | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                  | 9,479                | 7,801                | 8,928                       | 8,591                 | 8,591                        |
| Federal Funds                         | 0                    | 0                    | 0                           | 0                     | 0                            |
| <b>SUBTOTAL - (A) Administration</b>  | <b>392,166</b>       | <b>395,572</b>       | <b>465,428</b>              | <b>496,410</b>        | <b>496,410</b>               |
| FTE                                   | <u>3.5</u>           | <u>3.8</u>           | <u>3.9</u>                  | <u>3.9</u>            | <u>3.9</u>                   |
| General Fund                          | 0                    | 0                    | 0                           | 0                     | 0                            |
| Cash Funds                            | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                  | 392,166              | 395,572              | 465,428                     | 496,410               | 496,410                      |
| Federal Funds                         | 0                    | 0                    | 0                           | 0                     | 0                            |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                                     | FY 2022-23<br>Actual | FY 2023-24<br>Actual | FY 2024-25<br>Appropriation | FY 2025-26<br>Request | FY 2025-26<br>Recommendation |
|-----------------------------------------------------|----------------------|----------------------|-----------------------------|-----------------------|------------------------------|
| <b>(B) Facilities Maintenance - Capitol Complex</b> |                      |                      |                             |                       |                              |
| Personal Services                                   | <u>3,608,269</u>     | <u>4,096,880</u>     | <u>4,568,546</u>            | <u>4,964,180</u>      | <u>4,964,180</u>             |
| FTE                                                 | 52.9                 | 57.1                 | 63.2                        | 63.2                  | 63.2                         |
| General Fund                                        | 57,114               | 91,089               | 145,912                     | 145,912               | 145,912                      |
| Cash Funds                                          | 30,068               | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                                | 3,521,087            | 4,005,791            | 4,422,634                   | 4,818,268             | 4,818,268                    |
| Federal Funds                                       | 0                    | 0                    | 0                           | 0                     | 0                            |
| Operating Expenses                                  | <u>3,272,354</u>     | <u>3,655,856</u>     | <u>3,693,354</u>            | <u>4,744,114</u>      | <u>4,051,925</u> *           |
| General Fund                                        | 11,088               | 49,591               | 71,425                      | 763,614               | 71,425                       |
| Cash Funds                                          | 555,815              | 1,684,826            | 1,759,577                   | 1,786,765             | 1,786,765                    |
| Reappropriated Funds                                | 2,705,451            | 1,921,439            | 1,862,352                   | 2,193,735             | 2,193,735                    |
| Federal Funds                                       | 0                    | 0                    | 0                           | 0                     | 0                            |
| Capitol Complex Repairs                             | <u>56,520</u>        | <u>50,141</u>        | <u>56,520</u>               | <u>56,520</u>         | <u>56,520</u>                |
| General Fund                                        | 0                    | 0                    | 0                           | 0                     | 0                            |
| Cash Funds                                          | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                                | 56,520               | 50,141               | 56,520                      | 56,520                | 56,520                       |
| Federal Funds                                       | 0                    | 0                    | 0                           | 0                     | 0                            |
| Capitol Complex Security                            | <u>555,986</u>       | <u>565,390</u>       | <u>637,377</u>              | <u>826,076</u>        | <u>826,076</u>               |
| General Fund                                        | 0                    | 0                    | 0                           | 0                     | 0                            |
| Cash Funds                                          | 0                    | 0                    | 27,188                      | 0                     | 0                            |
| Reappropriated Funds                                | 555,986              | 565,390              | 610,189                     | 826,076               | 826,076                      |
| Federal Funds                                       | 0                    | 0                    | 0                           | 0                     | 0                            |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                                                | <b>FY 2022-23<br/>Actual</b> | <b>FY 2023-24<br/>Actual</b> | <b>FY 2024-25<br/>Appropriation</b> | <b>FY 2025-26<br/>Request</b> | <b>FY 2025-26<br/>Recommendation</b> |
|----------------------------------------------------------------|------------------------------|------------------------------|-------------------------------------|-------------------------------|--------------------------------------|
| Utilities                                                      | <u>5,407,457</u>             | <u>5,049,544</u>             | <u>5,821,723</u>                    | <u>6,508,204</u>              | <u>6,507,787</u>                     |
| General Fund                                                   | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                                                     | 380,885                      | 1,126,719                    | 1,544,013                           | 1,564,294                     | 2,175,059                            |
