

Job Title:

NON-CLASSIFIED – Sergeant-at-Arms

Closing Date/Time:

Friday, 10/24/2025 11:59 PM Mountain Time

Salary:

\$184.00 Daily

Job Type:

Seasonal

Location:

State Capitol Building
Denver, Colorado

Department:

General Assembly – Senate

Body:

This position is non-classified and seasonal. Do not use online application submission options to apply for this position. Instead, please refer to the Supplemental Information section of this announcement for application instructions. This position is employed by the Colorado Senate. Legislative Council facilitates the posting of the position, but is not the employing department.

The Colorado State Senate is seeking qualified applicants for seasonal employment during the upcoming legislative session, which runs for four months from January 14 through May 13, 2026. This position is seasonal, with occasional out of session work, and works well for those who are retired or want to have their summers and autumns free. It is a great opportunity to learn new skills and observe the legislative process while receiving health, vision, and dental insurance. A more comprehensive list of the benefits package available to Senate employees is below.

Salaries start at \$184.00 per day.

During the legislative session this position works a full-time, five days per week schedule. This job requires the ability to work in a nonpartisan manner in a partisan environment. Senate employees may be required to work beyond typical office hours with little advance notice. On rare occasions, work on weekends may be required. Punctuality, attendance, professionalism, and attention to detail are essential.

Successful employees are asked to return on a recurring basis each year and have the opportunity to maintain benefits year-round. Session-only employees enjoy a comprehensive benefits package for the duration of their employment which includes Public Employees Retirement Association (PERA) plans; health, dental, vision, and basic

life insurance; short term disability; optional FSA and HSA accounts; paid holidays and paid time off during Senate closures due to inclement weather; a monthly RTD pass; and paid parking.

Description of Job:

The Senate Sergeant-at-Arms is responsible for maintaining order and decorum in the Senate chamber and in Senate committee hearings.

Sergeants enforce Senate rules, observe protocol, monitor legislative proceedings and on-site parking, and perform other duties as assigned. Sergeants act as liaisons between the Senators, the public, building security, and legislative staff while the Senators are performing official duties within the Capitol, and assist with other duties as assigned by the Secretary of the Senate.

Applicants must have excellent verbal communication skills and exercise good independent judgment while operating in a team environment. The successful applicant will have the ability to calmly and professionally enforce the rules of the Senate in an effective and non-confrontational manner with all staff, legislators, and members of the public, and will be able to successfully de-escalate situations if needed.

Minimum Qualifications, Substitutions, Conditions of Employment & Appeal Rights:

Experience in a similar field is a plus, but not required.

Applicants must be able to lift up to 50 pounds for various needs.

Supplemental Information:

Applicants must submit a cover letter expressing interest and resume via email, addressed to Ryan Breitweiser, at ryan.breitweiser@coleg.gov. Please include in the subject line the title of the position for which you are applying and submit three (3) professional references along with your cover letter and resume.

Cover letters and resumes **must be received by 11:59 PM Mountain Time on Friday, October 24, 2025**, to receive consideration for the position.

The Colorado State Senate is an equal opportunity employer and does not discriminate on the basis of race, color, religion, national origin, sex, age, disability, genetic information, or any other status protected by law or regulation. All qualified applicants will receive equal opportunity and employment decisions will be based upon job-related factors.

NO PHONE CALLS