| Reappropriated Funds                                           | 5,026,572                    | 3,922,825                    | 4,277,710                           | 4,943,910                     | 4,332,728                            |
| Federal Funds                                                  | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Indirect Cost Assessment                                       | <u>338,799</u>               | <u>490,737</u>               | <u>464,303</u>                      | <u>569,770</u>                | <u>569,770</u>                       |
| General Fund                                                   | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                                                     | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Reappropriated Funds                                           | 338,799                      | 490,737                      | 464,303                             | 569,770                       | 569,770                              |
| Federal Funds                                                  | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| <b>SUBTOTAL - (B) Facilities Maintenance - Capitol Complex</b> | <b>13,239,385</b>            | <b>13,908,548</b>            | <b>15,241,823</b>                   | <b>17,668,864</b>             | <b>16,976,258</b>                    |
| FTE                                                            | <u>52.9</u>                  | <u>57.1</u>                  | <u>63.2</u>                         | <u>63.2</u>                   | <u>63.2</u>                          |
| General Fund                                                   | 68,202                       | 140,680                      | 217,337                             | 909,526                       | 217,337                              |
| Cash Funds                                                     | 966,768                      | 2,811,545                    | 3,330,778                           | 3,351,059                     | 3,961,824                            |
| Reappropriated Funds                                           | 12,204,415                   | 10,956,323                   | 11,693,708                          | 13,408,279                    | 12,797,097                           |
| Federal Funds                                                  | 0                            | 0                            | 0                                   | 0                             | 0                                    |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                                             | FY 2022-23<br>Actual | FY 2023-24<br>Actual | FY 2024-25<br>Appropriation | FY 2025-26<br>Request | FY 2025-26<br>Recommendation |
|-------------------------------------------------------------|----------------------|----------------------|-----------------------------|-----------------------|------------------------------|
| <b>(C) Fleet Management Program and Motor Pool Services</b> |                      |                      |                             |                       |                              |
| Personal Services                                           | <u>1,117,809</u>     | <u>1,294,285</u>     | <u>1,445,759</u>            | <u>1,580,827</u>      | <u>1,580,827</u>             |
| FTE                                                         | 16.5                 | 18.7                 | 18.8                        | 18.8                  | 18.8                         |
| General Fund                                                | 0                    | 0                    | 0                           | 0                     | 0                            |
| Cash Funds                                                  | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                                        | 1,117,809            | 1,294,285            | 1,445,759                   | 1,580,827             | 1,580,827                    |
| Federal Funds                                               | 0                    | 0                    | 0                           | 0                     | 0                            |
| Operating Expenses                                          | <u>905,674</u>       | <u>1,316,390</u>     | <u>1,877,835</u>            | <u>2,077,835</u>      | <u>1,937,835</u> *           |
| General Fund                                                | 0                    | 0                    | 0                           | 0                     | 0                            |
| Cash Funds                                                  | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                                        | 905,674              | 1,316,390            | 1,877,835                   | 2,077,835             | 1,937,835                    |
| Federal Funds                                               | 0                    | 0                    | 0                           | 0                     | 0                            |
| Motor Pool Vehicles Lease and Operating Expenses            | <u>92,769</u>        | <u>87,767</u>        | <u>200,000</u>              | <u>200,000</u>        | <u>200,000</u>               |
| General Fund                                                | 0                    | 0                    | 0                           | 0                     | 0                            |
| Cash Funds                                                  | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                                        | 92,769               | 87,767               | 200,000                     | 200,000               | 200,000                      |
| Federal Funds                                               | 0                    | 0                    | 0                           | 0                     | 0                            |
| Fuel and Automotive Supplies                                | <u>24,608,311</u>    | <u>24,680,556</u>    | <u>28,009,597</u>           | <u>28,009,597</u>     | <u>28,009,597</u>            |
| General Fund                                                | 0                    | 0                    | 0                           | 0                     | 0                            |
| Cash Funds                                                  | 0                    | 0                    | 0                           | 0                     | 0                            |
| Reappropriated Funds                                        | 24,608,311           | 24,680,556           | 28,009,597                  | 28,009,597            | 28,009,597                   |
| Federal Funds                                               | 0                    | 0                    | 0                           | 0                     | 0                            |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

|                                                                            | <b>FY 2022-23<br/>Actual</b> | <b>FY 2023-24<br/>Actual</b> | <b>FY 2024-25<br/>Appropriation</b> | <b>FY 2025-26<br/>Request</b> | <b>FY 2025-26<br/>Recommendation</b> |
|----------------------------------------------------------------------------|------------------------------|------------------------------|-------------------------------------|-------------------------------|--------------------------------------|
| Vehicles Replacement Lease or Purchase                                     | <u>21,983,820</u>            | <u>24,136,998</u>            | <u>31,398,367</u>                   | <u>36,137,733</u>             | <u>36,137,733</u> *                  |
| General Fund                                                               | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                                                                 | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Reappropriated Funds                                                       | 21,983,820                   | 24,136,998                   | 31,398,367                          | 36,137,733                    | 36,137,733                           |
| Federal Funds                                                              | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Indirect Cost Assessment                                                   | <u>146,535</u>               | <u>136,252</u>               | <u>147,344</u>                      | <u>177,767</u>                | <u>177,767</u>                       |
| General Fund                                                               | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                                                                 | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Reappropriated Funds                                                       | 146,535                      | 136,252                      | 147,344                             | 177,767                       | 177,767                              |
| Federal Funds                                                              | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| <b>SUBTOTAL - (C) Fleet Management Program and<br/>Motor Pool Services</b> | <b>48,854,918</b>            | <b>51,652,248</b>            | <b>63,078,902</b>                   | <b>68,183,759</b>             | <b>68,043,759</b>                    |
| <b>FTE</b>                                                                 | <u><b>16.5</b></u>           | <u><b>18.7</b></u>           | <u><b>18.8</b></u>                  | <u><b>18.8</b></u>            | <u><b>18.8</b></u>                   |
| General Fund                                                               | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Cash Funds                                                                 | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| Reappropriated Funds                                                       | 48,854,918                   | 51,652,248                   | 63,078,902                          | 68,183,759                    | 68,043,759                           |
| Federal Funds                                                              | 0                            | 0                            | 0                                   | 0                             | 0                                    |
| <b>TOTAL - (7) Division of Capital Assets</b>                              | <b>62,486,469</b>            | <b>65,956,368</b>            | <b>78,786,153</b>                   | <b>86,349,033</b>             | <b>85,516,427</b>                    |
| <b>FTE</b>                                                                 | <u><b>72.9</b></u>           | <u><b>79.6</b></u>           | <u><b>85.9</b></u>                  | <u><b>85.9</b></u>            | <u><b>85.9</b></u>                   |
| General Fund                                                               | 68,202                       | 140,680                      | 217,337                             | 909,526                       | 217,337                              |
| Cash Funds                                                                 | 966,768                      | 2,811,545                    | 3,330,778                           | 3,351,059                     | 3,961,824                            |
| Reappropriated Funds                                                       | 61,451,499                   | 63,004,143                   | 75,238,038                          | 82,088,448                    | 81,337,266                           |
| Federal Funds                                                              | 0                            | 0                            | 0                                   | 0                             | 0                                    |

**JBC Staff Figure Setting - FY 2025-26**  
**Staff Working Document - Does Not Represent Committee Decision**

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|                                        | FY 2022-23<br>Actual | FY 2023-24<br>Actual | FY 2024-25<br>Appropriation | FY 2025-26<br>Request | FY 2025-26<br>Recommendation |
|----------------------------------------|----------------------|----------------------|-----------------------------|-----------------------|------------------------------|
| <b>TOTAL - Department of Personnel</b> | 233,621,967          | 278,068,786          | 285,346,531                 | 295,281,324           | 302,835,143                  |
| <i>FTE</i>                             | <u>381.8</u>         | <u>423.0</u>         | <u>518.3</u>                | <u>502.1</u>          | <u>495.0</u>                 |
| General Fund                           | 20,931,821           | 32,695,586           | 40,047,001                  | 38,326,275            | 35,524,916                   |
| Cash Funds                             | 10,269,916           | 16,477,614           | 24,388,762                  | 18,009,307            | 27,234,105                   |
| Reappropriated Funds                   | 202,420,230          | 228,895,586          | 220,910,768                 | 238,945,742           | 240,076,122                  |
| Federal Funds                          | 0                    | 0                    | 0                           | 0                     | 0                            |